



# Saddleback College Summary Strategic Plan for 2007-2010

## Mission

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To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

## Vision

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Saddleback College will focus on a high rate of transfer; life-long learning; enhancing students' basic skills; and career technical education as necessitated by the changing economic, demographic and workforces characteristic of South Orange County.

## Our Values

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Saddleback College embraces:

- ❖ Quality education.
- ❖ Academic freedom and the open exchange of ideas.
- ❖ Student access and success.
- ❖ Innovation and creativity.
- ❖ Collaboration, collegiality, and teamwork.
- ❖ Integrity and respect.
- ❖ Equity and diversity.
- ❖ Commitment to the College's mission.

## Strategic Directions

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- ❖ To select career technical programs for viability, enhancement and development.
- ❖ To promote and enhance Health Sciences programs.
- ❖ To increase overall Saddleback College FTES growth.
- ❖ To enhance Distance Education offerings.
- ❖ To increase and sustain professional development for faculty and staff.
- ❖ To increase and sustain efficient use of technology campus wide.
- ❖ To provide and maintain state of the art facilities.
- ❖ To enhance basic skills.
- ❖ To increase our transfer-ready rate.

## Goals

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### Enrollment Management:

- ❖ The Enrollment Management Committee (EMC) will facilitate achievement of the goal of 7,943 semester FTES by 2010.
- ❖ The EMC will encourage the College academic divisions to work more closely with faculty and administration from its feeder high school districts to increase the number of students who are eligible to enter Saddleback College as freshman with eligibility for college level Math and English by 10% by the end of 2010.
- ❖ The EMC will establish a process to review external data reports, the 5-year Master Plan, and Program Review data to make recommendations for program establishment, expansion, and discontinuance, and tie the recommendations to the budget development process.
- ❖ Increase the amount of support and training given to instructors of distance education classes.
- ❖ Increase student enrollment and retention in distance education classes at Saddleback College.
- ❖ Enhance and Support Existing Transfer Program.

### Campus Environment:

- ❖ Establish standard operating procedures for major facilities improvements and renovations.
- ❖ Accelerate completion of scheduled maintenance projects and formalize emergency repair procedures.
- ❖ Improve campus signage.
- ❖ Utilize the five-year Master Plan as a resource to guide campus construction and expansion.
- ❖ Secure staffing and materials to improve cleanliness, safety and maintenance of facilities and grounds.

### Student Success:

- ❖ Improve retention of students in the Nursing Program.
- ❖ Increase Saddleback College Student Athletes by 50 FTES.
- ❖ Increase overall FTES growth through additional tutoring assistance offered to Saddleback students.
- ❖ Increase overall Saddleback College growth of Hispanic/Latino students.
- ❖ Implement outreach strategies in conjunction with marketing goals and strategies that will target key groups to increase enrollment.
- ❖ Increase student retention/completion of online classes.
- ❖ Intake and support faculty & staff training in standards of campus and classroom behavior of students and the public.
- ❖ Support retention and persistence of all students through increased referral to Student Services & sensitivity to all students, particularly disabled and under represented.
- ❖ The voluntary Campus Community Emergency Response Team (C-CERT) will be equipped with items essential to the teams' ability to assist in the event of campus emergencies or disasters by evacuating buildings, maintaining order at assigned evacuation locations.
- ❖ Develop and implement outreach programs that improve student, faculty and staff awareness of the signs of mental health distress and resources for help both on and off campus.
- ❖ Increase student retention and persistence.
- ❖ Utilize My Academic Plan (MAP) to increase ease & ability of students and Counselors developing educational plans.
- ❖ Increase student awareness and use of Student Services through online orientation.

- ❖ Improve knowledge of class performance through the Early Alert system.
- ❖ Provide efficient systems to Student Service professionals to best serve students.
- ❖ Implementation of SARS appointment scheduling tracking system to provide accountability.
- ❖ Integrate BOG fee waiver application as a part of CCCApply.
- ❖ Library Remodel to increase the ability of Instructional Faculty, Counselors & Staff to serve students and provide adequate workspace to accommodate all employees.
- ❖ To meet ADA accessibility requirements in DSPS & EOPS offices.
- ❖ Transfer Center/Articulation Office/ EOPS Faculty Coordinator/CalWORKS: Increase the ability of administration, Counselors & Staff to serve students and accommodate all employees.
- ❖ To increase the ability of Matriculation faculty & staff to better serve students.
- ❖ Admissions & Records: to increase the ability of staff to serve current and potential students and accommodate all employees.
- ❖ Student Services Center lobby: to increase and improve services and information provided to students.
- ❖ Remodel and create adequate space for a “one stop” Fiscal Office.
- ❖ To house the Outreach Department.
- ❖ Increase student retention and persistence in Pre-Algebra & Beginning Algebra.
- ❖ Developmental English.
- ❖ Enhance Basic Skills through increased support of ESL program.
- ❖ Enhance Basic Skills through Focus on Reading.
- ❖ “Basic Skills as a Foundation for Student Success in California Community Colleges.”
- ❖ Enhance math and English basic skills with increased tutoring.

- ❖ Enhance transfer services to achieve transfer rates.
- ❖ Expand the number of transfer “ready” students.
- ❖ Hire a full-time Matriculation Coordinator.
- ❖ Reduce the number of students on academic or progress probation.
- ❖ Student retention and success through Applied Psychology class.
- ❖ Expand hours of service in Enrollment Services to students (particularly evenings & key times) and via increased telephone reception.
- ❖ Administration and use of Student Survey results to improve services to students.
- ❖ Insure that articulation agreements are up to date and enhanced continually.
- ❖ Full time Administrative Assistant for Assistant Dean, Counseling and Special Programs.
- ❖ Enhance Fiscal and Veterans Services to all current and future students.

**Institutional Effectiveness:**

- ❖ To increase faculty, staff and administrative involvement in the development and utilization of outcomes assessment through increased communication of expectations.
- ❖ To increase visibility for SLO assessment, AUO assessment, and Program/Administrative Unit Review on campus.
- ❖ To provide regular institutional effectiveness training to instructional programs and administrative/student support units.
- ❖ To ensure that information garnered through the institutional effectiveness process is used to facilitate college-wide planning and resource allocation.