

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT



BUDGET DEVELOPMENT GUIDELINES

2010 – 2011

Beth Mueller

District Director of Fiscal Services

**Guidelines apply to General Fund, Community Education, Child Development,
Capital Outlay, ASG and Foundation.**

This document has been modified with new cut-off dates, please review carefully.

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EXHIBIT A

BUDGET DEVELOPMENT & FISCAL YEAR CLOSING CALENDAR

**Guidelines apply to General Fund, Community Education, Child Development,
Capital Outlay, ASG and Foundation.**

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BUDGET DEVELOPMENT AND
FISCAL YEAR CLOSING CALENDAR

JANUARY 2010

<u>DATE</u>	<u>ACTIVITY</u>
Jan. 25, 2010	Board of Trustees Adoption of Nonresident Tuition Rate for 2009/10.
Mar. 1, 2010	First day to input 2010/11 Purchase Requisitions.
Mar. 26, 2010	<u>ALL APPROVALS MUST BE COMPLETED AT THE COLLEGE AND RECEIVED IN PURCHASING BY THIS DATE.</u> Cut-off date for 2009-10 "General Fund" requisitions for equipment (including furniture), software and non-OfficeMax supplies, except Categorical Projects. <ul style="list-style-type: none"> • Bid Deadline for Custodial Services
Apr. 23, 2010	<u>ALL APPROVALS MUST BE COMPLETED AT THE COLLEGE AND RECEIVED IN PURCHASING BY THIS DATE.</u> Cut-off date for 2009-10 "Categorical" requisitions for equipment (including furniture), software and non-OfficeMax supplies for Categorical Projects, <i>After this date, orders for these items must be made on a 2010-11 requisition.</i>
May 17, 2010	Cut-off date for college to input information for the 2010/11 Tentative Budget presentation at the June 28, 2010 Board Meeting (due by Noon).
May 21, 2010	Scholarship spreadsheet due to Accounts Payable by the Commencement date.
Jun. 1, 2010	Cut-off date for <u>all</u> remaining 2009/2010 requisitions (travel, contract services, printing, rentals, etc.). EXCEPT EMERGENCIES & Direct Pay. SERVICES PERFORMED IN JUNE MUST HAVE A 2010 REQUISITION.
Jun. 4, 2010	Last day for Budget Transfers that require Board action (between major object codes). Must be received by noon.
Jun. 10, 2010	Office Supplies – OfficeMax cut-off for 2009/10 expenses.

- Jun. 11, 2010 Last day for warehouse requisitions (stores orders) to be expensed from 2009/10 budgets.
- Cut-off date for credit card purchases.
- Jun. 15, 2010 Final date for District Office to issue checks and registers for 2009/10 fiscal year until mid July 2010.
- Jun. 16-30, 2010 Warehouse Stores closed for inventory. No stores requisitions accepted, all other warehouse functions operational.
- Jun. 23, 2010 Distribution of Budget Reports to be presented at the Board of Trustee Meeting on June 28, 2010.
- Jun. 25, 2010 Last day for District Office to submit cancellation of “B” checks for 2009/10 fiscal year.
- All documentation for warrants on HOLD must be submitted by District Office to the Orange County Department of Education School Financial Services.
 - Last day for District Office to submit interfund transfers to County office.
- Jun. 25, 2010 Last day for Budget Transfers that do not require Board action (within major object codes).
- Jun. 28, 2010 Board of Trustee to Adopt Resolution to Transfer Appropriations at Close of Fiscal Year.**
- Jun. 29, 2010 Last day for District Office to submit cash deposits to the Orange County Department of Education for 2009/10 fiscal year. County deadline is 3:00 pm.
- Jun. 30, 2010 Record cash in transit.
- All Purchase Orders are closed out.
- Jul. 2, 2010 All Payroll accruals to District Business Services Department for processing. Information received after this time will be expensed against the 2010/11 budget.
- Last Day for General Fund Expense Transfers Unrestricted.
 - Last Day to submit all 2009/10 Direct Pay Requisitions.

- Final receipts for Blanket purchase orders are due to the District Business Office/Accounts Payable.
- Jul. 7, 2010 All remaining 2009/10 invoices & checks due to District Business office for accruals.
- Jul. 15, 2010 District Office to submit Accrual Reports to the Orange County Department of Education.
- Jul. 19, 2010 Project directors review program expenditures.
- Jul. 23, 2010 Last Day for Expense Transfers for Categoricals.
- Distribution of encumbrance carry-forward to Operating Unit College Directors of Fiscal Services for inclusion in 2010/11 Final Budget.
- Jul. 30, 2010 Cut-off date for college budget information to be input for presentation at the August 25, 2010 Board Meeting (**Noon Deadline**).
- Distribution of Restricted and Unrestricted General Fund Ending Balances and Carry-overs, and update of budget allocations.
- Aug. 25, 2010 Distribution of Proposed Final Budget.
- Proposed Final Budget available for public inspection through OCDE (10 calendar days notice).
- Aug. 30, 2010 Public Hearing and Board of Trustees Adoption of 2010/11 Final Budget.**
- **Board approval of CCFS-311 Quarterly Report.**
- Sep. 27 2010 Filing of 2010/11 Final Budget (CCFS-311) with California Community College Chancellor's Office.
- Nov. 16, 2010 Audit Report Presented to the Board of Trustees.**

EXHIBIT B

**PROCEDURE & POLICY INFORMATION FOR 2010/11 BUDGET
DEVELOPMENT & YEAR END CLOSE**

Procedure & Policy Information for
Budget Development & Year End Close

1) BUDGET DEVELOPMENT CALENDAR

The Budget Development Calendar (Exhibit A) establishes the major budget development target dates, District-wide, which must be met in order to complete the budget development process by August 30, 2010. Included in the calendar, in bold print, are the Board of Trustees review/adoption dates for the 2010/11 Budget:

2) PURCHASING CUT-OFF DATE

March 26, 2010 is the Purchasing cut-off date for equipment (including furniture), software, and non-OfficeMax supplies, **ALL APPROVALS MUST BE COMPLETED ON THIS DATE**. Any requisition submitted after this date must be designated as an extreme emergency by the location's Director of Fiscal Services before Purchasing will process.

The respective operating unit fiscal directors are as follows:

Saddleback College:	Carol Hilton
Irvine Valley College:	Davit Khachatryan
ATEP and District Services:	Beth Mueller

Categorical project expenditures will be accepted until **April 23, 2010, ALL APPROVALS MUST BE COMPLETED ON THIS DATE**. Requisitions for travel and operational expenses (such as contracted services, printing, speakers, rentals, etc.) will be accepted until **June 1, 2010**.

NOTE: For 2009-10 Requisitions:

Services performed and goods received on or before June 30, 2010 should be charged to the 2009-10 budget.
THERE ARE NO EXCEPTIONS.

3) OFFICE SUPPLIES – OFFICEMAX

Purchasing will accept office supply on-line orders (with written approval) to be expensed to the 2009/10 fiscal year through **June 10, 2010**. Orders received after that date will be expensed to the 2010/11 fiscal year.

4) CREDIT CARD PURCHASES

Except in extreme emergency, credit card purchases will not be authorized beyond **June 11, 2010**.

5) STORES ORDERS

The warehouse will accept requisitions for stores orders up to **Friday, June 11, 2010**. Orders received after that date will be returned to the departments for re-submittal in the 2010/11 fiscal year. From June 16 through June 30 stores inventory will be taken and no orders will be processed.

6) BLANKET PURCHASE ORDERS

Blanket purchase orders will be canceled on **June 30, 2010**. Purchases made after that date will be charged to the 2010/11 fiscal year. Receipts **must** be forwarded to the Accounts Payable department immediately, and must be received in that office **no later than July 2, 2010**.

7) ACCRUALS

All goods and services which have been received prior to June 30, 2010, must be expensed to the current fiscal year. **All items to be accrued must be received in the District Business Services office no later than July 2, 2010, at 5 p.m.** *No commercial vendor checks can be issued during the period of June 16, 2010 through June 30, 2010.* Consequently, expenditures submitted after June 15, 2010, will be accrued to the 2009/10 fiscal year, but checks will not be issued until mid July 2010.

Salary expenditures which are reported on timecards are not regularly accrued. Unless a special request is made, all time reported for Classified hourly assignments and Summer Academic time sheets for the period of June 16 – June 30, 2010 will be reflected in the 2010/11 fiscal year. **Salary accruals will be limited to categorical programs that do not allow carry-over of funds and will not be accepted until after the time has been worked.** As in the case above, these accruals must be submitted to the District Business Services office no later than **July 2, 2010, at 5 p.m.**

All expenses to be accrued must be completed prior to June 30. The District Business office will not accrue expenses unless goods are received or services are completed prior to June 30. **All accruals will require that documentation as follows, be provided prior to an accrual being made:**

Conferences:	Approved requisition, reimbursement claim & required receipts.
Consultants and Independent Contractors:	Purchase order, board approval date, signed contract, W-9 for payee & approved invoice.

Payment for

Regular Purchases: Purchase order, receiver & invoice.

Salaries & Benefits: Approved time cards for time worked.

8) ENCUMBRANCE CARRY-FORWARDS

Purchase orders which are outstanding at June 30th, but for which the goods or services have not been received, will be “closed-out” at year end. The funds which were budgeted for these outstanding obligations will be included in the Unrestricted General Fund ending balance for each operating unit. Encumbrance carry-forwards will be re-encumbered in the new fiscal year. It will be the responsibility of each operating unit fiscal director to ensure that adequate funds are budgeted in the new fiscal year to meet these outstanding obligations. To facilitate this process, the District Business Services Department will provide each operating unit a listing of encumbrance carry-forward by **July 23, 2010**.

9) INITIAL BUDGET PLANNING ALLOCATION ASSUMPTIONS

At the initial stage of the budget process, the following assumptions apply in order to establish appropriation parameters.

The 2010/11 salary schedules remain unchanged from 2009/10 EXCEPT classified employees. All salary increases, including step/column increases, are to be financed out of the 2010/11 planning allocation to each operating unit.

A. Employee Benefits

Employee benefits projected rates are established as follows:

1. Health Benefit Costs
 - a) Academic Administrators \$19,048 per year
 - b) Board Members \$18,639 per year
 - c) CSEA \$18,567 per year
 - d) Classified Manager \$18,901 per year
 - e) Faculty \$18,838 per year
 - f) POA \$18,465 per year
2. STRS 8.25% of gross earnings
3. PERS 10.707% of gross earnings
4. OASDI 6.20%* of gross earnings to \$106,800 maximum earnings
5. Unemployment Insurance .72% of gross earnings
6. Medicare 1.45% of gross earnings
7. Worker’s Compensation 1.73% of gross earnings

To assist in the projection of benefit costs for personnel, Exhibit E is part of these Budget Development Guidelines. This exhibit is in a worksheet format which details all of the benefit components associated with personnel classifications.

* As Applicable

B. Ending Balances

Currently, ending balances for the colleges are a projected estimate as provided by the College Director of Fiscal Services. Actual ending balances cannot be determined until after the closing of the accounting books. We expect that ending balances will be available by July 30, 2010. Once calculated, college ending balances will be carried forward to the new fiscal year. A calendar of events detailing the fiscal year closing process and the Budget Development Process is provided in Exhibit A.

C. Local Revenues

Local revenue projections will be initially assumed to be equal to the level of funding which is currently projected in the colleges 2009/10 operating budget. During the budget development process, the operating units will have the opportunity to adjust their respective projections.

10) 2010/11 CHART OF ACCOUNTS

The Financial Chart of Accounts has been updated for the 2010/11 fiscal year. The Chart of Accounts is reflected in Exhibit F. In addition, and to assist in the assignment of account codes, the following exhibits are attached:

An organizational outline showing valid combinations of Division, Department and Tops codes – Exhibit G.

11) CONTINUING CONTRACTS/MEMBERSHIP APPROPRIATIONS**A. Continuing Contracts**

Included in the Budget Development Guidelines is a listing of the continuing contract obligations for fiscal year 2010/11, as of January 31, 2010. Any further commitment made by an operating unit should be recorded and budgeted for accordingly. It is the unit's responsibility to budget for these additional costs. A current listing of multiple year contracts is included in Exhibit H.

B. Memberships

Also included in the Budget Development Guidelines as Exhibit I is a listing by College/Division of all current memberships. New memberships are approved by the Board of Trustees in July and January of each year and budgeted by the applicable operating unit.

