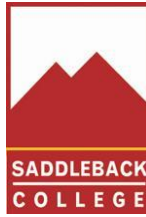# Academic Senate Agenda

October 5, 2022

2:00 PM to 4:00 PM

Regular Meeting

Executive Board
Heidi Ochoa – President
Margot Lovett – President - Elect
Dan Walsh – Past President
Deidre Cavazzi – Vice President
Efren Rangel – Vice President for Equity and Inclusion
Michelle Duffy – Secretary; Curriculum Co-Chair
Claire Cesareo – Educational Planning and Assessment Chair
Brenda Plascencia Carrizosa – Institute for Teaching and Learning Co-Chair
Pete Murray – Institute for Teaching and Learning Co-Chair

Saddleback College, Administration & Governance Building Conference Room AGB 106

28000 Marguerite Parkway, Mission Viejo, CA 92692

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This agenda is available on the Saddleback College Academic Senate website at
saddleback.edu/asenate/home

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Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
+1. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

ITEM			Time Allocation	Approximate Start Time
1.		**CALL TO ORDER**	1 minute	2:00pm
		Please turn off your cell phone.		
2.		**INTRODUCE AND WELCOME GUESTS & NEW SENATORS**	2 minutes	2:01pm
3.		**ADOPTION OF AGENDA** Items on agenda may occur out of order at the discretion of the Academic Senate president, or designee, listed on agenda based on availability of those presenting and meeting with the senate.	2 minute	2:03pm
4.		**APPROVAL OF MINUTES** from September 21, 2022	3 minutes	2:05pm
5.		**PUBLIC COMMENTS**	6 minutes	2:08pm
		Anyone may address the Senate on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to §53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.		
6.		**PRESIDENT'S REPORT**	5 minutes	2:14pm
7.		**CONSTITUENCY GROUP REPORTS**		
	A.	**Faculty Association**	5 minutes	2:19pm
	B.	**Student Government**	5 minutes	2:24pm
	C.	**Classified Staff**	5 minutes	2:29pm
8.		**ADOPTION OF CONSENT CALENDAR ITEMS**		

		Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.		
	A.	**Curriculum**: 1. Proposed course revisions for academic year 2022-23 2. New credit course justifications for academic year 2023-24 3. New credit program justification for academic year 2023-24 4. Proposed new credit programs for academic year 2023-24 5. Proposed course revisions for academic year 2023-24 6. Proposed update to Art family for academic year 2023-24 7. Proposed program revisions for academic year 2023-24	2 minutes	2:34pm
9.		**OLD BUSINESS**		
	A.	**Approval of Faculty to Sit on Committees** Information/Discussion/Action	2 minutes	2:36pm
	B.	**Board Policies/Administrative Regulations** *None at this time*		
	C.	**Curriculum Update** Michelle Duffy/Kim Stankovich: Information/Action	4 minutes	2:38pm
10.		**NEW BUSINESS**		
	A.	**D.E.I.A. Update** Efren Rangel: Information/Discussion	4 minutes	2:42pm
	B.	**Academic Senate 2021-2022 Survey** Heidi Ochoa: Information/Discussion	5 minutes	2:46pm
	C.	**Toolkit for Culturally Responsive Teaching & Learning:** Carolyn Seaman and Pete Murray: Information/Discussion	10 minutes	2:51pm

	D.	**Waitlist Recommendation**
		    1. To improve our ability to predict and schedule courses around student demand, waitlists should be automatically enabled for all courses with the option for individual faculty to opt out.
		    2. If waitlist exceeds 60% of course cap, the VPI should be notified to create a course as soon as possible.
		Heidi Ochoa: Information/Discussion/Action
			5 minutes	3:01pm

	E.	**Academic Senate Standing Committee One Sheets** Heidi Ochoa: Information/Discussion/Action	5 minutes	3:06pm
	F.	**Decoding College Language and Structures: What is Academic Senate?** Heidi Ochoa and Margot Lovett: Information/Discussion	3 minutes	3:11pm
	G.	**I.D.E.A. Moment – Neurodiversity Ted Talk** (youtube.com/watch?v=mf3YtABlCx8) Heidi Ochoa: Information/Discussion	15 minutes	3:14pm
	H.	**Undocumented Week of Action October 17th -21st** Aimee Vaquera, M.S.: Information/Discussion	5 minutes	3:29pm

	I.	**Academic Senate One Sheet & Bylaws Changes**
		    1. VP Titles
		    2. Recorder/Full-Time Faculty
		Heidi Ochoa: Information/Discussion/Action
			5 minutes	3:34pm

	J.	**Professional Development Calendar and Call for HSI Social Justice Proposals** Pete Murray: Information/Discussion	8 minutes	3:39pm
	K.	**Baccalaureate Program** Heidi Ochoa: Information/Discussion	7 minutes	3:47pm
		REPORTS		

		No action for report items except that a recommendation can be made to place a specific issue on the next agenda as new business. Discussion on report items is permitted provided the agenda item specifically states the nature of the report. Discussion is not permitted on reports that are not noticed on the agenda.		
11.		**COMMITTEE REPORTS**		
	A.	**Executive**	2 minutes	3:54pm
	B.	**College/Senate Committees**	2 minutes	3:56pm
		SENATE COMMITTEES 1. Academic Appeals and Standards 2. Academic Calendar 3. Accreditation 4. Culturally Responsive Teaching & Learning 5. Curriculum 6. Distance/Online Education 7. Faculty Development/Funding 8. Full-Time Faculty Hiring Prioritization 9. General Education 10. Honors Board 11. Institute for Teaching and Learning (ITL)	COLLEGE COMMITTEES 1. Career Technical Education 2. College Resource 3. Consultation Council 4. Educational Planning and Assessment 5. Equity and Inclusion Council 6. Health and Safety 7. Outreach 8. Planning and Institutional Effectiveness (PIE) 9. Student Success Coordinating 10. Study Abroad 11. Technology	
12.		**REPRESENTATIONAL AREA REPORTS**	2 minutes	3:58pm
13.		**ADJOURNMENT**		4:00pm