SADDLEBACK COLLEGE
CURRICULUM COMMITTEE
AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, January 23, 2024

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – November 21, 2023, p. 3-6**

2. **Approval of Agenda**

3. **Public Comments –** Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.

4. **Chair's Report**

5. **Curriculum Committee Training – Information Item**

6. **Proposed Course Revision (MATH 11) for Academic Year 2024-25 – Information Item, p. 7**
    A. Prerequisite change:
        a. MATH 11 – prereq from ~~Placement by the current assessment process or MATH 8with a "C" or better~~ to <u>Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.</u>
    B. Remaining course revisions

7. **Proposed New Taxonomic Pathways for Adult Education and Mathematics for Academic Year 2024-25 (Spring) – Information Only Item, p. 8**
    A. Addition of Adult Education Pre-Vocational Skills (PREVOC) pathway (TOP Code 4930.12)
    B. Addition of Adult Education Employability Skills (EMPSKL) pathway (TOP Code 4930.12)
    C. Addition of Adult Education Workplace Skills (WKPSKL) pathway (TOP Code 4930.12)
    D. Addition of Mathematics Noncredit Skills Lab (MATHSL) pathway (TOP Code 1702.00)

8. **Proposed New Noncredit Course Justification (MATH 300NC) for Academic Year 2024-25 (Spring) – Information Item, p. 9-12**

9. **Proposed New Noncredit Courses (EFRN, EITA, EHST) for Academic Year 2024-25 (Spring) – Information Item, p. 13-14**
    A. New recommended preparation:
        a. EFRN 501 will have a recommended preparation of <u>EFRN 500</u>
        b. EFRN 502 will have a recommended preparation of <u>EFRN 500 and EFRN 501</u>
        c. EITA 501 will have a recommended preparation of <u>EITA 500</u>
        d. EITA 502 will have a recommended preparation of <u>EITA 500 and EITA 501</u>
    B. Approval of new noncredit courses

10. **Proposed New Credit Courses (Honors – MATH and ES) for Academic Year 2025-26 – Information Item, p. 15-16**
    A. New prerequisite:
        a. MATH 610H (10H) will have a prerequisite of <u>Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.</u>
    B. Approval of new credit courses

11. **Proposed New Credit Program Justification (Industrial Automation Fundamentals A.S. Degree) for Academic Year 2025-26 – Information Item, p. 17**

12. **Proposed New Credit Program (The Business of Horticulture and Landscape Design Certificate of Achievement) for Academic Year 2024-25 (Spring 2025) – Action Item, p. 18**

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE

AGENDA (Continued)

13. **Revision of New Associate in Arts in Law, Public Policy, and Society for Transfer Degree for Academic Year 2024-25 – Consent Item, p. 19-21**

14. **Proposed Course Revisions for Academic Year 2024-25 – Consent Item, p. 22**

15. **Representational Area Reports (if time allows)**

16. **Announcements**
   A. The GE Committee meets today, Tuesday, January 23rd at 4pm in AGB 106.
   B. The next Curriculum Committee meeting is on Tuesday, February 13th at 3pm in AGB 106.
   C. The deadline to submit new course and program intents for academic year 2025-26 is January 26th.

17. **Public Interest Announcements (if time allows)**

18. **Adjourn**

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE

Attendance

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, November 21, 2023

Curriculum Team and Leadership in Attendance
1. Michelle Duffy   Curriculum Chair
2. Stephanie Di Alto   Curriculum Specialist
3. Aimee Tran   Articulation Officer

Curriculum Team and Leadership in Absence
1. Tram Vo-Kumamoto   VPI

Voting Members in Attendance
1. Mike Bennett   Kinesiology & Athletics
2. Linda Call   Health and Wellness
3. Deborah Chau   Counseling and Special Programs
4. Fleur Fong   Extended Learning
5. Alan Foote (alternate)   Business and Industry
6. Farida Gabdrakhmanova   Arts, Media, Performance, and Design
7. Annie Gilbert   Extended Learning
8. Carmenmara Hernandez-Bravo   Humanities and Social Sciences
9. Lori Hoolihan (alternate)   Health and Wellness
10. June Millovich   Humanities and Social Sciences
11. Jennifer Rohles   Kinesiology & Athletics
12. Lisa Silveira (alternate)   Science, Technology, Engineering, and Math
13. Michelle Weckerly   Business and Industry