EXHIBIT C

SALARY SCHEDULES

The 2010/11 salary schedules remain unchanged from 2009/10 EXCEPT classified employees. All salary increases, including step/column increases, are to be financed out of the 2010/11 planning allocation to each operating unit.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**ACADEMIC SALARY SCHEDULE - ANNUAL
2010 - 2011
BUDGET DEVELOPMENT ONLY**

STEP	I	II	III	IV	V
1					
2					
3					
4					
5					
6	55,117	58,423	61,730	65,037	68,344
7	57,321	60,628	63,935	67,242	70,549
8	59,526	62,833	66,140	69,447	72,754
9	61,730	65,037	68,344	71,651	74,958
10	63,935	67,242	70,549	73,856	77,163
11		69,447	72,754	76,061	79,368
12		71,651	74,958	78,265	81,572
13		73,856	77,163	80,470	83,777
14		76,061	79,368	82,675	85,982
15		78,265	81,572	84,879	88,186
16			83,777	87,084	90,391
17			85,982	89,289	92,596
18			88,186	91,493	94,800
19			90,391	93,698	97,005
20			92,596	95,903	99,210
21				98,107	101,414
22				100,312	103,619
23				102,517	105,824
24				104,721	108,028
25				106,926	110,233
26					112,438
27					114,642
28					116,847
29					119,052
30					121,256

Doctorate stipend \$3,334

BUDGET DEVELOPMENT ONLY

ACTUAL 2010/2011 SALARY SCHEDULE TO BE DETERMINED

UNCHANGED FROM 2009-2010

*Based on 178 Days

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**REGULAR TERM HOURLY SCHEDULE - OSH
ACADEMIC SALARY SCHEDULE**

2010 - 2011

BUDGET DEVELOPMENT ONLY

STEP	I		II		III		IV		V	
	OSH	HOUR	OSH	HOUR	OSH	HOUR	OSH	HOUR	OSH	HOUR
1										
2										
3										
4										
5										
6	952	57.379	1,024	61.677	1,095	65.975	1,143	68.840	1,143	68.840
7	1,000	60.244	1,071	64.543	1,143	68.840				
8	1,048	63.109	1,119	67.408						
9	1,095	65.975	1,143	68.840						
10	1,143	68.840								

BUDGET DEVELOPMENT ONLY

ACTUAL 2010/2011 SALARY SCHEDULE TO BE DETERMINED
UNCHANGED FROM 2009-2010

4/17/2009

SCHEDULE AC03

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**SUMMER SCHOOL HOURLY SCHEDULE - OSH
ACADEMIC SALARY SCHEDULE
2010 - 2011
BUDGET DEVELOPMENT ONLY**

STEP	I		II		III		IV		V	
	OSH	HOUR	OSH	HOUR	OSH	HOUR	OSH	HOUR	OSH	HOUR
1										
2										
3										
4										
5										
6	952	57.379	1,024	61.677	1,095	65.975	1,167	70.273	1,238	74.572
7	1,000	60.244	1,071	64.543	1,143	68.840	1,214	73.139	1,285	77.437
8	1,048	63.109	1,119	67.408	1,190	71.705	1,262	76.005	1,333	80.303
9	1,095	65.975	1,167	70.273	1,238	74.572	1,309	78.870	1,369	82.457
10	1,143	68.840	1,214	73.139	1,285	77.437	1,357	81.736		
11	1,190	71.705	1,262	76.005	1,333	80.303	1,369	82.457		
12	1,238	74.572	1,309	78.870	1,369	82.457				
13	1,285	77.437	1,357	81.736						
14	1,333	80.303	1,369	82.457						
15	1,369	82.457								

BUDGET DEVELOPMENT ONLY
ACTUAL 2010/2011 SALARY SCHEDULE TO BE DETERMINED
UNCHANGED FROM 2009-2010

4/17/2009

SCHEDULE AC03

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ACADEMIC ADMINISTRATIVE SALARY SCHEDULE - ANNUAL**

**2010 - 2011
BUDGET DEVELOPMENT ONLY**

	STEPS	1	2	3	4	5	6
POSITION	Range						
Assistant Dean/ Director	I	116,555	121,217	126,067	131,109	136,354	141,807
Dean/ Director	II	133,866	139,220	144,790	150,580	156,604	162,868
Associate Provost	II a	142,521	148,222	154,151	160,317	166,729	173,399
Vice President/ Provost/ Direct	III	151,175	157,224	163,512	170,053	176,854	183,930
President/ Vice Chancellor	IV	168,487	175,226	182,236	189,524	197,105	204,990
Deputy Chancellor	V	180,027	187,228	194,716	202,506	210,606	219,029

UNCHANGED FROM 2007-2008

- These positions shall not receive a yearly stipend for an earned Doctorate.

3/24/2010

SCHEDULE AD07

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED MANAGEMENT SALARY SCHEDULE - ANNUAL**

**2010 - 2011
BUDGET DEVELOPMENT ONLY**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Range 01	44,430	46,450	48,562	50,765	53,073	55,624	58,301	61,105	63,961	66,818
Range 02	48,237	50,432	52,727	55,128	57,631	60,355	63,206	66,194	69,333	72,472
Range 03	52,047	54,411	56,893	59,478	62,190	65,087	68,121	71,295	74,769	78,243
Range 04	56,778	59,363	62,063	64,891	67,845	71,088	74,480	78,034	81,715	85,397
Range 05	63,817	66,726	69,760	72,934	76,257	79,743	83,390	87,197	91,432	95,668
Range 06	70,626	73,834	77,191	80,700	84,370	88,167	92,136	96,279	101,051	105,823
Range 07	78,473	82,039	85,767	89,667	93,752	98,092	102,627	107,382	112,545	117,710
Range 08	88,398	92,425	96,626	101,023	105,615	110,554	115,725	121,137	126,866	132,596
Range 09	100,514	105,085	109,862	114,859	120,087	125,788	131,754	138,009	144,477	150,946
Range 10	115,286	120,537	126,018	131,754	137,743	144,136	150,831	157,834	165,468	173,103

UNCHANGED FROM 2007-2008

SCHEDULE CM10

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CLASSIFIED MONTHLY SALARY SCHEDULE*

2010-2011
1.00% COLA

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
108	2,454	2,576	2,706	2,839	2,982	3,129
109	2,518	2,641	2,775	2,910	3,056	3,210
110	2,578	2,707	2,840	2,983	3,130	3,291
111	2,641	2,776	2,914	3,060	3,215	3,372
112	2,709	2,842	2,985	3,132	3,292	3,458
113	2,778	2,916	3,061	3,216	3,373	3,545
114	2,846	2,986	3,138	3,295	3,461	3,630
115	2,916	3,061	3,216	3,373	3,545	3,719
116	2,990	3,139	3,297	3,463	3,631	3,817
117	3,065	3,219	3,375	3,547	3,728	3,909
118	3,140	3,298	3,464	3,635	3,818	4,009
119	3,221	3,377	3,548	3,732	3,918	4,110
120	3,299	3,465	3,637	3,822	4,012	4,214
121	3,377	3,548	3,732	3,918	4,111	4,319
122	3,467	3,639	3,824	4,013	4,215	4,425
123	3,551	3,734	3,922	4,115	4,322	4,537
124	3,644	3,828	4,018	4,217	4,429	4,651
125	3,736	3,924	4,119	4,325	4,544	4,768
126	3,830	4,020	4,223	4,432	4,655	4,888
127	3,925	4,120	4,327	4,546	4,771	5,010
128	4,024	4,224	4,435	4,657	4,889	5,136
129	4,122	4,329	4,548	4,773	5,012	5,262
130	4,226	4,439	4,659	4,891	5,138	5,393
131	4,330	4,549	4,774	5,013	5,265	5,530
132	4,441	4,662	4,894	5,141	5,395	5,665
133	4,550	4,777	5,015	5,269	5,534	5,812
134	4,666	4,900	5,145	5,400	5,674	5,956
135	4,782	5,023	5,274	5,538	5,818	6,105
136	4,902	5,149	5,404	5,679	5,965	6,260
137	5,026	5,277	5,546	5,823	6,114	6,416
138	5,152	5,413	5,685	5,969	6,263	6,578
139	5,281	5,548	5,825	6,120	6,423	6,744
140	5,414	5,688	5,971	6,267	6,582	6,910
141	5,549	5,827	6,121	6,424	6,749	7,084
142	5,690	5,974	6,270	6,586	6,913	7,261
143	5,831	6,126	6,430	6,752	7,090	7,445
144	5,974	6,271	6,590	6,917	7,265	7,630
145	6,123	6,428	6,755	7,091	7,446	7,820
146	6,277	6,589	6,924	7,268	7,633	8,016
147	6,433	6,754	7,097	7,449	7,823	8,217
148	6,594	6,923	7,274	7,636	8,019	8,422
149	6,759	7,096	7,455	7,826	8,220	8,632
150	6,928	7,273	7,642	8,022	8,425	8,848
151	7,101	7,454	7,833	8,223	8,636	9,069
152	7,278	7,641	8,028	8,429	8,852	9,295
153	7,460	7,832	8,229	8,641	9,073	9,527
154	7,647	8,027	8,436	8,857	9,299	9,767

* Based on 21 days per month
3/24/2010

SCHEDULE CL10

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
POLICE OFFICER SALARY SCHEDULE**

**2010-2011
COLA 0.00%**

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Range I	Monthly	3,024	3,175	3,334	3,501	3,676	3,860
	Campus Security Officer						
	Hourly	18.000	18.899	19.845	20.839	21.881	22.976
Range II	Monthly	4,325	4,546	4,770	5,009	5,259	5,525
	Police Officer						
	Police Office Hourly (Weekends/Holidays)	25.744	27.060	28.393	29.815	31.304	32.887
Range III	Monthly	4,547	4,772	5,011	5,266	5,530	5,805
	Police Officer Lead						
	Hourly	27.065	28.405	29.827	31.345	32.917	34.554

BUDGET DEVELOPMENT ONLY

ACTUAL 2010/2011 SALARY SCHEDULE TO BE DETERMINED
UNCHANGED FROM 07/08

*Based on 21 days/month

SCHEDULE PA10

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
NON-BARGAINING UNIT SALARY SCHEDULES
2009-2010 (eff. 09/01/09)**

NON-BARGAINING UNIT, TEMPORARY, SHORT TERM HOURLY SALARY SCHEDULE*

*Non-Bargaining Unit, Temporary, Short Term, Hourly employees do not exceed (in any combination of assignments) a maximum of **160 days** in any fiscal year. Any number of hours per day constitutes a day worked. The Department/Division is responsible for tracking the amount of days. All ranges are based on skill level/departamental budget, not longevity.

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Adapted Kinesiology Aide (HRNBU08)	Range 001	Entry Level.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate Level	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	Skilled Level	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
	Range 012	HR app req.	18.00
	Range 013	HR app req.	20.00
Child Development Center Aide (HRNBU17)	Range 001	12 ECE Units	10.00
	Range 002	18 ECE Units	11.00
	Range 003	24 ECE Units	12.00
Child Development Center Project Specialist (HRNBU17)	Range 013	Child Dev. Teacher Permit.....	20.00
Clerk -- Short Term (A&R/Registration/Comm. Ed./Fiscal) (HRNBU09)	Range 001	Entry.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate	10.00
	Range 005	10.50
	Range 006	Skilled	11.00
	Range 007	11.50
	Range 008	Advanced	12.00
	Range 009	12.50
	Range 010	13.00
Coaching Aide (HRNBU12)	Range 001	14.00
	Range 002	15.00

South Orange County Community College District
 Page 2 – NBU Salary Schedules, 2009-2010

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
DSPTS Proctor (Short-Term) (HRNBU08)	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	14.00
Lab. Aide (HRNBU11)	Range 001	Entry.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate	10.00
	Range 005	10.50
	Range 006	Skilled	11.00
	Range 007	11.50
	Range 008	Advanced	12.00
Matriculation Proctor (HRNBU13)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	Skilled	12.50
	Range 007	13.00
	Range 008	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
Outreach Aide (HRNBU14)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	Skilled	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	Advanced Level ..	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00

South Orange County Community College District
 Page 3 – NBU Salary Schedules, 2009-2010

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Project Specialist (HRNBU02)	Range 001	Entry Level.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	Intermediate Level	13.00
	Range 008	Skilled Level	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
	Range 012	HR app req.	18.00
	Range 013	HR app req.	20.00
Project Specialist (IT) (HRNBU15)	Range 001	Entry Level.....	10.00
	Range 002	12.00
	Range 003	15.00
	Range 004	16.00
	Range 005	HR app req.	17.00
	Range 006	HR app req.	18.00
	Range 007	HR app req.	20.00
	Range 008	HR app req.	25.00
	Range 009	HR app req.	30.00
	Range 010	HR app req.	40.00
	Range 011	HR app req.	50.00
Short-Term Campus Security Officer (HRNBU10)	Range 001	Entry-Level	12.00
	Range 002	Intermediate Level	14.50
	Range 003	Skilled Level	15.25
	Range 004	15.50
	Range 005	Advanced	16.00
	Range 006	18.00
	Range 007	20.00
Teacher Prep. Program (TPP) (HRNBU16)	Range 004	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	12.00

