South Orange County Community College District
Board of Trustees May 14, 2011 Workshop
Highlights of Strengths/ Areas for Improvement from Board Self-Evaluation Survey

7 of 8 trustees completed the survey

<u>Areas of Strength</u> (6 or 7 trustees agreed or strongly agreed)

Mission and Planning (4 out of 7 items)

- Knowledge about the college
- Assures effective planning and participates appropriately
- District plans responsive to community needs
- Adopts and monitors district's plans

Policy Role (all 4 items)

- Understands roles and differentiates it from Chancellor and staff
- Assures district complies with laws
- Up to date policy manual; Relies on board policy

Board-Chancellor (2 out of 5 items)

- Maintains a positive working relationship with Chancellor
- Delegates administration of the college to Chancellor

Community Relations & Advocacy (3 out of 4 items)

- Active in community
- Advocates on behalf of district
- Actively supports foundations

Educational Programs (4 out of 6 items)

- knowledgeable about district programs; regional and workforce needs
- appropriately involved in accreditation
- understands and protects academic freedom

Fiduciary Role (6 out of 7 items)

- assures budget reflects planning priorities
- policies assure effective fiscal management
- regularly reviews fiscal status
- reviews annual audit; monitors responses
- adopts and monitors facilities plan
- maintains adequate reserve

Human Resources (3 out of 5 items)

- has and follow communication protocols
- refrain from managing employee work
- supports participation in decision-making

Board Leadership (3 out of 9 items)

- Understands roles and responsibilities
- Understand legal authority is only as a board
- Annual file conflict of interest statements

Board Meetings (4 out of 5 items)

- Meetings are conducted in orderly manner
- Agenda items provide sufficient information
- Understands and adheres to Brown Act
- Maintains confidentiality

Prepared by Cindra Smith, Consultant, from results of Board Self-Evaluation, May 9, 2011

Areas to Consider for Improvement

2 or more trustees were neutral or disagreed with the item [no one strongly disagreed with any item]

Mission and Planning

- Regularly reviews mission and purposes
- Spends adequate time discussing future needs and directions
- Sets annual goals in conjunction with the Chancellor, and monitors progress

Board-Chancellor Relations

- Board sets and communicates clear expectations
- Regularly evaluates Chancellor
- Periodically reviews Chancellor's contract

Community Relations and Advocacy

- Board acts on behalf of the public and citizens in district

Educational Programs

- Sets standards that enable it to monitor educational quality and effectiveness
- Regularly reviews reports on institutional effectiveness

Fiduciary Role

- Provides appropriate direction for seeking external funding

Human Resources and Staff Relations

- Policies provide for fair and equitable treatment of staff
- Establishes and follows clear parameters for collective bargaining

Board Leadership

- Board expresses authority only as a unit
- Board regularly reviews its code of ethics; it has a policy addressing violations of the code
- Uphold and comply with code of ethics
- Avoid conflicts of interest and perception of such conflicts
- Uphold decision of board once it is made
- Discussion and relationships reflect a climate of trust and respect

Board Meetings

- Board meetings and study sessions provide sufficient opportunity to explore key issues

Board Education

- New members participate in comprehensive orientation
- Participate in trustee development
- Board evaluation helps the board enhance its performance
- Measures accomplishments against board goals.

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