

California Community Colleges  
Management Information System  
Data Element Dictionary

**Course Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>CB22</b>	<b>COURSE-NONCREDIT-CATEGORY</b>	<b>X</b>
This element classifies a noncredit course in accordance with its primary objective within the nine state-supported noncredit categories set forth in the California Education Code (84757.(a)).		
<b>Coding</b>	<b>Meaning</b>	
<b>English as a Second Language (ESL)</b>		
<b>A</b>	Courses providing instruction in the English language to adult, non-native English speakers with varied academic, vocational and personal goals.	
<b>Citizenship for Immigrants</b>		
<b>B</b>	Courses for immigrants eligible for educational services in citizenship, English as a second language, and work force preparation courses in the basic skills of speaking, listening, reading, writing, mathematics, decision making and problem solving skills, and other classes required for preparation to participate in job-specific technical training.	
<b>Elementary and Secondary Basic Skills</b>		
<b>C</b>	Including courses such as remedial academic courses or classes in reading, mathematics, and language arts.	
<b>Health and Safety</b>		
<b>D</b>	Health and safety education.	
<b>Courses for Persons with Substantial Disabilities</b>		
<b>E</b>	Course is an "approved special class" according to the provisions of Title 5, Section 56028.	
<b>Parenting</b>		
<b>F</b>	Including parent cooperative preschools, classes in child growth and development and parent-child relationships.	
<b>Home Economics</b>		
<b>G</b>	Education programs for home economics.	
<b>Courses for Older Adults</b>		
<b>H</b>	Education programs for older adults.	
<b>Short-Term Vocational</b>		
<b>I</b>	Includes courses required for programs with high employment potential.	
<b>Workforce Preparation</b>		
<b>J</b>	Workforce preparation courses provide instruction for speaking, listening, reading, writing, mathematics, decision-making and problem skills that are necessary to participate in job-specific technical training.	
<b>Credit Course</b>		
<b>Y</b>	Not applicable; a credit course.	

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Data Element Dictionary

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<b>Processing Edits</b>	
No state apportionment shall be made for any course or class that is not set forth in CEC subdivision 84757 (a) and for which no credit is given.	
<b>FIELD CHECKS</b>	A, B, C, D, E, F, G, H, I, J, Y
<b>INTEGRITY CHECKS</b>	If CB22 is A-J: Course Credit Status (CB04) must = N (noncredit), Units of Credit Maximum (CB06) must = 0, Units of Credit Minimum (CB07) must = 0, Course Transfer Status (CB05) must = C (not transferable)
	If Credit Status (CB04) = D or C (credit status), Noncredit Category (CB22) must = Y (credit course)
	If Credit Status (CB04) = N (noncredit), Noncredit Category (CB22) cannot = Y (credit course)
	If CB22 = C, then Basic Skills Status (CB08) must = B (a basic skills course)
	If CB22 = (A,B,C,D, or F) then use the CB22 Lookup Table for valid TOP codes
	If CB22 = G, then the first two digits of Course Top Code (CB03) must be 13
	If CB22 = I or J, then Course Top Code (CB03) cannot = 493100
	If CB22 = A-J, Classification Status (CB11) must be J, K, or L
	If CB22 = I or J, then Course Top Code (CB03) must have TOP_VE_Status =*
	If CB22 = I, then SAM Priority Code (CB09) must be A, B, C, or D

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Management Information System  
Data Element Dictionary

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**CB22 COURSE-NONCREDIT-CATEGORY**

<b>Noncredit Eligibility Category [CEC, Title 3, § 84757]</b>	<b>CB22 Code</b>	<b>Valid TOP Codes</b>
<b>ESL [English as a Second Language]</b>	<b>A</b>	493084 493085 493086 493087 493100
<b>Immigrant Education [Citizenship/Civic Education]</b>	<b>B</b>	220120 220500 220700 493090
<b>Elementary &amp; Secondary Basic Skills</b>	<b>C</b>	150100 152000 170100 170200 493009 493014 493030 493031 493032 493033 493060 493062

California Community Colleges  
Management Information System  
Data Element Dictionary

**Course Data Elements**

<b>CB22 Noncredit Eligibility Category</b>	<b>CB22 Code</b>	<b>Valid TOP Codes</b>
<b>Health &amp; Safety</b>	<b>D</b>	083510 083570 083580 083700 089900 129900 130600 130630 139900 210400 210440 210450 210530 213300 219900
<b>Substantial Disabilities</b>	<b>E</b>	<b>ANY TOP Code</b>
<b>Parenting</b>	<b>F</b>	130500-130590 130800
<b>Home Economics/Family &amp; Consumer Science</b>	<b>G</b>	130100-139900
<b>Older Adults</b>	<b>H</b>	<b>ANY TOP Code</b>
<b>Short-term Vocational Program/Career Technical</b>	<b>I</b>	<b>ANY VOCATIONAL TOP Code</b>
<b>Workforce Preparation</b>	<b>J</b>	<b>ANY VOCATIONAL TOP Code or</b> 493010 493011 493012 493013 493071 493072

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<b>Change History</b>
Revision: 07/01/11 Changes in wording
Revision: 10/07/09 Added definition to Code A and J.
Revision: 01/21/08 Added Code J: and definitions came from education code.
Revision: 10/01/00 Added Note:
Implement: 11/01/98 Original