South Orange County Community College District
 Page 4 – NBU Salary Schedules, 2009-2010

<u>Job Title</u>	<u>Level of Service</u>	<u>Hourly Rate</u>
Theatre/Music/Dance (TMD) Aide (HRNBU04)	Range 001	Entry Level..... 8.50
	Range 002	Intermediate 9.00
	Range 003 9.50
	Range 004 10.50
	Range 005 11.50
	Range 006	Skilled 12.50
	Range 007 13.00
	Range 008 14.00
	Range 009 15.00
	Range 010 15.50
	Range 011	Advanced Level .. 16.00
	Range 012	HR app. req. 18.00
	Range 013	HR app. req 20.00

South Orange County Community College District
 Page 5 – NBU Salary Schedules, 2009-2010

STUDENT HELP/WORK-STUDY:

<u>Job Title</u>	<u>Level of Service</u>	<u>Hourly Rate</u>
Student Help (12 Units Fall/Spring; 6 summer) (HRNBU07)		
Range 001	Entry Level.....	8.50
Range 002	Intermediate	9.00
Range 003	9.50
Range 004	Skilled	10.00
Range 005	10.50
Range 006	11.00
Range 007	11.50
Range 008	Advanced Level ..	12.00
Range 009	12.50
Range 010	13.00
Range 011	14.00
Range 012	15.00
Work-Study (EOPS; FWS; CalWorks) (HRNBU07)		
Range 001	Entry Level.....	8.50
Range 002	Intermediate	9.00
Range 003	9.50
Range 004	Skilled Level	10.00
Range 005	10.50
Range 006	11.00
Range 007	11.50
Range 008	Advanced Level ..	12.00

NBU, Short Term Revision: 08-01-07; Approved 08-27-07
 NBU, Short Term Revision: 05-08-08; Approved 05-22-08
 NBU, Short Term Revision: 07-21-09; Approved

South Orange County Community College District
Page 6 – NBU Salary Schedules, 2009-2010

PROFESSIONAL EXPERT SALARY SCHEDULE

Non-Bargaining Unit Professional Experts are employed on a temporary basis for a specific project, regardless of length of employment and are not considered part of the classified bargaining unit, as outlined in California Education Code 88003.

<u>Job Title</u>		<u>Hourly Rate</u>
CACT Educator (HRNBU03)	Range 001	68.89
Certified Test Proctor (HRNBU03)	Range 001 Entry	9.50
	Range 002 Intermediate	10.50
	Range 003 Skilled	11.50
	Range 004 Advanced	12.50
Clinical Skills Specialist (HRNBU03)	Range 001 Entry	15.00
	Range 002 Intermediate	20.00
	Range 003 Skilled	25.00
	Range 004 Senior	30.00
Copywriter (HRNBU03)	Range 001	65.00
	Range 002	75.00
	Range 003	85.00
Interpreter I Interpreter II Interpreter III Interpreter IV (HRNBU18)	Range 001 Entry	13.00
	Range 001 Intermediate	16.00
	Range 001 Skilled – Interp. Training Prog.	25.00
	Range 001 RID/ NAD 3/NIC/EIPA 4.0/Equiv. exp.	30.00
	Range 002 RID/ NAD 4/NIC/EIPA 5.0	35.00
Interpreter V (HRNBU18)	Range 003 RID/ NAD 4/NIC Adv./+5 yrs exp.	38.00
	Range 004 RID/ NAD 4/NIC Adv./+10 yrs exp.	42.00
	Range 001 RID/NAD 5/NIC Master	45.00
	Range 001	50.00
Lead Interpreter (HRNBU18)	Range 001	50.00
	Range 001 Entry	18.00
	Range 002 Intermediate	19.00
	Range 003	20.00
	Range 004	22.00
Model, Professional (HRNBU03)	Range 005 Skilled	25.00
	Range 001 Entry	8.50
	Range 002 Intermediate	9.00
	Range 003	9.50
	Range 004 Skilled	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
Range 008 Advanced	12.00	

*** (Possession of AA degree in subject area, or equivalent experience)

South Orange County Community College District
Page 7 – NBU Salary Schedules, 2009-2010

COMMUNITY EDUCATION EXPERTS:

<u>Job Title</u>			<u>Hourly Rate</u>
Aquatics Aide (Live Scan Required) (HRNBU05)	Range 001	Entry	8.50
	Range 002		9.00
	Range 003	Intermediate	9.50
	Range 004		10.00
Sr. Lifeguard (Live Scan Required) (HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003	Intermediate	11.50
	Range 004		12.00
	Range 005	Skilled	12.50
	Range 006		13.00
	Range 007	Advanced	13.50
	Range 008		14.00
	Range 009		14.50
	Range 010		15.00
	Range 011		16.00
Recreation Aide (Live Scan Required) (HRNBU05)	Range 001	Entry	8.50
	Range 002	Intermediate	9.00
	Range 003	Skilled	9.50
	Range 004	Advanced	10.00
Recreation Leader (Live Scan Required) (HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003		11.50
	Range 004	Intermediate	12.00
	Range 005		12.50
	Range 006		13.00
	Range 007		13.50
	Range 008	Skilled	14.00
	Range 009		14.50
	Range 010		15.00
	Range 011	Advanced	20.00
	Range 012	HR approval req.	28.00
	Range 013	HR approval req.	30.00
Community and Contract Education (Live Scan req.) (HRNBU05)			Salary Specified in Community Education Service Agreement

NBU, Prof. Expert Revision: 01-26-09; Approved 02/23/09
NBU, Prof. Expert Revision: 04-08-09; Approved 04/27/09

EXHIBIT D

ACADEMIC ASSIGNED WORK DAYS

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ESTIMATED ACADEMIC ASSIGNED WORK DAYS
FOR 2010/11 FISCAL YEAR

<u>ASSIGNED WORKDAYS</u>	<u>DESCRIPTION</u>
198	<i>Assistant Football Coach</i>
195	Counselor
198	Head Baseball Coach
198	Head Basketball Coach
194	Head Cross Country
198	Head Football Coach
194	Head Golf Coach
194	Head Men's Volleyball Coach
198	Head Soccer Coach
198	Head Softball Coach
194	Head Tennis Coach
194	Head Women's Volleyball Coach
178	Instructor
194	Instrumental Music Instructor
195	Learning Disabilities Specialist
178	Librarian - 36 hour work week
195	Matriculation Coordinator
47 (Estimate)	Paramedic Program Course Director (Revised Every Year)
187	Vocal Music Instructor
198	Assistant Baseball Coach
194	Head Badminton Coach
187	Pep Squad Advisor
198	Head Swimming Coach
198	Head Track Coach
194	Head Water Polo

Per Academic Master Agreement 2007-2010
 Laura Abrams Feb. 2010

EXHIBIT E

EMPLOYEE COST WORKSHEET

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
EMPLOYEE COST WORKSHEET

Employee Name _____ Position _____

A. Annual Salary

Base Salary:		
Schedule _____	Step _____	Range _____
% of Assignment _____	# of Months _____	
(Salary from Schedule) x (% of Assignment x# of Month)		\$ _____
Longevity (classified only) @ _____% of Annual Salary		\$ _____
Shift Differential (Class only) @ _____ % of Annual Salary		\$ _____
Doctorate Stipend (academic only)		\$ _____
Extra Duty Days (academic only)		\$ _____
Total Salary		\$ _____

B. Benefit Costs

- 1) State Teachers' Retirement System (STRS)
All Academic Employees
8.25% x Annual Earnings \$ _____

- 2) Public Employees Retirement System (PERS)
All Classified Employees Employed 50% or More FTE
10.707% x Annual Salary \$ _____

- 3) Social Security (OASDI)
All Employees Except Those Contributing to State Teachers'
Retirement System
6.20% x Annual Salary to a Maximum of \$106,800 \$ _____

- 4) Medicare
All Employees Hired After 4/1/86
1.45% x Annual Salary \$ _____

- 5) Unemployment Insurance
All Employees
.72% of Annual Salary \$ _____

- 6) Workers' Compensation
All Employees
\$1.73/\$100 Gross Earnings \$ _____

- 7) Health and Welfare Costs
 - g) Academic Administrators \$19,048 per year
 - h) Board Members \$18,639 per year
 - i) CSEA \$18,567 per year
 - j) Classified Manager \$18,901 per year
 - k) Faculty \$18,838 per year
 - l) POA \$18,465 per year

Total Cost = Total Salary Plus Benefit Cost \$ _____

EXHIBIT F

CHARTS OF ACCOUNTS

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CHART OF ACCOUNTS

Funds - Used to identify sources and uses of resources aggregated essentially for the same purpose.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Fund Number	Description
01	General Fund
07	Community Education Fund - IVC
09	Community Education Fund - SC
12	Child Development Fund
15	Golf Driving Range
40	Capital Outlay Fund
52	COPS Capital Lease Payments Fund
68	Self-Insurance Fund
71	Retiree Benefit Fund
72	Retiree (OPEB) Trust Fund
73	Saddleback Foundation
74	Irvine Valley College Foundation
75	District Foundation
76	ATEP Foundation
84	Student Financial Aid Fund
95	Associated Student Government - Saddleback College
96	Associated Student Government - Irvine Valley College
99	District Depository

- FUND
- OBJECT
- SUB-FUND
- PROJECT
- LOCATION
- DIVISION
- DEPARTMENT
- TOP

CHART OF ACCOUNTS

Objects - Used to identify classification of expenditures for all activities.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

ACADEMIC SALARIES

Full-time Classroom and Non-Classroom Faculty

- 1111 Regular Classroom Faculty, Contract Assignments
- 1211 Regular Non-Classroom Faculty, Contract Assignments

Full-time Administrators

- 1221 Regular Academic Administrators, Contract Assignments

Part-time, Overload, Summer Classroom and Non-Classroom Faculty

- 1312 Temporary Classroom Faculty, Overload Assignments
- 1313 Temporary Classroom Faculty, Part-time Assignments
- 1314 Temporary Classroom Faculty, Summer Assignments
- 1315 Temporary Classroom Faculty, Stipends and Projects
- 1316 Temporary Classroom Faculty, Substitute Assignments
- 1317 Temporary Classroom Faculty, Banked Overload
- 1412 Temporary Non-Classroom Faculty, Overload
- 1413 Temporary Non-Classroom Faculty, Part-time
- 1414 Temporary Non-Classroom Faculty, Summer
- 1415 Temporary Non-Classroom Faculty, Stipends and Projects
- 1416 Temporary Non-Classroom Faculty, Substitute Assignments

CLASSIFIED SALARIES

Full-time Non-Instructional Classified Management and Staff

- 2131 Regular Classified Management (Non-Instr.), Contract Assignments
- 2141 Regular Clerical/Secretarial Staff (Non-Instr.), Contract Assignments
- 2151 Regular Technical/Paraprofessional Staff (Non-Instr.), Contract Assignments
- 2161 Regular Service/Maintenance Staff ((Non-Instr.), Contract Assignments
- 2171 Regular Skilled Craftspersons (Non-Instr.), Contract Assignments

Full-time Instructional Classified Management and Staff

- 2251 Regular Technical/Paraprofessional Staff (Instr.), Contract Assignments

Part-time Non-Instructional Classified Management and Staff

- 2333 Temporary Classified Management (Non-Instr.)
- 2342 Non-Instructional Classified, Overtime
- 2344 Non-Instruction, Comp Time Payoff
- 2345 Non-Instructional Classified, Stipends and Projects
- 2346 Non-Instructional Classified, Substitutes
- 2383 Temporary Short-term Staff (Non-Instr.), Hourly Assignments
- 2444 Instructional, Comp Time Payoff
- 2452 Instructional Classified, Overtime Assignments
- 2453 Instructional Classified, Hourly Assignments
- 2455 Instructional Classified, Stipends and Projects
- 2456 Instructional Classified, Substitutes
- 2483 Temporary Short-term Staff (Instructional), Hourly Assignment