Voting Members Absent
1. Tom DeDonno (represented by alt.) Business and Industry
2. Hollis Casey   Counseling and Special Programs
3. Ari Grayson   Arts, Media, Performance, and Design
4. Larry Perez   Science, Technology, Engineering, and Math
5. Carolyn Seaman   Instructional Support and Teaching Innovations
6. Karla Westphal (represented by alt.) Science, Technology, Engineering, and Math
7. Susan White-Alcover (represented by alt.) Health and Wellness

Administrators in Attendance
1. Christina Hinkle   Humanities and Social Sciences
2. Art Nitta   Science, Technology, Engineering, and Math

Guests
None

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE
MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, November 21, 2023

The meeting starts promptly at **3PM in BGS 235**

1. **Approval of Minutes – November 7, 2023, p. 3-6**
   - **First: Carmenmara Hernandez-Bravo**
   - **Second: June Millovich**
   - **Annie Gilbert noted she was present at the November 7th meeting but was marked absent because she hadn't signed in.**
   - **Motion passed**

2. **Approval of Agenda**
   - **First: Carmenmara Hernandez-Bravo**
   - **Second: Lisa Silveira**
   - **Motion passed**

3. **Public Comments –** Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
   - **Carmenmara Hernandez-Bravo addressed a question she recently raised regarding whether a student could take level 4 of an international language course and later go back to take prior levels (for example, levels 1, 2, and/or 3); transfer institutions say no.**
     a. **Aimee Tran explained that in the Credit for Prior Learning section of the catalog it states that a department may waive the requirement that to be eligible to submit a CPL petition a student must not have received credit for a more advanced course in the same subject. The catalog will necessitate revision to remove this exception.**
   - **Carmenmara also noted that the International Languages department doesn't certify students for the IGETC Languages Other Than English requirement.**
     a. **Aimee explained there is an unofficial list of faculty at IVC that will certify, however, Carmenmara confirmed that Saddleback does not do this.**

4. **Chair's Report**
   - **Recent revision of Title 5 will add an Ethnic Studies requirement to the local GE pattern effective Fall 2024; this will add 3 units to the local GE pattern (requiring a minimum of 21 units). Saddleback's pattern will increase from 20-22 units to 23-25 units as a result.**

5. **Curriculum Committee Training – Information Item**
   - **ASCCC upcoming trainings**
     a. **AB1111 Common Course Numbering Draft Report Update: Webinar on 11/28 from 2-3pm**
     b. **AB 928 (CALGETC) – ADT Intersegmental Implementation Committee Draft Report Update: Webinar on 11/27 from 2-3pm**
     c. **Demystifying CBE (Competency Based Education): Webinar on 12/7 from 12-1:30pm**

6. **Proposed New Credit Program (The Business of Horticulture and Landscape Design Certificate of Achievement) for Academic Year 2024-25 (Spring 2025) – Information Item, p. 7**
   - **Created in partnership with the Business Department**

7. **Proposed New Credit Course Justifications for Academic Year 2025-26, Action Item, p. 8-13**
   A. ENV 600 – Environmental Justice
      o **First: Carmenmara Hernandez-Bravo**
      o **Second: Alan Foote**
      o **No discussion; motion passed**

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE

AGENDA (Continued)

B. ENV 601H (1H) – Honors Introduction to Environmental Studies
- o **First: Carmenmara Hernandez-Bravo**
- o **Second: Annie Gilbert**
- o **No discussion; motion passed**

8. **Proposed Course Revisions for Academic Year 2024-25 – Action Item, p. 14-15**
   A. Recommended preparation change:
      a. ART 240 – recommended preparation from ~~GD 140 or ART 140~~ to <u>GD 20 or ART 20</u>
      b. GC 106 – recommended preparation from ~~GD 140, 147, 149, 154~~ to <u>GD 20 or ART 20, GD 147, GD 149, GD 154</u>
      c. GD 160 – recommended preparation from ~~GD 140 or ART 140~~ to <u>GD/ART 20</u>
      d. GD 240 – recommended preparation from ~~GD 140 or ART 140~~ to <u>GD 20 or ART 20</u>
         - **First: Carmenmara Hernandez-Bravo**
         - **Second: Farida Gabdrakhmanova**
         - **No discussion; motion passed**

