



SADDLEBACK COLLEGE

«ltr_date»

Student ID: «AltId»

Dear «First_Name»,

Congratulations! We have identified you as being eligible to receive a CARES Act Emergency Grant for the Spring 2020 semester in the amount of \$XXX. CARES Act funding was approved by the federal government to assist students and colleges adversely impacted by the COVID-19 pandemic. While these funds are generally one-time only, if additional funds become available the college will make subsequent awards to students. *Should you require additional assistance, please contact the Financial Aid Office.*

To view your CARES Act Emergency Grant and other financial aid awards, go to the [My Financial Aid Portal](#) website.

If you have been determined eligible for financial aid, please be aware of the following:

1. The CARES Act Emergency Grant is listed as HEERFS on your award letter.
2. The CARES Act Emergency Grant is intended to assist students whose lives have been disrupted by the COVID-19 pandemic.
3. By accepting these funds you agree to use these funds as a direct payment of expenses related to the disruption of your classes due to COVID-19, such as food, housing, course materials, technology, health care and child care.

Information about Receiving Your Disbursement:

- Funds will be disbursed thru Nelnet on **XX/XX/XX**. Please be sure to select your disbursement method as quickly as possible (e.g. direct deposit or paper check)
- **Instructions for selecting a disbursement method:**
 1. Login to [MySite](#)
 2. Click on My Information – Financial Aid Status
 3. Click on Financial Aid Disbursement Method
 - a. You will need to disable your pop-up blocker if nothing happens after clicking the link in step 3
 4. Create your Nelnet Account
 5. Click on Mange Refund button to select how you want to receive your refund

6. Fill in the necessary information. Your refund will then be using the option you selected.

If you are in need of additional financial assistance and have not already completed the financial aid process, we would strongly encourage you do so. To submit any required financial aid documents, please visit saddleback.verifymyfafsa.com.

If you have any questions regarding this message, please contact the Financial Aid Office by visiting www.saddleback.edu/fao for our best contact information during the COVID-19 campus closure.

Best Regards,

Financial Aid Office

Please do not respond directly to this e-mail. The originating e-mail account is not monitored.

Welcome to
OPPORTUNITY.



Saddleback College • 28000 Marguerite Parkway • Mission Viejo, CA 92692 • www.saddleback.edu