FUND
OBJECT
SUB-FUND
PROJECT
LOCATION
DIVISION
DEPARTMENT
TOP

FRINGE BENEFITS

- 3110 STRS - Instructional Staff
- 3120 STRS - Non-Instructional Staff
- 3210 PERS - Instructional Staff
- 3220 PERS - Non-Instructional Staff
- 3310 OASDI - Instructional Staff
- 3320 OASDI - Non-Instructional Staff
- 3350 Medicare - Instructional Staff
- 3360 Medicare - Non-Instructional Staff
- 3410 Health & Welfare Benefits - Classroom Faculty
- 3411 Health & Welfare - Classified Instructional Staff and Instructional Retirees
- 3412 Health & Welfare - Part-time Faculty Insurance
- 3420 Health & Welfare - Classified Non-Instructional Staff and Board Member
- 3430 Health & Welfare - Academic Non-Classroom Staff, and Retirees
- 3431 Health & Welfare - Administrative Annuities, Cobra, and Retirement Incentives
- 3510 Unemployment Insurance - Instructional Staff
- 3520 Unemployment Insurance - Non-Instructional Staff
- 3610 Work Comp - Instructional Staff
- 3620 Work Comp - Non-Instructional Staff
- 3710 Local/Alternative Retirement Systems - Instructional
- 3720 Local/Alternative Retirement Systems - Non-Instructional
- 3938 Employee Benefits - Banked OSH

FUND

OBJECT

SUB-FUND

BOOKS AND SUPPLIES

- 4200 Books/Magazine & Periodicals (Library Purchases use 6300) including subscriptions
- 4212 Software (*less than \$200 or a useful life of less than one year*)
- 4300 Instruc. Supp. & Materials (*less than \$200 or a useful life of less than one year*)
- 4344 Instructional Fee-Based Supplies
- 4530 Transportation Chargeback's
- 4580 In house duplicating, printing and graphics
- 4584 Fee-Based - In house duplicating and printing
- 4600 Non-Instruc. Supp. & Materials (*less than \$200 or a useful life of less than one year*)
- 4610 Gasoline & Fuel
- 4615 Donated Supplies (Foundation)
- 4710 Food Supplies (Child Care & Comm. Ed. (i.e. supplies for cooking classes))
- 4900 Awards/Recognition (non-cash; if cash, use 7500)

PROJECT

LOCATION

OTHER OPERATING EXPENSES AND SERVICES

- 5153 Consultant
- 5163 Game Worker
- 5173 Lecturer/Guest Speaker
- 5174 Lecturer/Guest Speaker (Fee Based)
- 5269 Mileage Expense
- 5270 Conferences/Travel
- 5271 District Supported Community Event
- 5321 Royalty Fees
- 5374 Memberships
- 5411 Insurance
- 5508 Laundry & Dry Cleaning
- 5510 Trash Removal
- 5511 Hazardous Waste Removal
- 5590 Telephone

DIVISION

DEPARTMENT

TOP

OTHER OPERATING EXPENSES AND SERVICES (Cont'd.)		FUND
5591	Electricity	
5592	Natural Gas	
5593	Water	
5620	Rents and Leases (land, bldg. equip. & transportation)	
5650	Equipment Repair	
5651	Equipment Maintenance Agreements	
5691	Field Trips/Tours	
5705	Trustee Election	
5707	Fiscal Audit	
5721	Legal Fees	
5722	Mandatory Assessments	
5810	Contracted Printing - Off campus	
5811	Contract Services	
5812	Contract Svcs.-Software Licensing, Maint./Internet Access/Online Svcs	
5813	Note Takers (Assurance plans - include sales tax)	
5814	Contract Services (Fee)	
5815	Depreciation (Dist Bus Svcs use only)	
5820	Fingerprinting/Medical & Health Care Services	
5821	General Fees/Fee Allowances	
5822	Employee Enrollment Fee Reimbursement	
5825	Other Operating Exp. & Services (including cash awards for non-students & non-profit org. - e.g.	
5830	Advertising	
5840	Postage	
5891	Indirect Charges	
5899	Self-Insurance Claims	
5900	Grants/Sub Award Allocations	
5999	Allocated but not distributed	
CAPITAL OUTLAY		PROJECT
6120	Site Improvement-Contract Svcs	
6121	Site Improvement-Plan Check Fees	
6122	Site Improvement-Bidding/Advertising	
6123	Site Improvement-Surveys	
6124	Site Improvement-Inspection	
6125	Site Improvement-Engineering Fees	
6126	Site Improvement-Architect Fees	
6127	Site Improvement-Soil Testing	
6128	Site Improvement-Material Testing	
6129	Site Improvement-Contingency	
6220	Buildings-Contract Services	
6221	Buildings-Plan Check Fees	
6222	Buildings-Bidding/Advertising	
6223	Buildings-Surveys	
6224	Buildings-Inspection	
6225	Buildings-Engineering Fees	
6226	Buildings-Architect Fees	
6227	Buildings-Material Testing	
6228	Buildings-Telecommunications	
6229	Reserve for Basic Aid Project	
6299	Buildings-Contingency	
6300	Library Books/Magazine & Periodicals	
6410	New Equipment (\$200 or more with a useful life of more than one year)	
6411	New Equipment - Technology	
6412	Software (\$200 or more with a useful life of more than one year)	
		LOCATION
		DIVISION
		DEPARTMENT
		TOP

CAPITAL OUTLAY (Cont'd.)

- 6415 Donated Equipment (Foundation)
- 6430 Equipment Lease/Purchase
- 6440 Technology - Contract Services

FUND

OTHER OUTGO

- 7100 Debt Retirement
- 7390 Interfund Transfers Out
- 7400 Other Transfers (intrafund transfers)
- 7500 Student Financial Aid - Includes Scholarships Reported on 1098's
- 7600 Other Payments to Students (non-cash assistance)
- 7900 Contingency

OBJECT

FEDERAL REVENUE

- 8120 Higher Education Act
- 8150 Student Financial Aid
- 8170 Vocational and Applied Technology Education Act (VATEA)
- 8190 Other Federal Rev. ARRA
- 8199 Other Federal Revenue

SUB-FUND

STATE REVENUE

- 8612 State General Apportionments
- 8619 Other General Apportionments
- 8620 Categorical Apportionments
- 8622 Extended Opportunity Programs and Services (EOPS)
- 8623 Disabled Students Programs and Services (DSPS)
- 8629 Other Categorical Apportionments
- 8651 Community College Construction Act
- 8652 Scheduled Maintenance
- 8659 Other Categorical Program Allowances
- 8672 Homeowner's Property Tax Relief
- 8673 Timber Yield Tax
- 8681 State Lottery Proceeds
- 8690 Other State Revenues
- 8691 State Mandated Costs
- 8699 Other Miscellaneous State Revenues

PROJECT

LOCATION

DIVISION

LOCAL REVENUE

- 8811 Tax Allocation, Secured Roll
- 8812 Tax Allocation, Supplemental Roll
- 8813 Tax Allocation, Unsecured Roll
- 8816 Prior Years Taxes
- 8820 Contributions, Donations, Gifts, Grants, and Endowments
- 8821 In Kind Donations (Foundation) (Donations of goods/services instead of cash)
- 8830 Contract Services
- 8831 Contract Instructional Services
- 8839 All Other Contract Services
- 8840 Sales and Commissions
- 8841 Advertising Sales
- 8844 ASB Card Sales
- 8845 ASG Vending Machines/Foundation
- 8846 Sale of Programs and Publications

DEPARTMENT

TOP

LOCAL REVENUE (Cont'd.)

- 8847 Bookstore Sales and Commissions
- 8848 Food Service Sales and Commissions
- 8849 Other Sales
- 8850 Rentals and Leases
- 8860 Interest and Investment Income
- 8861 Market Fluctuations
- 8862 Gains and Losses on Investments
- 8871 Child Development Services
- 8872 Community Services Classes
- 8874 Enrollment
- 8875 Field Trips and Use of Non-District Facilities
- 8876 Health Services
- 8877 Instr Materials Fees
- 8879 Student Records Fees
- 8880 Nonresident Tuition
- 8881 Parking Services and Public Transportation
- 8889 Other Student Fees and Charges
- 8890 Other Local Revenue
- 8891 Parking Fines
- 8892 Employer Contributions

OTHER FINANCING SOURCES

- 8940 Proceeds of General Long-Term Debt
- 8980 Incoming Transfers
- 8981 Interfund Transfers In
- 8982 Other Incoming Transfers
- 8990 Beginning Balances
- 8991 Beginning Balance Offset

FUND
OBJECT
SUB-FUND
PROJECT
LOCATION
DIVISION
DEPARTMENT
TOP

Sub-Funds - Used to segregate different sources and uses of resources within a fund.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

General Fund Sub-Fund Number	Description
0	Unrestricted funds
1	Restricted funds
2	Restricted Carry-over funds

- FUND
- OBJECT
- SUB-FUND
- PROJECT
- LOCATION
- DIVISION
- DEPARTMENT
- TOP

CAPITAL OUTLAY FUND

Projects - Used to identify restricted activities such as grants and contracts, capital projects, categorically-funded programs, legally restricted activities, etc.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Project Number	Fund Number	Description
426	40	2001/02 Hazardous Substance - IVC Replacement Bldg. 200 Ph 1
427	40	2003/04 Hazardous Substance - IVC - Replace Lab Workstation
430	40	Scheduled Maintenance - Project PE Roof and Utility Retro Fit
475	40	SC Cogeneration Plant/Payments
476	40	IVC Energy Conservation Measures
477	40	SJC - Central "Original"
478	40	San Juan Capistrano Original Central S/B 478
487	40	San Juan Capistrano Basic Aid Red Payment
488	40	San Juan Capistrano Redevelopment
489	40	City of Santa Ana Redevelopment
493	40	City of Mission Viejo Redevelopment
494	40	City of Lake Forest Redevelopment
496	40	San Clemente Area 1
495	40	Parking Project - General
497	40	Irvine - Great Park Redevelopment
498	40	Tustin MCAS Redevelopment
499	40	Orange County Redevelopment

- FUND
- OBJECT
- SUB-FUND
- PROJECT
- LOCATION
- DIVISION
- DEPARTMENT
- TOP

<u>Project</u>	<u>Fund</u>	<u>Description</u>	
General Funds			FUND
600	01	Retiree Benefit Current Year Service Liability	
600	01	Retiree Benefit Past Service Liability	
600	01	College/District Contributions for Debt Retirement	
600	01	Debt Retirement Contribution	
601	01	ATEP Operating Budget	
602	01	SOCCCD: Fiscal and HR Systems Repl.	OBJECT
603	01	SOCCCD: Legislative Advocacy Services - Basic Aid	
604	01	SOCCCD: One time Investment in Enrollment Management	
605	01	2005/06 Technology Program	
606	01	Instructional Equipment Allocation	
607	01	2006/07 Technology Refresh	
608	01	Staffing & Equipment Program Development	
609	01	Early College Program	
637	01	Replace HR & Budget Dev Systems	SUB-FUND
Capital Outlay			
604	40	SOCCCD: One Time Investment in Enrollment Management	
613	40	IVC Replace Main Water Values	
614	40	IVC Replace Nat Gas Piping in A & B Quads	
615	40	IVC Repair Brick Facades	
616	40	IVC SSC HVAC System	
617	40	IVC Landscaping at PAC & BTC	
618	40	IVC Performing Arts Center	
619	40	IVC Utility Services Project	
620	40	SC Building Repairs - TAS Building	
621	40	SC Building Repairs - Math, Science, Engineering Building	
622	40	IVC Fine Arts Building	
623	40	SC Science Building (M/S/E Annex)	
624	40	SC Village Expansion Project	
629	40	SOCCCD I.T. Proj SC/IVC/ATEP Instruction & Student Services	PROJECT
630	40	SC Hire Consultant for Parking/Traffic Study	
631	40	IVC Maintenance and Police Facility	
632	40	SOCCCD: Hire Consultant for District Educational and Facilities Master Plan	
633	40	SC Mold Abatement and Air Quality Improvements	
634	40	2004/05 College Scheduled Maintenance Projects	
635	40	SC Temporary Classroom Facilities: Hire Architect	
636	40	College Scheduled Maintenance Projects	
638	40	IVC Remove/Relocate Maint., Police, Whse.	
639	40	Replace Districtwide Student Information System	
640	40	IVC Site Preparation for Modular Classrooms	
641	40	IVC Science Lab Addition & Remodel	
642	40	IVC A-300 Bldg. Remodel	
643	40	SC McKinney Theater Restroom Remodel	
644	40	ATEP Utilities for Hangar & Chapel	
645	40	ATEP Negotiations	
646	40	ATEP Development	
647	40	ATEP Parking Lot Renovation	
660	40	Campus Appearance Improvement	
670	40	SC Bridge Replacement	
671	40	Technology Needs for IVC, SC & District	
675	40	MSE Plaza Repair	
676	40	SC Loop Road	
677	40	SC Health Science/District Office Building	
678	40	SC-Renovate Math Sci Engineering Bldg	
679	40	SC Golf Driving Range Net Replacement	
680	40	SC Science/Applied Science Bldg.	
681	40	SC Building Repairs - Library Remodel	
682	40	IVC Floor Repairs	LOCATION
			DIVISION
			DEPARTMENT
			TOP