9. **Proposed Course Revisions for Academic Year 2024-25 – Consent Item, p. 16-17**
- **First: Carmenmara Hernandez-Bravo**
- **Second: Lisa Silveira**
- **Motion passed**

10. **Proposed Program Revisions for Academic Year 2024-25 – Consent Item, p. 18-49**
   A. CSU General Education Certificate of Achievement
   B. Family and Consumer Sciences Certificate of Achievement
   C. Family and Consumer Sciences A.S. degree
   D. Health Sciences A.S. degree
   E. IGETC Certificate of Achievement
- **First: Carmenmara Hernandez-Bravo**
- **Second: Michelle Weckerly**
- **Motion passed**

11. **Representational Area Reports (if time allows)**
- **There were no representational area reports.**

12. **Announcements**
   A. The GE Committee meets today, Tuesday, November 21st at 4pm in BGS 235 (please note different location).
   B. The deadline to launch new course proposals for implementation in Spring 2025 is December 8th.
   C. The first Curriculum Committee meeting of the spring semester is on Tuesday, January 23rd at 3pm in AGB 106.
   D. The first GE Committee meeting of the spring semester is on Tuesday, January 23rd at 4pm in AGB 106.
   E. The deadline to submit new course and program intents for academic year 2025-26 is January 26th.

13. **Public Interest Announcements (if time allows)**
- **There were no public interest announcements.**

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE
MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

14. **Adjourn**
- **The meeting adjourned at 3:37 pm**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda,* except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

SADDLEBACK COLLEGE
REVISED COURSE
ACADEMIC YEAR 2024-2025

1-23-24
Agenda Item 6
Page 7

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SM	MATH 11	518110.00	BRIEF COURSE/CALCULUS	prereq from ~~Placement by the current assessment process or MATH 8with a "C" or better~~ to **Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.**, val

Proposed Taxonomy Changes for Adult Education and Mathematics for Spring 2025

SCH/ DIV	SCHOOL/ DIVISION	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE	CERTIF UNIQUE ID	DEGREE UNIQUE ID
CE	Adult Education	AED	Adult Education	**PREVOC**	**Adult Education Pre-Vocational Skills**	**PREVOC**	**Adult Education Pre-Vocational Skills**	**4930.12**	**pending**	
				EMPSKL	**Adult Education Employability Skills**	**EMPSKL**	**Adult Education Employability Skills**	**4930.12**	**pending**	
				WKPSKL	**Adult Education Workplace Skills**	**WKPSKL**	**Adult Education Workplace Skills**	**4930.12**	**pending**	

SCH/ DIV	SCHOOL/ DIVISION	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE	CERTIF UNIQUE ID	DEGREE UNIQUE ID
SM	Science, Technology, Engineering and Math	MATH	Mathematics	MATHBA	Mathematics (Basic)	MATHBA	Mathematics (Basic)	1701.00		
				MATHCG	Mathematics	MATHEM	Mathematics	1701.00		04100/ 32064
				MATHSL	**Mathematics Noncredit Skills Lab**	**MATHSL**	**Mathematics Noncredit Skills Lab**	**1702.00**		

SADDLEBACK COLLEGE
CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL	
Date: 9/7/2023	Prepared & Submitted by: Frank Gonzalez
Department: Mathematics	Course Prefix & Number 600: MATH 600 (MATH 300NC)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
9/18/2023	Frank Gonzalez Print Name	Signature, Faculty Requestor
9/18/2023	Sumaya McCleave Print Name	Signature, Department Chair
Click to enter date	Click here to enter text. Print Name	Signature, Other related discipline Chair (if relevant)
9/18/2023	Art Nitta Print Name	Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * : |) Calculus Instructional Support Lab	Short Title: Calculus Instructional Support Lab	
Units: 0	Lec hrs: 0	Lab hrs: 3/wk (49.8 total LRN CNT hrs)
Credit Status: ☐Credit – Degree Applicable ☐ Credit – Non-degree Applicable ☒ Non-Credit		
TOP Code: 1702.00	Non-Credit Category: C	Occupational Code (SAM): E

1. Anticipated first term of offering: ☐Fall **X** Spring   Year 2025

2. Catalog Description:
   Designed to provide instruction for all students who require additional support in their Calculus courses. Students are taught by trained instructors through Just-In-Time remediation and Directed Learning Activities that are designed to meet their individual content needs. This course is open-entry/open-exit.

