

## Accreditation 2011 District Wide Committee Meeting

*Thursday, March 10, 2011*

*AGB Conference Room · Saddleback College*

### MINUTES

**Members Present:**

**District Services**

Beth Mueller  
Brandye D'Lena  
David Bugay  
Delores Irwin  
Denice Inciong  
Gary Poertner  
Randy Peebles  
Robert Bramucci  
Teddi Lorch  
Tere Fluegeman  
Jim Laurie  
Ettie Graham  
Karen Bronson

**Saddleback College**

Bob Cosgrove  
Carmen Dominguez  
Carol Hilton  
Claire Cesareo-Silva  
Donald Busche  
James Wright  
Joseph Tinervia  
Juan Avalos  
Russell Hamilton  
Tod Burnett  
Mark Sierakowski

**Irvine Valley College**

Christopher Tarman  
Craig Justice  
Davit Khachatryan  
Gwen Plano  
Kathleen Werle  
Lisa Davis Allen  
Susan Sweet  
Glenn Roquemore

**1. Strategic Planning**

Chancellor Poertner announced that the district has four months to complete a strategic planning report. Saddleback College and Irvine Valley College have their strategic plan completed. The District will hire a consultant to facilitate the strategic planning process. The members of the Accreditation District Wide Committee decided that the strategic plan subcommittee will meet to select the consultant.

**2. Function Maps**

Associate Vice Chancellor Randy Peebles distributed and discussed the Saddleback College and South Orange County Community College District Function Map that includes indicators which depict the level and type of responsibility (i.e., primary, secondary and shared). The function map is intended to illustrate how the College and the District manage the distribution of responsibility by function as it pertains to the WASC/ACCJC accreditation standards. Copies of sample function maps from Los Rios Community College District and Rancho Santiago Community College District were also distributed.

**3. Resource Allocation**

The allocation of basic aid funding at the colleges and District was discussed. President Glenn Roquemore cited from the Saddleback College 2010 Accreditation Follow-up Report that was distributed and commented on the Evaluation Report Findings and Evidence.

**4. Board Related Recommendations**

Chancellor Poertner and Vice Chancellor Bugay will work with the Board Policy/Administrative Regulations Committee to evaluate and revise the ethics policy.

The Board's self-evaluation format was discussed. The Chancellor reported that the Board will meet with a facilitator who will prepare the self-evaluation report. The report will be distributed and will be made public.

**5. Subcommittees**

Accreditation subcommittees were formed and subcommittee chairs were appointed. The colleges will send the Chancellor the names of representatives that will serve in each subcommittee. The Chancellor's office will compile the list of names, along with the future meeting dates, and will distribute via e-mail.

**6. Next Meeting**

The next Accreditation District Wide Committee meeting will take place on Friday, April 8, 2011 in BST 116, Irvine Valley College.