GENERAL FUND

Projects - Used to identify restricted activities such as grants and contracts, capital projects, categorically-funded programs, legally restricted activities, etc.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Project	Fund	Description
100 FEDERAL PROJECTS		
002	01	Tech Prep
004	01	College Work Study (CWS)
006	01	VTEA Perkins Title I-C
033	01	TANF
040	01	Financial Aid Administrative Allowance
090	01	Medical Lab Tech Program Development expires 12/31/10
096	01	Fostering Student Success Nursing Grant
100	01	NSF Rapid Tech
109	01	CA Community Colleges Initiative for Egypt expires 6/30/10
200 STATE PROJECTS		
020	01	Staff Development
021	01	BFAP Administrative Special Program Allowance
022	01	CARE
023	01	EOPS
024	01	DSP&S
025	01	Pre 07/08 Instructional Equipment & Library Materials - on going
026	01	CalWORKs
027	01	CalWORKs Regional Efforts Allocation
029	01	Telecommunications and Technology Infrastructure Program
030	01	Credit Matriculation
031	01	Non-Credit Matriculation
034	01	Equal Employment Opportunity Fund (Faculty & Staff Diversity)
035	01	State Block Grant
036	01	06/07 Scheduled Maintenance & Repairs - on going
038	01	Articulation Certification Expenses
039	01	C.A.C.T.
069	01	Foster and Kinshipcare Education
071	01	Transfer and Articulation
074	01	Lottery Restricted
087	01	Part-Time Faculty Compensation Fund
089	01	07/08 Enrollment Growth for AA Degree Nursing
200	01	Transfer Counselor Website/Leadership Center
201	01	Basic Skills - 05/06 Redirected Funds
203	01	Teacher Preparation Pipeline Grant - IVC
205	01	Basic Skills - 2007/08 Allocation expires 6/30/10
207	01	Basic Skills - 2008/09 Allocation expires 6/30/10
208	01	Equipment for Nursing & Allied Health Program ends 9/30/09
209	01	Career Tech Education Community Collaboration ends 12/31/09
210	01	SB1133 Settle-Up Funds - expires 6/30/2010
213	01	08/09 Teacher Prep Pipelins Grant #07-0095-03 SC ends 2/28/10
215	01	Environmental Design & Compliance
217	01	Basic Skills - 2009/10 Allocation expires 6/30/12
219	01	CTE Comm Collaborative #08-142-890 SC ends 6/30/10
223	01	09/10 Tcr Prep Pipeline SC Grant #09-090-008 ends 6/30/10 IVC Grant #08-096-007 ends 3/31/10
228	01	08/09 Instructional Equipment - expires 6/30/2010
229	01	08/09 Scheduled Maintenance & Repairs - expires 6/30/2010
234	01	END Faculty Entrepreneurship
235	01	Health Information Tech

FUND
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TOP

STATE PROJECTS (cont'd)

230	01	09/10 Instructional Eqt expires 6/30/2011
231	01	09/10 Sched Mnt & Repairs expires 06/30/2011
236	01	06/07 Scheduled Maintenance Special Repairs - One Time
241	01	CTE Community Collaborative Supplemental ends 2/29/2012
242	01	Work Based Learning Adv Comm
243	01	CTE Career Dvt Work-Based Learning Linkages
249	01	CTE 09-10 Supl 09-140-890 ends 2/29/2012
250	01	MAP Feasibility Study
253	01	CTE WBL RFA#09-034-001
289	01	2008-10 Enrollment Growth for AA Degree Nursing ends 12/31/09

300 LOCAL PROGRAMS

007	01	ASG Administration
008	01	Business Science Contract Education
010	01	C.A.C.T. Workforce Development
015	01	Golf Driving Range
044	01	Community Education
045	01	Capital Outlay
046	01	Health Fee Services (Restricted)
050	01	Parking Fee Services
053	01	New Media/Multimedia/Entertainment Center
055	01	E.S.A. Saddleback Coll (Restricted)
060	01	Cal-State Fullerton
061	01	Hoag Memorial Hospital Agreement
075	01	Mission Hospital Agreement
086	01	Saddleback Memorial Hospital Agreement
088	01	Fostering Student Success Grant Match
300	01	SC Fitness Center Membership
316	01	Tech Prep Regional Consortium Sub-Award
322	01	C.A.C.T. Op-Tech
326	01	CCCD CTE Community Collaborative

NON-RESTRICTED PROGRAM NUMBERS

099	01	Project Holding Accounts/Grant-Funded Insurance
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OTHER FUNDS

LOCAL PROGRAMS

001	12	Child Development Training Consortium
044	07	Community Education
044	09	Community Education
047	07	Industry-Funded ESA's Irvine Valley College
048	07	IVC Testing Center

FEDERAL PROGRAMS

STATE PROGRAMS

FUND
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DIVISION
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TOP

Location - Used to identify accounting activities by major locations.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Code	Description
1	Saddleback College
4	Irvine Valley College
6	One Time Revenue Including Basic Aid Receipts
7	District Services
8	Advanced Technology and Education Park
9	Reserve Accounts

- FUND
- OBJECT
- SUB-FUND
- PROJECT
- LOCATION
- DIVISION
- DEPARTMENT
- TOP

Division - Used to identify major organization or activity units of the college.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Number Description

RESERVES

- 000 Unallocated Reserves
- 001 Allocated Reserves

DISTRICT ADMINISTRATIVE OFFICES

- 010 Office of the Governing Board
- 011 Office of the Chancellor
- 012 Technology Learning Services
- 013 Office of Administrative and Business Services
- 014 Office of Human Resources
- 015 Office of Information Technology
- 016 Office of Advanced Technology and Education Park

OPERATING SITE: ADMINISTRATIVE OFFICES

- 020 Office of the President
- 021 Office of Physical Plant
- 022 Office of Instruction
- 023 Office of the Academic Senate
- 024 Office of Student Services
- 025 Office of College Fiscal Services
- 026 Office of Financial Aid
- 030 Office of Admissions, Records and Student Services
- 031 Office of Community Education and Contract Education
- 032 Office of Continuing Education
- 033 Office of Outreach and Community Relations
- 034 Office of Safety and Security
- 035 Office of Special Programs and Services
- 036 Office of Student Development
- 037 Office of Library Services
- 038 Office of College Publications
- 039 Office of College Foundation
- 040 Office of College Technology
- 041 Technology Services
- 042 Office of Economic and Resource Development
- 043 Office of Planning, Research & Grants

SADDLEBACK COLLEGE ACADEMIC DIVISIONS

- 050 Division of Business Science, Vocational Ed and Economic Development
- 051 Division of Counseling Services and Special Programs
- 052 Division of Advanced Technology and Applied Sciences
- 053 Division of Liberal Arts and Learning Resources
- 054 Division of Health, Human Services
- 055 Division of Fine Arts
- 056 Division of Math, Science and Engineering
- 057 Division of Physical Education and Athletics
- 058 Division of Social and Behavioral Sciences
- 070 School of Fine Arts

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IRVINE VALLEY COLLEGE ACADEMIC SCHOOLS

- 073 School of Guidance and Counseling
- 074 School of Humanities and Languages
- 075 Computer Learning Center
- 076 School of Life Sciences and Technologies
- 077 School of Health Sciences, Physical Education and Athletics
- 078 School of Physical Sciences and Technologies
- 079 School of Social and Behavioral Sciences
- 080 Office of Career Technical Education
- 081 School of Mathematics, Computer Sciences and Engineering

ATEP ACADEMIC DIVISIONS

- 100 SC - ATEP Courses
- 400 IVC - ATEP Courses

FUND

OBJECT

SUB-FUND

PROJECT

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TOP

Department - Used to identify organizationally related sub-units within a division for reporting and aggregation of fiscal activities locally.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Department

Number	Description
000	Administration

ACADEMIC DEPARTMENTS

001	Accounting and Finance
002	Administration of Justice (IVC)
003	Applied Psychology
004	Architecture & Drafting (SC)
005	Art
006	Athletics
007	Automotive Technology (SC)
008	Biology
009	Business and Management
010	Chemistry
011	Communication Arts
012	Computer Information Management/Technology
013	Photography
014	Computer Science
015	Computer Learning Center (IVC)
016	Construction Technology (SC)
017	Consumer and Family Resources (SC)
018	Cosmetology (SC)
019	Drafting (IVC)
020	Exercise Physiology (IVC)
021	Electronics
022	Emeritus Institute
023	Engineering (SC)
024	English
025	English as a Second Language
026	Environmental Studies (SC)
027	Fine Arts (IVC)
028	Foreign Languages
029	Geology (IVC)
030	Graphic Communications
031	Health & Nutrition (IVC)
032	Health & Recreation (SC)
033	Health Sciences (SC)
034	History, Humanities, and Philosophy (IVC)
035	Horticulture (SC)
036	Human Development (SC)
037	Human Services (SC)
038	Humanities
039	Writing Center (IVC)
040	Reading Center
041	Journalism
042	Legal Assisting Program (SC)
043	Manufacturing Technology
044	Marine Technology
045	Mathematics

FUND
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TOP

ACADEMIC DEPARTMENTS (Cont'd.)

- 046 Music
- 047 Office Management (IVC)
- 048 Office of Information Systems (SC)
- 049 Physical Education
- 050 Physical Sciences
- 051 Psychology
- 052 Real Estate
- 053 Social Sciences
- 055 Speech
- 056 Theatre Arts
- 057 Travel Services (SC)
- 058 Women's Studies (IVC)
- 059 Geography (IVC)
- 060 CACT (ATEP)
- 061 Innovation Technology Center

ADMINISTRATIVE DEPARTMENTS

- 062 Transportation Services
- 063 Adult Opportunity Center (SC)
- 064 Fiscal Services (Dist)
- 065 Career Guidance Center (SC)
- 066 Career/Placement Center
- 067 Children's Center
- 068 College Budget Administration
- 069 Performing Arts (IVC)
- 070 College/District Foundation
- 071 Graphic Services (SC)
- 072 International Students Center
- 073 College Publications
- 074 Counseling
- 075 Disabled Students Programs and Services
- 076 Duplicating Services
- 077 Educational Opportunity Programs and Services
- 078 Facilities: Custodial Services
- 079 Facilities: Grounds Upkeep
- 080 Facilities: Maintenance, Operations and Support Services
- 081 Facilities: Swimming School
- 082 Facilities: Utilities
- 083 Financial Aid
- 084 Fine Arts Productions
- 085 Learning Assistance Program
- 086 Transfer Center
- 087 Library Services
- 088 Media Services
- 089 Parking Services
- 090 Human Resources (Dist)
- 091 Public Information
- 092 Facilities Planning and Purchasing (Dist)
- 093 Special Projects/Grants (IVC)
- 094 Student Health Center
- 095 Research, Planning, and Grants
- 096 Matriculation (SC)
- 097 Distance Education (SC)
- 098 Risk Management
- 099 Other Instructional
- 100 Outreach and Community Relations
- 101 Deaf and Hard of Hearing (SC)
- 102 Facilities Planning (Dist)

FUND
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DIVISION
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TOP

TOPS/ACTIVITY-

Used to identify state required reporting of sub-units within a division. TOPS codes relate to Instructional activities only. Activity codes encompass all support services.

XX-XXXX-X-XXX-X-XXX-XXX-XXXX

Number	Description
ACADEMIC PROGRAMS (0100-4999)	
0100	Agriculture/Natural Resources
0109	Horticulture
0115	Ecological Restoration
0200	Architecture and Related Technologies
0201	Architecture and Architectural Technology
0300	Environmental Sciences and Technologies
0301	Environmental Sciences
0302	Environmental Studies
0303	Environmental Technology
0400	Biological Sciences
0401	Natural Science (Biology)
0403	Microbiology
0408	Natural History
0410	Anatomy and Physiology
0500	Business and Management
0501	Business and Commerce, General
0502	Accounting
0504	Banking and Finance
0505	Business Administration
0506	Business Management
0508	International Business and Trade
0509	Marketing and Distribution
0511	Real Estate
0514	Office Technology/Office Computer Applications
0599	Computer Information Management
0600	Media and Communications
0601	Media and Communications, General
0602	Journalism
0604	Radio, Motion Picture and TV
0612	Film Studies
0614	Gaming
0699	Other Media and Communications
0700	Information Technology
0701	Information Technology, General
0702	Computer Information Systems
0706	Computer Science (transfer)
0707	Computer Software Development
0708	Computer Infrastructure and Support
0709	World Wide Web Administration
0799	Other Information Technology

FUND

OBJECT

SUB-FUND

PROJECT

LOCATION

DIVISION

DEPARTMENT

TOP

ACADEMIC PROGRAMS (0100-4999) (Cont'd.)