3. Is this course being aligned to a C-ID descriptor?   ☐ Yes   ☐ No   ☒ N/A
   C-ID Code: Click here to enter text.
   If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed?   ☐ Yes   ☒ No
   If yes, which department is responsible for scheduling, updating, and assessing the course?

   Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

In a memo sent by CCCCO on May 1st, 2023, guidance was provided on how California Community College Equitable Placement, Support and Completion allocated funding can be used by individual institutions. One of the qualified uses of funds was for "creation, implementation, and evaluation of concurrent supports or support services to increase throughput rates for transfer-level mathematics/quantitative reasoning and English courses." Specifically, the memo states that colleges may use funds to "develop or expand support labs, tutoring centers, and embedded tutoring and incentivize student participation in these support services."

Saddleback already provides tutoring services and embedded tutoring, but has intentionally differentiated these services from "Supplemental Instruction." Based on the validation process required by AB 1705, it is highly likely that Saddleback will soon need to make calculus the baseline placement for all Business and STEM students, regardless of their high school coursework. Students who have struggled in prior math courses or who have not passed precalculus in high school will need targeted instruction to bridge knowledge in order to succeed at the calculus level. In addition to offering a 2-unit corequisite support option, the math department would like to provide an alternative option that supports flexible scheduling needs for Saddleback's diverse student population.

Other California Community Colleges have already implemented math support labs successfully, so this is an opportunity for Saddleback to develop its own version that is designed with intentionality and builds upon best-practices. Additionally, the Saddleback Math Skills Lab can be implemented as an open-entry/open-exit course for the purposes of collecting apportionment (Ed Code Section 58164).

6. Course Requisites:
   List all requisites*:
   Prerequisite: None
   Co-requisite: Click here to enter text.
   Limitation on enrollment: Click here to enter text.
   Recommended Prep: Click here to enter text.
   *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003

7. Will this be a standalone course?
   ☒ Yes   Course will **NOT** be included in a degree or certificate program.
   ☐ No   Course **WILL** be included in a degree and/or certificate program.
   Which ones: Click here to enter text.
   *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed

8. Proposed Grading System:
   ☐ Letter Grade Only   ☐ Option of a standard letter grade or Pass/No Pass
   ☐ Pass/No Pass only   ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)
   ☒ Non-credit

9. Will course be Repeatable?   ☐ No   ☒ Yes
   Additional skills that will be acquired by repeating this course must be included in the course outline.
   If yes, how many times?   ☐ 1   ☐ 2   ☐ 3   ☒ Unlimited (Non-credit only)
   Reason for Repeating:*
   ☐ Intercollegiate Athletics
   ☐ Intercollegiate Competition
   ☐ Occupational Work Experience/General Work Experience
   ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.
   *Provide documentation

10. Will this course be part of an approved family?
    ☐ Yes   If yes, identify family: Click here to enter text.
    X No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
    - Location for Lab
    - Faculty to staff the lab
    - Lab Coordinator
    - Computers
    - A/V Equipment
    - Whiteboards

Please see additional document "Math Skills Lab Proposal 21 June 2023" for additional details. Already approved for funding via AB 1705 implementation funds (Penny Skaff) as described in document.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.   ☒ N/A

    12A.   Transfer: Would you recommend that this course transfer to:
    CSU   ☐ Yes   ☐ No   UC   ☐ Yes ☐ No
    Private   ☐ Yes   ☐ No

    Will the course satisfy a major requirement at CSU or UC?   ☐ Yes   ☐ No
    Please attach documentation. If so, complete the following:

Click		Click		at	Click		Click		Required for	Click	
Course Title		Course No.			CSU Campus		UC Campus			Program or Major	

Click		Click		at	Click		Click		Required for	Click	
Course Title		Course No.			CSU Campus		UC Campus			Program or Major	

Click		Click		at	Click		Click		Required for	Click	
Course Title		Course No.			CSU Campus		UC Campus			Program or Major	