0800	Education	
0801	Education, General	
0802	Educational Aide	
0809	Special Education Service/Aide	
0835	Physical Education and Athletics	
0836	Recreation	
0837	Health Education	
0850	Sign Language	
0860	On-Line Educator	
0899	Other Education (Combative Skills)	
0900	Engineering and Industrial Technologies	
0901	Engineering, General	
0934	Electronics and Electrical Technology	
0936	Printing & Lithography	
0945	Industrial Systems Technology and Maintenance	
0948	Automotive Technology	
0950	Aeronautical and Aviation Technology	
0952	Construction Crafts Technology	
0953	Drafting Technology	
0954	Chemical Technology	
0956	Manufacturing and Industrial Technology	
0957	Civil and Construction Surveying/Inspection	
0959	Marine Technology	
1000	Fine and Applied Arts	
1001	Fine Arts, General	
1002	Art (Painting, Drawing, and Sculpture)	
1004	Music (Choral, Band, etc.)	
1005	Commercial Music	
1006	Technical Theatre	
1007	Dramatic Arts (Theatre)	
1008	Dance	
1009	Applied Design	
1011	Photography	
1012	Applied Photography	
1030	Graphic Arts and Design	
1099	Multimedia, Other Fine and Applied Arts	
1100	Foreign Language	
1101	Foreign Languages (General)	
1102	French	
1103	German	
1104	Italian	
1105	Spanish	
1106	Russian	
1107	Chinese	
1108	Japanese	
1111	Hebrew	
1117	Korean	

FUND

OBJECT

SUB-FUND

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LOCATION

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TOP

ACADEMIC PROGRAMS (0100-4999) (Cont'd.)

1200	Health
1205	Medical Lab Technician
1208	Medical Assisting
1217	Surgical Technician
1221	Pharmacy Technology
1222	Physical Therapy Assistant
1223	Health Information Technology
1230	Nursing
1239	Psychiatric Technician
1250	Emergency Medical Services
1251	Paramedic
1300	Family and Consumer Sciences
1301	Family and Consumer Sciences, General
1302	Interiors Design and Merchandising
1303	Fashion
1305	Child Development/Early Care and Education
1306	Nutrition, Food, and Culinary Arts
1307	Hospitality
1309	Gerontology
1399	Other Family and Consumer Sciences
1400	Law
1401	Law, General
1402	Paralegal
1500	Humanities (Letters)
1501	English (Language: College Level)
1503	Comparative Literature
1504	Classics
1506	Speech, Communication
1507	Creative Writing
1509	Philosophy
1510	Religious Studies
1599	Other Humanities
1600	Library Science
1601	Library Science, General
1602	Library Technician (Aide)
1700	Mathematics
1701	Mathematics (College Level)
1900	Physical Sciences
1901	Physical Sciences General
1902	Physics, General
1905	Chemistry, General
1911	Astronomy
1914	Geology
1919	Oceanography
1920	Ocean Technology
1930	Earth Science
2000	Psychology
2001	Psychology, General
2100	Public and Protective Services
2104	Human Services
2105	Administration of Justice
2199	Mental Health

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TOP

ACADEMIC PROGRAMS (0100-4999) (Cont'd.)

2200	Social Sciences
2201	Women's Studies
2202	Anthropology/Archeology
2203	Ethnic Studies
2204	Economics
2205	History
2206	Geography
2207	Political Science
2208	Sociology
3000	Commercial Services
3007	Cosmetology and Barbering
3009	Travel Services and Tourism
3901	OSH
4900	Interdisciplinary Studies
4901	Liberal Arts & Sci., General
4903	Humanities
4930	General Studies (App. Psy., Pre-collegiate Math and Reading, ESL)
4999	Other IDS Studies (Computer Assessment)

ADMINISTRATIVE AND SUPPORT PROGRAMS (5000-9999)

5900	Instructional Retirees' Benefits
5900	Instructional Retirees' Benefits
6000	Instructional Administration & Instructional Governance
6011	Instructional Deans
6012	School/Department Chair
6021	Curriculum Development and Management
6022	Instructional Publications
6030	Academic Senate
6031	Faculty Association
6032	CSEA
6099	(Overload Banking)
6100	Instructional Support Services
6110	Learning Centers (non - ADA generating)
6120	Library Services
6130	Media Services
6200	Admissions and Records
6210	Admissions and Records
6300	Student Counseling and Guidance
6310	Counseling & Guidance
6320	Matriculation & Student Assessment
6330	Transfer Programs
6340	Career Guidance
6400	Other Student Services
6420	Disabled Student Programs and Services (DSPS)
6430	Extended Opportunity Programs and Services (EOPS)
6440	Student Health Services
6450	Student Personnel Administration
6460	Student Financial Aid Administration
6470	Student Job Placement Services
6480	Student Veterans Services
6498	Honors Program
6499	Other Student Services

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ADMINISTRATIVE AND SUPPORT PROGRAMS (5000-9999) (Cont'd.)

6500	Operations and Maintenance of Plant
6510	Physical Plant: Building Maintenance and Repairs
6530	Physical Plant: Custodial Services
6550	Physical Plant: Grounds Maintenance and Repairs
6570	Physical Plant: Utilities
6599	Physical Plant: Other Operations & Maintenance of Plant
6600	Planning, Policymaking and Coordination
6610	District Administration
6620	Executive College Administration (Presidents & Vice Presidents)
6625	Learning Center Administration (ATEP)
6630	Research, Planning and Grants
6700	General Institutional Support Services
6710	Public Relations, Fund Raising & Community Relations
6720	Fiscal Operations
6724	Risk Management
6730	Human Resources Management
6731	Human Resources Job Fair
6732	Collective Bargaining
6740	Non-Instructional Staff - Retirees' Benefits & Incentives
6750	Staff Development
6760	Staff Diversity
6770	Insurance Holding
6771	Safety and Security
6772	Transportation Services
6773	Purchasing and Distribution
6774	Duplicating/Word Processing
6775	Graphics
6776	Facilities Planning
6780	Management Information Systems
6785	MIS - Institutional Support
6790	Other General Institutional Support Services
6799	Staff Services
6800	Community Education & Economic Development
6820	Community Service Classes
6821	Community Education Administration
6822	Community Education Programs
6830	Community Use of Facilities
6840	Economic Development
6890	Other Community Services & Economic Development
6891	Civic Light Opera
6892	Guest Artist Series

- FUND
- OBJECT
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- PROJECT
- LOCATION
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ADMINISTRATIVE AND SUPPORT PROGRAMS (5000-9999) (Cont'd.)

6900	Ancillary Student Services
6910	Bookstore
6920	Children's Development Centers
6950	Parking
6951	Parking Meters
6952	Parking Permits
6953	Parking Placards
6954	Safety Office Parking Permits
6955	Parking Bail
6960	Athletics
6990	Other Ancillary Services
6991	Student Development
7000	Auxiliary Operations
7010	Contract Education
7090	Other Auxiliary Operations
7091	Foundation
7092	TV
7093	Radio
7100	Physical Property & Related Acquisitions
7100	Property and Facilities Development
7200	Long-Term Debt & Other Financing
7210	Long-Term Debt (COPS)
7220	Tax Revenue Anticipation Notes (TRANS)
7290	Other Financing
7300	Transfers, Student Aid and Payments to Students
7310	Transfers
7320	Student Aid
7390	Other Outgoing
7900	Appropriations for Contingency (Budgetary Only)

- FUND
- OBJECT
- SUB-FUND
- PROJECT
- LOCATION
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- TOP

EXHIBIT G

ORGANIZATIONAL RELATIONSHIPS

MASTER CHART OF ACCOUNTS
DIVISION/DEPARTMENT/PROGRAM CODES and ORGANIZATIONAL RELATIONSHIPS
CENTRAL LOCATIONS
DISTRICTWIDE RESERVE ACCOUNTS

DISTRICT

- 000 Unallocated Reserves**
 - 000 Administration
 - 0000.0 Unallocated
 - 6780.0 Management Information Systems
 - 7200.0 Long-Term Debt & Other Financing
- 001 Allocated Reserves**
 - 000 Administration
 - 6610.0 District Administration

SADDLEBACK COLLEGE

DISTRICT SERVICES DIVISIONS AND DEPARTMENTS
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- 010 Office of the Governing Board**
 - 000 Administration
 - 6610.0 District Administration
 - 6750.0 Staff Development
- 011 Office of the Chancellor**
 - 000 Administration
 - 6610.0 District Administration
 - 6890.0 Other Community Services & Economic Development
 - 091 Public Information
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 6890.0 Other Community Services & Economic Development
- 012 Office of Technology & Learning Services**
 - 000 Administration
 - 6610.0 District Administration
 - 6750.0 Staff Development
 - 095 Planning, Research & Grants
 - 6610.0 Administration
- 013 Office of Administrative & Business Services**
 - 000 Administration
 - 6610.0 District Administration
 - 6750.0 Staff Development
 - 064 Fiscal Services
 - 6720.0 Fiscal Operations
 - 6031.0 Faculty Assoc
 - 6032.0 CSEA
 - 6750.0 Staff Development
 - 092 Purchasing
 - 6773.0 Purchasing & Distribution
 - 098 Risk Management
 - 6724.0 Risk Management
 - 101 Facilities Planning
 - 6776.0 Facilities Planning
- 014 Office of Human Resources**
 - 000 Administration
 - 6610.0 District Administration
 - 6750.0 Staff Development
 - 090 Human Resources
 - 6730.0 Human Resources Management
 - 6750.0 Staff Development
 - 6760.0 Staff Diversity
- 015 Office of Information Technology**
 - 000 Administration
 - 6750.0 Staff Development
 - 6780.0 Management Information Systems
 - 6785.0 MIS - Institutional Support

IRVINE VALLEY COLLEGE

ATEP

MASTER CHART OF ACCOUNTS

DIVISION/DEPARTMENT/PROGRAM CODES and ORGANIZATIONAL RELATIONSHIPS

SADDLEBACK COLLEGE

ADMINISTRATIVE DIVISIONS and DEPARTMENTS

- 020 Office of the President**
 - 000 Administration
 - 6011.0 Instructional Deans
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6630.0 Research, Planning and Grants
 - 6720.0 Fiscal Operations
 - 6750.0 Staff Development
 - 6773.0 Purchasing and Distribution
 - 6890.0 Other Community Services and Economic Development
 - 7091.0 Foundation

- 021 Office of Physical Plant**
 - 000 Administration
 - 6510.0 Physical Plant: Building Maintenance and Repair
 - 6570.0 Physical Plant: Utilities
 - 6830.0 Community Use of Facilities
 - 062 Transportation Services
 - 6772.0 Transportation Services
 - 078 Facilities: Custodial Services
 - 6530.0 Physical Plant: Custodial Services
 - 079 Facilities: Grounds Upkeep
 - 6550.0 Physical Plant: Grounds Maintenance and Repairs
 - 080 Facilities: Maintenance, Operations and Support Services
 - 6510.0 Physical Plant: Building Maintenance and Repair
 - 081 Facilities: Swimming School
 - 6550.0 Physical Plant: Grounds Maintenance and Repairs

- 022 Office of Instruction**
 - 000 Administration
 - 4900.0 Interdisciplinary Studies
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chair
 - 6021.0 Curriculum Development and Management
 - 6022.0 Instructional Publications
 - 6030.0 Academic Senate
 - 6120.0 Library Services
 - 6498.0 Honors Program
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6732.0 Collective Bargaining
 - 6750.0 Staff Development
 - 6760.0 Staff Diversity
 - 6790.0 Other General Institutional Support Services
 - 6821.0 Community Education Administration
 - 6840.0 Economic Development
 - 7010.0 Contract Education
 - 022 Department of Emeritus Institute
 - 0109.0 Horticulture
 - 0302.0 Environmental Studies
 - 0401.0 Natural Science (Biology)
 - 0502.0 Accounting
 - 0506.0 Business Management
 - 0602.0 Journalism
 - 0604.0 Radio, Motion Picture & Television
 - 0702.0 Computer Information Systems
 - 0799.0 Other Information Technology

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 022 Department of Emeritus Institute (cont'd)
 - 0809.0 Special Education
 - 0835.0 Physical Education and Athletics
 - 0835.1 Physical Fitness and Body Movement
 - 0835.8 Adapted Physical Education
 - 0837.0 Health Education (Pharmacy)
 - 0899.0 Combative Skills
 - 1001.0 Fine Arts, General
 - 1002.0 Art (Painting, Drawing, and Sculpture)
 - 1004.0 Music
 - 1007.0 Dramatic Arts (Theatre)
 - 1009.0 Applied Design
 - 1011.0 Photography
 - 1012.0 Applied Photography
 - 1101.0 Arabic
 - 1102.0 French
 - 1103.0 German
 - 1104.0 Italian
 - 1105.0 Spanish
 - 1111.0 Hebrew
 - 1303.0 Fashion
 - 1305.0 Child Development/Early Care and Education
 - 1306.0 Nutrition, Food, and Culinary Arts
 - 1309.0 Gerontology
 - 1399.0 Other Family and Consumer Sciences
 - 1401.0 Law, General
 - 1501.0 English (Language: College Level)
 - 1503.0 Comparative Literature
 - 1504.0 Classics
 - 1506.0 Speech Communication
 - 1507.0 Creative Writing
 - 1509.0 Philosophy
 - 1911.0 Astronomy
 - 1914.0 Geology
 - 1919.0 Oceanography
 - 2104.0 Human Services
 - 2201.1 Women's Studies
 - 2205.0 History
 - 2207.0 Political Science
 - 4901.0 Liberal Arts and Science
 - 4903.0 Humanities
 - 4930.0 Developmental and Preparatory Education
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
- 076 Duplicating Services
 - 6774.0 Duplicating/Word Processing
- 095 Research, Planning, and Grants
 - 6630.0 Research, Planning, and Grants
- 099 Other Instructional
 - 1251.0 Paramedic
 - 3901.0 OSH
 - 4930.0 Developmental and Preparatory Education
 - 6021.0 Curriculum Development & Management
 - 6030.0 Academic Senate
 - 6031.0 Faculty Association
 - 6498.0 Honors Program
- 099 Other Instructional (cont'd)
 - 6630.0 Research, Planning, and Grants
 - 6732.0 Collective Bargaining

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 023 Office of the Academic Senate**
 - 000 Administration
 - 6030.0 Academic Senate
 - 6750.0 Staff Development
- 024 Office of Student Services**
 - 000 Administration
 - 6499.0 Other Student Services
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6990.0 Other Ancillary Services
 - 6991.0 Student Development
 - 067 Children's Center
 - 6920.0 Children's Development Centers
 - 094 Student Health Center
 - 6440.0 Student Health Services
 - 100 Outreach and Community Relations
 - 6890.0 Other Community Services and Economic Development
- 025 Office of College Fiscal Services**
 - 000 Administration
 - 4900.0 Interdisciplinary Studies
 - 5900.0 Instructional Retirees' Benefits
 - 6460.0 Student Financial Aid Administration
 - 6499.0 Other Student Services
 - 6510.0 Maintenance
 - 6570.0 Physical Plant: Utilities
 - 6599.0 Physical Plant: Other Oper. & Maint. of Plant
 - 6630.0 Research, Planning and Grants
 - 6710.0 Public Relations
 - 6720.0 Fiscal Operations
 - 6730.0 Human Resource Management
 - 6732.0 Collective Bargaining
 - 6740.0 Non-Instructional Staff - Retirees' Benefits & Incentives
 - 6750.0 Staff Development
 - 6799.0 Staff Services
 - 6830.0 Community Use of Facilities (Master Calendar)
 - 7100.0 Property and Facilities Development
 - 7200.0 Long-term Debt and Other Financing
 - 068 College Budget Administration
 - 6480.0 Student Veterans Services
 - 6720.0 Fiscal Operations
- 026 Office of Financial Aid and Student Services**
 - 000 Administration
 - 6310.0 Counseling and Guidance
 - 6450.0 Student Personnel Administration
 - 6460.0 Student Financial Aid Administration
 - 083 Financial Aid
 - 6460.0 Student Financial Aid Administration
 - 7320.0 Student Aid
- 030 Office of Admissions, Records and Student Services**
 - 000 Administration
 - 6210.0 Admissions and Records
 - 072 International Students Center
 - 6499.0 Other Student Services

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 6822.0 Community Education Programs
- 032 Office of Continuing Education**
 - 000 Administration
 - 6011.0 Instructional Deans
- 034 Office of Safety and Security**
 - 000 Administration
 - 6771.0 Safety and Security
 - 6920.0 Children Development Centers
 - 6950.0 Parking
 - 6954.0 Safety Office Parking Permits
 - 089 Parking Services
 - 6950.0 Parking
 - 6951.0 Parking Meters
 - 6952.0 Parking Permits
 - 6953.0 Parking Placards
 - 6954.0 Safety Office Parking Permits
 - 6955.0 Parking Bail
- 036 Office of Student Development**
 - 000 Administration
 - 6450.0 Student Personnel Administration
 - 6499.0 Other Student Services
 - 6550.0 Physical Plant: Grounds Maintenance and Repairs
 - 6750.0 Staff Development
 - 6991.0 Student Development
- 038 Office of College Publications**
 - 000 Administration
 - 6011.0 Instructional Deans
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 6890.0 Other Community Services and Economic Development
 - 6990.0 Other Ancillary Services
 - 071 Graphic Services Graphics
 - 6775.0
 - 073 College Publications
 - 6022.0 Instructional Publications
 - 091 Public Information
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 6890.0 Other Community Services and Economic Development
- 039 Office of College Foundation**
 - 070 College Foundation
 - 7091.0 Foundation
- 040 Office of College Technology**
 - 061 Innovation Technology Center
 - 0799.0 Other Information Technology
 - 6780.0 Management Information Systems
 - 6790.0 Other General Institutional Support Services
 - 088 Media Services
 - 6130.0 Media Services
 - 097 Distance Education
 - 4930.0 General Studies
- 043 Office of Planning, Research & Grants**
 - 095 Research, Planning and Grants
 - 6630.0 Research, Planning and Grants

DISTRI

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

ACADEMIC DIVISIONS AND DEPARTMENTS

050 Division of Business Science, Vocational Ed and Economic Development

- 000 Administration
 - 4900.0 Instructional Programs
 - 4930.0 General Studies
 - 6011.0 Instructional Deans
 - 6750.0 Staff Development
- 001 Department of Accounting and Finance
 - 0502.0 Accounting
 - 0502.1 Tax Studies
 - 6012.0 School/Department Chairs
 - 6099.0 (Overload Banking)
- 009 Department of Business and Management
 - 0501.0 Business and Commerce, General
 - 0505.0 Business Administration
 - 0506.0 Business Management
 - 0506.3 Management Development and Supervision
 - 0506.4 Small Business and Entrepreneurship
 - 0506.5 Retail Store Operations and Management
 - 0508.0 International Business and Trade
 - 0509.4 Marketing/Merchandising/Sales
 - 6012.0 School/Department Chairs
- 012 Department of Information Technology
 - 0614.2 Electronic Game Design
 - 0614.3 Website Design and Development
 - 0701.0 Information Technology, General
 - 0702.1 Software Applications
 - 0706.0 Computer Science (transfer)
 - 0707.0 Computer Software Development
 - 0708.1 Computer Networking
 - 0709.0 World Wide Web Administration
 - 0709.1 E-Commerce
 - 0799.0 Other Information Technology
 - 6012.0 School/Department Chairs
- 042 Department of Legal Assisting Program
 - 1401.0 Law, General
 - 1402.0 Paralegal
- 048 Department of Office of Information Systems
 - 0514.0 Office Technology/Office Computer Applications
- 052 Department of Real Estate
 - 0509.4 Marketing/Merchandising/Sales
 - 0511.0 Real Estate
 - 0511.1 Escrow
 - 6012.0 School/Department Chairs

051 Division of Counseling Services and Special Programs

- 000 Administration
 - 4900.0 Instructional Programs
 - 6310.0 Counseling and Guidance
 - 6320.0 Matriculation and Student Assessment
 - 6420.0 DSPS
 - 6450.0 Student Personnel Administration
 - 6480.0 Student Veterans Services
 - 6750.0 Staff Development

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 063 Department of Adult Opportunity Center
 - 6499.0 Other Student Services
- 065 Department of Career Guidance Center
 - 6499.0 Other Student Services
- 066 Department of Career/Placement Center
 - 6470.0 Student Job Placement Services
 - 6499.0 Other Student Services
- 074 Department of Counseling
 - 4930.0 General Studies
 - 6310.0 Counseling and Guidance
 - 6320.0 Matriculation and Student Assessment
 - 6499.0 Other Student Services
- 075 Department of Disabled Students Programs and Services
 - 0809.2 Special Education
 - 0835.8 Adopted Kinesiology
 - 4930.3 Developmental and Preparatory Education
 - 6310.0 Counseling and Guidance
 - 6420.0 DSPS
- 077 Department of Educational Opportunity Programs and Services
 - 6310.0 Counseling and Guidance
 - 6430.0 EOPS
- 086 Transfer Center
 - 6310.0 Counseling and Guidance
- 096 Department of Matriculation
 - 6310.0 Counseling and Guidance
 - 6320.0 Matriculation and Student Assessment
- 101 Deaf and Hear of Hearing (DHH)
 - 0809.2 Special Education
 - 4930.0 General Studies
 - 6310.0 Counseling and Guidance
 - 6420.0 DSPS
- 103 Student Veterans Services
 - 6480.0 Student Veterans Services
 - 6890.0 Other Community Services & Economic Development
- 052 Division of Advanced Technology and Applied Sciences**
 - 000 Administration
 - 4900.0 Instructional Programs
 - 4930.0 General Studies
 - 6011.0 Instructional Deans
 - 6750.0 Staff Development
 - 004 Department of Architecture and Drafting
 - 0201.0 Architecture Program
 - 0201.1 Landscape Architecture
 - 0953.0 Drafting Technology Program
 - 0957.0 Civil and Construction Management Technology
 - 6012.0 School/Department Chairs
 - 007 Department of Automotive Technology
 - 0948.0 Automotive Technology
 - 0950.0 Aeronautical and Aviation Technology
 - 6012.0 School/Department Chairs

DIST

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 0952.1 Carpentry
- 0957.2 Construction Inspection
- 0957.3 Surveying
- 6012.0 School/Department Chairs
- 017 Department of Consumer and Family Resources
 - 1301.0 Family and Consumer Sciences, General
 - 1301.1 Consumer Services
 - 1302.0 Interior Design and Merchandising
 - 1303.0 Fashion
 - 1303.1 Fashion Design
 - 1303.2 Fashion Merchandising
 - 1306.0 Nutrition, Foods, and Culinary Arts
 - 1399.0 Other Family and Consumer Sciences
 - 6012.0 School/Department Chairs
- 018 Department of Cosmetology
 - 3007.0 Cosmetology and Barbering
- 021 Department of Electronics
 - 0934.0 Electronics and Electrical Technology
 - 6012.0 School/Department Chairs
- 026 Department of Environmental Studies
 - 0115.0 Natural Resources
 - 0301.0 Environmental Science
 - 0302.0 Environmental Studies
 - 1901.0 Physical Sciences, General
 - 6012.0 School/Department Chairs
- 030 Department of Graphic Communications
 - 0614.6 Computer Graphics and Digital Imagery
 - 0699.0 Other Media and Communication
 - 0936.0 Printing and Lithography
 - 1030.0 Graphic Art and Design
 - 6012.0 School/Department Chairs
- 035 Department of Horticulture
 - 0109.0 Horticulture
 - 0109.1 Landscape Design and Maintenance
 - 6012.0 School/Department Chairs
- 043 Department of Manufacturing Technology
 - 0956.0 Manufacturing and Industrial Technology
- 044 Department of Marine Technology
 - 0959.0 Marine Science Technology
 - 1920.0 Ocean Technology
- 057 Department of Travel Services
 - 3009.0 Travel Services and Tourism
- 053 Division of Liberal Arts and Learning Resources**
 - 000 Administration
 - 4900.0 Instructional Programs
 - 4930.0 General Studies
 - 6011.0 Instructional Deans
 - 6750.0 Staff Development