12B.   General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	☐	☐	☐	☐	☐	☐	☐	☐
CSU G.E.	☐	☐	☐	☐	☐	☐	☐	☐
UC Transfer/GE	☐	☐	■	■	☐	☐	■	☐
IGETC	☐	☐	☐	☐	☐	☐	☐	☐

SADDLEBACK COLLEGE
NEW NONCREDIT COURSES
ACADEMIC YEAR 2024-2025

1-23-24
Agenda Item 9
Page 13

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
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				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
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				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
XE	EFRN 500	992983.00	BEGINNING FRENCH CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times
XE	EFRN 501	992984.00	INTERMEDIATE FRENCH CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, **rec prep EFRN 500**, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times

SADDLEBACK COLLEGE
NEW NONCREDIT COURSES
ACADEMIC YEAR 2024-2025

1-23-24
Agenda Item 9
Page 14

XE	EFRN 502	992985.00	ADVANCED FRENCH CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, **rec prep EFRN 500 and EFRN 501**, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times
XE	EITA 500	992986.00	BEGINNING ITALIAN CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times
XE	EITA 501	992987.00	INTERMEDIATE ITALIAN CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, **rec prep EITA 500**, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times
XE	EITA 502	992988.00	ADVANCED ITALIAN CONVERSATION AND CULTURE (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, **rec prep EITA 500 and EITA 501**, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times
XE	EHST 612 (512)	992989.00	HISTORY OF SPORTS IN THE UNITED STATES (EI)	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr, oe/oe, gr opt NC - Noncredit, DE, repeatable up to 99 times

SADDLEBACK COLLEGE
NEW CREDIT COURSES
ACADEMIC YEAR 2025-2026

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
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				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SH	ES 601H	429609.05	HONORS INTRODUCTION TO ETHNIC STUDIES	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE
NEW CREDIT COURSES
ACADEMIC YEAR 2025-2026

1-23-24
Agenda Item 10
Page 16

SM	MATH 610H (10H)	518100.05	HONORS INTRODUCTION TO STATISTICS	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, prereq **Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.**, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

New Program Initiation Form (not needed for ADTs)

1	**Idea for program. ADTs do NOT need to complete this process.**
2	**Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.**

a. Program Name: Industrial Automation Fundamentals Associate of Science

b. Program Type: (use drop down menu or write in) A.A or A.S. Degree

c. Program TOP code: 0934.00   CIP: 15.0303

d. Contact information for Program Initiator: Eugene Evancoe

eevancoe@saddleback.edu   (949) 582-4879

e. Proposed Pathway for new program: Science, Technology, Engineering, and Math (STEM)

f. Summary description of the new program:

This new Associate of Science degree in Industrial Automation Fundamentals prepares students for entry-level employment and provides skill upgrading for existing workers in companies related to Industrial Automation. The population of students includes both traditional college age and older persons starting or returning to college. The related jobs are technical, CTE in nature and include Automation Control Specialist/Technician, Motion Control Specialist/Technician, Industrial Control Specialist/Technician, Electrical and/or Electronics Engineering Technician, Electro-Mechanical Technician, Industrial Engineering Technician, and Mechanical Engineering Technician.

g. Brief Description of how the idea for the new program came about:

This new A.S. was requested as part of the Orange County Strong Workforce MAP2 program. It also fits with the Industrial Automation Fundamentals certificate so that completers can also finish a full A. S. degree to be qualified for better career opportunities All other Electronic Technology certificates also have an accompanying A.S..

h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such.

Electronic Technology 133, 4 units	Electronic Technology 250, 4 units
Electronic Technology 114, 4 units	Electronic Technology 255, 4 units
Electronic Technology 200, 4 units	
Electronic Technology 201, 2 units	
Electronic Technology 202, 2 units	

     24 major units plus General Education units (23-37 units) = 60-61 total units

3		**Document Department/Inter-Departmental discussions with signatures in preparation for Step 4**

3	Signature/Date, Program Initiator *Eugene Evancoe* 4/11/23	Signature/Date, Dept. Chair *Eugene Evancoe* 4/11/23
	Signature/Date, Division Dean 4/11/23	Other discipline faculty/chair (if applicable) or ☐ n/a
4	Articulation Officer: Review date (if applicable) Date Initials_____	EWD Director: Review date (if applicable) Date Initials _____
5	Curriculum Committee: Review date	
6	Consultation Council: Review date	**7** Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link

Do not go over 1 page. If document expands further, review to be more concise. You can remove this warning.

SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

New
The Business of Horticulture and
Landscape Design
Certificate of Achievement

Students who complete this program will gain fundamental knowledge in business aspects, including contracts, time management, as well as soft skills that are critical for successful horticulture and landscape services. Students will have opportunities to apply their understanding of effective and efficient business functions to maintain and expand the business with a focus on being sustainable in horticulture and landscape design, construction and maintenance. Graduates with these skills can gain entry-level employment or start their own businesses in horticulture and landscape professions.

All professions in horticulture and landscape design industries need many different levels of business management, including projects, time, human resources and assets. Also, being able to prepare and manage legal and financial tasks, such as, cost estimates and budgets, schedules, proposals and contracts, is critical for sustaining the business. Some examples of jobs may be Office managers, Cost estimators, Team leaders, Construction supervisors, Maintenance schedulers, etc.

Program Student Learning Outcomes
Students who complete this program will be able to:
- **Recognize the importance of business aspects of horticulture and landscape design, such as, liabilities, time and finances, client relationships, office and human resources.**
- **Perform proper project management in time and money.**
- **Avoid unnecessary liability risks and negative legal consequences.**

Required Core

BUS 160	**Entrepreneurship**	**3**
HORT 138	**The Sustainable Landscape**	**3**
HORT 140	**Business Aspects in Horticulture and Landscape**	**3**

Restricted Electives (2-6 units)
Group 1: Select one course

BUS 102	**Oral Business Communications**	**3**
BUS 196	**Workplace Success Skills**	**1**
HORT 139	**Contemporary Landscape Design Trends**	**3**

Group 2: Select one course

BUS 106	**Legal Aspects of Entrepreneurship**	**2**
BUS 125	**Human Relations in Business**	**3**
CWE 180	**Co-Op-Ed-Hort & Landscape**	**1**

Total Units for the Certificate 11-15

SADDLEBACK COLLEGE
NEW PROGRAM (REVISED)
ACADEMIC YEAR 2024-2025

<table>
<tr><td>

New
Law, Public Policy, and Society
Associate in Arts for Transfer

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Revised
Law, Public Policy, and Society
Associate in Arts for Transfer

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</table>

The Law, Public Policy, and Society Associate in Arts Degree for Transfer (ADT) is designed to prepare students for a seamless transfer into the California State University (CSU) system to complete a baccalaureate degree in Law, Public Policy, and Society or similar majors such as Sociology, Anthropology, Criminal Justice, Communications, Political Science, Philosophy, Public Administration, Linguistics, American Studies, and Humanities.

This interdisciplinary degree focuses on the development of communication and critical thinking skills, introduces students to the legal field, and prepares students for further study in a variety of majors.

While an associate degree may support attempts to gain entry-level employment or promotion in fields such as business, government, social service, education and law, a baccalaureate or higher degree is recommended for those considering professional careers, which can be achieved through transfer. Students who complete this degree receive priority admission to the CSU system, though admission to a specific campus is not guaranteed.

Program Student Learning Outcomes
Students who complete this program will be able to:
- Analyze social science concepts and theories.
- Evaluate diverse viewpoints related to the human experience.
- Produce evidence-based arguments.

Associate Degree for Transfer requirements (pursuant to SB1440, §66746)
1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
    a. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements (CSU GE-Breadth).
    b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0. Students must earn a "C" (or "P" Pass) or better in all courses required for the major or area of emphasis.

Required Core
Select either:

HS 19	Introduction to Criminal Justice System	3
or		
SOC 19	Introduction to Criminal Justice System	3

Complete:

PHIL 15*	Introduction to Ethics	3

SADDLEBACK COLLEGE
NEW PROGRAM (REVISED)
ACADEMIC YEAR 2024-2025

Select either:

COMM 1*	Communication Fundamentals	3
or		
COMM 1H*	Honors Communication Fundamentals	3

Select either:

ENG 1A*	Principles of Composition I	4
or		
ENG 1AH*	Honors Principles of Composition I	4

Select one:

COMM 2*	Persuasion	3
COMM 3	Argumentation and Debate	3
ENG 1B*	Principles of Composition II	3
ENG 1BH*	Honors Principles of Composition II	3
ENG 70*	Critical Thinking, Reading, and Writing	3
PHIL 12*	Introduction to Logic	3

Select one:

BUS 10*	Business Statistics	3
MATH 10*	Introduction to Statistics	3
PSYC 44*	Statistics for the Behavioral Sciences	3

Select either:

HIST 16	History of the United States to 1876	3
HIST 17	History of the United States Since 1876	3

Select either:

PS 1	American Government	3
PS 1H	Honors American Government	3

List A: Select two courses from two of the areas listed below (6 Units)
Area 1: Administrative of Justice/Criminal Justice/ Criminology

~~HS 37~~	~~Introduction to Criminology~~	~~3~~
~~SOC 37~~	~~Introduction to Criminology~~	~~3~~
HS 128	Community-Based Corrections	3
HS 187	Juvenile Violence, Gangs, and Victimization	3

Area 2: Business

BUS 13	Legal Environment and Business Law	3
BUS 13H	Honors Legal Environment and Business Law	3

Select either:

COMM 1*	Communication Fundamentals	3
or		
COMM 1H*	Honors Communication Fundamentals	3

Select either:

ENG 1A*	Principles of Composition I	4
or		
ENG 1AH*	Honors Principles of Composition I	4

Select one:

COMM 2*	Persuasion	3
COMM 3	Argumentation and Debate	3
ENG 1B*	Principles of Composition II	3
ENG 1BH*	Honors Principles of Composition II	3
ENG 70*	Critical Thinking, Reading, and Writing	3
PHIL 12*	Introduction to Logic	3

Select one:

BUS 10*	Business Statistics	3
MATH 10*	Introduction to Statistics	3
PSYC 44*	Statistics for the Behavioral Sciences	3

Select either:

HIST 16	History of the United States to 1876	3
HIST 17	History of the United States Since 1876	3

Select either:

PS 1	American Government	3
PS 1H	Honors American Government	3

List A: Select two courses from two of the areas listed below (6 Units)
Area 1: Administrative of Justice/Criminal Justice/ Criminology

HS 128	Community-Based Corrections	3
HS 187	Juvenile Violence, Gangs, and Victimization	3

Area 2: Business

BUS 13	Legal Environment and Business Law	3
BUS 13H	Honors Legal Environment and Business Law	3

SADDLEBACK COLLEGE
NEW PROGRAM (REVISED)
ACADEMIC YEAR 2024-2025

Area 3: Economics

ECON 2*	Principles (Macro)	3
ECON 2H*	Honors Principles of Macroeconomics	3
ECON 4*	Principles (Micro)	3
ECON 4H*	Honors Principles of Microeconomics	3

Area 4: Political Science

PS 4	Introduction to Political Science	3
PS 10H	Honors Political Theory	3
PS 12	Comparative Politics and Government	3
PS 14	International Relations	3

Area 5: Public Policy

GLST 1*	Introduction to Global Studies	3
GLST 2*	Global Issues	3
SOC 2	Social Problems	3
SOC 2H	Honors Social Problems	3

Area 6: Diversity

ANTH 2	Cultural Anthropology	3
ANTH 2H	Honors Cultural Anthropology	3
COMM 20	Intercultural Communication	3
GEOG 2	Cultural Geography	3
GEOG 2H	Honors Cultural Geography	3
SOC 21	Women in Contemporary Society	3
SOC 9	Racial and Ethnic Groups in the United States	3
or		
ES 9	Racial and Ethnic Groups in the United States	3

Area 7: College Success

COUN 40	College and Career Success	3

Area 8: Internship/Fieldwork

CWE 180	General Work Experience 3	3

Total Units for the Major   31

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

SADDLEBACK COLLEGE
REVISED COURSES
ACADEMIC YEAR 2024-2025

1-23-24
Agenda Item 14
Page 22

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	HS 37	12150.10	INTRO TO CRIMINOLOGY	fr ~~not c/l~~ to **c/l/w SOC 37**, cat desc, sch desc, gr opt fr ~~Letter Grade only~~ to **Letter Grade or Pass/No Pass**, tps, lrng obj, assign, moe, txt, DE
SH	ESL 332	992682.00	INT CONVERSATION	sch desc