DISTRIC

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

	1503.0	Comparative Literature
	1504.0	Classics
	4930.2	Remedial Writing Program
	4930.7	Remedial Reading Program
	6012.0	School/Department Chairs
025		Department of English as a Second Language
	4930.8	English as a Second Language Program
	6012.0	School/Department Chairs
028		Department of Foreign Languages
	1101.0	Foreign Languages (General)
	1102.0	French
	1103.0	German
	1104.0	Italian
	1105.0	Spanish
	1107.0	Chinese
	1108.0	Japanese
	1111.0	Hebrew
	6012.0	School/Department Chairs
038		Department of Humanities
	1504.0	Classics
	1509.0	Philosophy
	1599.0	Other Humanities
	4901.0	Liberal Arts and Science, General
	4903.0	Humanities
	6012.0	School/Department Chairs
041		Department of Journalism
	0602.0	Journalism
	6012.0	School/Department Chairs
085		Department of Learning Assistance Program
	4930.0	Basic Skills
	6012.0	School/Department/Chairs
	6110.0	Learning Centers (non ADA - generating)
087		Department of Library Services
	0899.0	Other Education
	1601.0	Library Science, General
	4930.0	Basic Skills
	4930.7	Reading Skills
	6012.0	School/Department Chairs
	6120.0	Library Services
054		Division of Health, and Human Services
	000	Administration
	4900.0	Instructional Programs
	6011.0	Instructional Deans
	6012.0	School/Department Chairs
	6750.0	Staff Development
033		Department of Health Sciences
	0850.1	Sign Language
	1205.0	Medical Lab Technician
	1205.1	Phlebotomy
	1208.0	Medical Assisting
	1208.1	Clinical Medical Assisting
	1208.2	Administrative Medical Assisting
	1221.0	Pharmacy Technology
	1230.0	Nursing

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 1230.2 Licensed Vocational Nursing
- 1239.0 Psychiatric Technician
- 1250.0 Emergency Medical Services
- 1251.0 Paramedic
- 1299.0 Other Health Occupations
- 1309.0 Gerontology
- 2104.0 Human Services
- 6011.0 Instructional Deans
- 6012.0 School/Department Chairs
- 037 Department of Human Services
 - 0899.0 Other Education
 - 1309.0 Gerontology
 - 2104.0 Human Services
 - 2104.4 Alcohol and Controlled Substances
 - 2105.0 Administration of Justice
 - 2105.1 Corrections
 - 6012.0 School/Department Chairs
- 055 Division of Fine Arts and Media Technology**
 - 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6710.0 Public Relations, Fund Raising, and Community Relations
 - 6750.0 Staff Development
 - 6890.0 Other Community Services and Economic Development
 - 6891.0 Civic Light Opera
 - 6892.0 Guest Artist Series
 - 005 Department of Art
 - 1001.0 Fine Arts, General
 - 1002.0 Art (Painting, Drawing, and Sculpture)
 - 6012.0 School/Department Chairs
 - 011 Department of Communication Arts
 - 0601.0 Media and Communications, General
 - 0604.0 Radio/Motion Picture and TV
 - 0612.2 Film Production
 - 0614.0 Digital Media
 - 6012.0 School/Department Chairs
 - 6130.0 Media Services
 - 7092.0 TV
 - 7093.0 Radio
 - 013 Department of Photography
 - 1011.0 Photography
 - 046 Department of Music
 - 1004.0 Performance (Choral, Band, etc.)
 - 6012.0 School/Department Chairs
 - 055 Department of Speech
 - 1506.0 Speech Communication
 - 6012.0 School/Department Chairs
 - 056 Department of Theatre Arts
 - 1006.0 Technical Theatre
 - 1007.0 Dramatic Arts (Theatre)
 - 6012.0 School/Department Chairs
 - 6891.0 Civic Light Opera
 - 6892.0 Guest Artist Series
 - 084 Department of Fine Arts Productions
 - 1001.0 Fine Arts, General
 - 6891.0 Civic Light Opera
 - 6892.0 Guest Artist Series

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

	4900.0	Instructional Programs	
	6011.0	Instructional Deans	
	6750.0	Staff Development	
008		Department of Biology	
	0401.1	Natural Science (Biology)	
	0403.0	Microbiology	
	0410.0	Anatomy and Physiology	
	1919.0	Oceanography	
	6012.0	School/Department Chairs	
	6099.0	(Overload Banking)	
010		Department of Chemistry	
	1905.0	Chemistry, General	
	6012.0	School/Department Chairs	
014		Department of Computer Science	
	0701.0	Information Technology, General	
	0706.0	Computer Science	
	6012.0	School/Department Chairs	
023		Department of Engineering	
	0901.0	Engineering, General	
045		Department of Mathematics	
	1701.0	Mathematics (College Level)	
	4930.4	Remedial Mathematics Program	
	6012.0	School/Department Chairs	
050		Department of Physical Sciences	
	1902.0	Physics, General	
	1911.0	Astronomy	
	1914.0	Geology	
	6012.0	School/Department Chairs	
057		Division of Physical Education and Athletics	
000		Administration	
	4900.0	Instructional Programs	
	6011.0	Instructional Deans	
	6750.0	Staff Development	
006		Department of Athletics	
	0835.0	Athletics	
	0835.5	Intercollective Athletics	
	6890.0	Other Community Services and Economic Development	
	6960.0	Athletics	
032		Department of Health and Recreation	
	0836.0	Recreation	
	0837.0	Health Education	
049		Department of Physical Education	
	0835.0	Physical Education	
	0836.0	Recreation	
	1008.0	Dance	
	6012.0	School/Department Chairs	

058 Division of Social and Behavioral Sciences

DISTR

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 4900.0 Instructional Programs
- 6011.0 Instructional Deans
- 036 Department of Human Development
 - 0801.0 Education, General
 - 0802.0 Educational Aide
 - 0809.0 Special Education Service/Aide
 - 0860.0 On-Line Educator
 - 1305.0 Child Development/Early Care and Education
 - 1309.0 Gerontology
 - 6012.0 School/Department Chairs
- 051 Department of Psychology
 - 2001.0 Psychology, General
 - 2201.1 Women's Studies
 - 6012.0 School/Department Chairs
- 053 Department of Social Sciences
 - 2202.0 Anthropology
 - 2203.0 Ethnic Studies
 - 2204.0 Economics
 - 2205.0 History
 - 2206.0 Geography
 - 2206.1 Geographic Information Systems
 - 2207.0 Political Science
 - 2208.0 Sociology
 - 6012.0 School/Department Chairs
 - 6099.0 (Overload Banking)

DISTRIC

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

MASTER CHART OF ACCOUNTS

DIVISION/DEPARTMENT/PROGRAM CODES and ORGANIZATIONAL RELATIONSHIPS

IRVINE VALLEY COLLEGE

ADMINISTRATIVE DIVISIONS and DEPARTMENTS

020 Office of the President

- 000 Administration
 - 6011.0 Instructional Deans
 - 6499.0 Other Student Services
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6710.0 Public Relations, Fund Raising & Community Relations
 - 6720.0 Fiscal Operations
 - 6750.0 Staff Development
 - 6790.0 Other General Institutional Support Services
 - 6890.0 Other Community Services & Economic Development
- 070 College Foundation
 - 7091.0 Foundation
- 091 Public Information
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 6022.0 Instruction Publications
 - 6130.0 Media Services
 - 6750.0 Staff Development
 - 6890.0 Other Community Services & Economic Development
- 095 Research and Grants
 - 6630.0 Research, Planning, and Grants

021 Office of Physical Plant

- 000 Administration
 - 6510.0 Physical Plant: Building Maintenance and Repairs
 - 6570.0 Physical Plant Utilities
 - 6830.0 Community Use of Facilities
- 062 Transportation Services
 - 6772.0 Transportation Services
- 078 Facilities: Custodial Services
 - 6530.0 Physical Plant: Custodial Services
 - 6830.0 Community Use of Facilities
- 079 Facilities: Grounds Upkeep
 - 6550.0 Physical Plant: Grounds Maintenance and Repairs
 - 6830.0 Community Use of Facilities
- 080 Facilities: Maintenance, Operations and Support Services
 - 6510.0 Physical Plant: Building Maintenance and Repairs
 - 6599.0 Physical Plant: Other Operations and Maintenance of Plant
 - 6830.0 Community Use of Facilities

022 Office of Instruction

- 000 Administration
 - 4900.0 Interdisciplinary Studies
 - 4930.0 General Studies
 - 4999.0 Other IDS Studies (Computer Assessment)
 - 6012.0 School/Department Chairs
 - 6021.0 Curriculum Development & Management
 - 6498.0 Honors Program
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6750.0 Staff Development
 - 6790.0 Other General & Inst. Support
- 099 Other Instructional
 - 3901.0 OSH
 - Others Reassigned Time

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

023 Office of the Academic Senate

- 000 Administration
 - 6030.0 Academic Senate
 - 6750.0 Staff Development

024 Office of Student Services

- 000 Administration
 - 6320.0 Matriculation and Student Assessment
 - 6620.0 Executive College Administration (Presidents & Vice Presidents)
 - 6750.0 Staff Development
- 067 Children's Center
 - 6920.0 Children's Development Centers
- 094 Student Health Center
 - 6440.0 Student Health Services
- 099 Other Instructional
 - 6750.0 Staff Development
- 100 Outreach and Community Relations
 - 6890.0 Other Community Services and Economic Development

025 Office of College Fiscal Services

- 000 Administration
 - 4900.0 Interdisciplinary Studies
 - 5900.0 Instructional Retirees' Benefits
 - 6460.0 Student Financial Aid Administration
 - 6510.0 Physical Plant: Building Maintenance and Repairs
 - 6570.0 Utilities
 - 6599.0 Physical Plant: Other Operations and Maintenance of Plant
 - 6620.0 Executive College Administration (President and Vice President)
 - 6630.0 Research, Planning and Grants
 - 6710.0 Public Relations, Fundraising, and Community Relations
 - 6720.0 Fiscal Operations
 - 6730.0 Human Resources Management
 - 6740.0 Non-Instructional Staff - Retirees' Benefits and Incentives
 - 6750.0 Staff Development
 - 6773.0 Purchasing and Distribution (Switchboard)
 - 6799.0 Staff Services
 - 6830.0 Community Use of Facilities
 - 7200.0 Long-Term Debt and Other Financing
- 062 Transportation Services
 - 6772.0 Transportation Services
- 068 College Budget Administration
 - 4900.0 Interdisciplinary Studies
 - 6480.0 Student Veterans Services
 - 6599.0 Physical Plant: Other Operations and Maintenance of Plant
 - 6720.0 Fiscal Operations
- 082 Facilities: Utilities
 - 6570.0 Physical Plant: Utilities
- 099 Others Instructional
 - 0000.0 Unallocated
 - 5900.0 Instructional Retirees' Benefits
 - 6740.0 Non-Instructional Staff - Retirees' Benefits and Incentives
 - Others - Reassigned Time

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 026 Office of Financial Aid**
 - 083 Financial Aid
 - 6460.0 Student Financial Aid Administration
- 030 Office of Admissions, Records and Student Services**
 - 000 Administration
 - 6210.0 Admissions & Records
 - 6499.0 Other Student Services
 - 072 International Students Center
 - 6499.0 Other Student Services
- 031 Office of Community Education and Contract Education**
 - 000 Administration
 - 6820.0 Community Service Classes (Industry)
 - 6821.0 Community Education Administration
 - 6822.0 Community Education Programs
- 034 Office of Safety and Security**
 - 000 Administration
 - 6771.0 Safety and Security
 - 089 Parking Services
 - 6550.0 Physical Plant: Grounds Maintenance and Repairs
 - 6950.0 Parking
 - 6951.0 Parking Meters
 - 6952.0 Parking Permits
 - 6953.0 Parking Placards
 - 6954.0 Safety Office Parking Permits
 - 6955.0 Parking Bail
- 035 Office of Special Programs and Services**
 - 000 Administration
 - 6099.0 (Overload Banking)
 - 6310.0 Counseling and Guidance
 - 6460.0 Student Financial Aid Administration
 - 075 Disabled Students Programs and Services
 - 6099.0 (Overload Banking)
 - 6310.0 Counseling and Guidance
 - 6420.0 DSPS
 - 077 Educational Opportunity Programs and Services
 - 6099.0 (Overload Banking)
 - 6310.0 Counseling and Guidance
 - 6430.0 EOPS
 - 6460.0 Student Financial Aid Administration
 - 6499.0 Other Student Services
- 036 Office of Student Development**
 - 000 Administration
 - 6450.0 Student Personnel Administration
 - 6499.0 Other Student Services
 - 6991.0 Student Development
 - 066 Career/Placement Center
 - 6470.0 Student Job Placement Services
- 037 Office of Library Services**
 - 000 Administration
 - 6011.0 Instructional Deans
 - 085 Learning Assistance Program
 - 4930.0 Library Learning Assistance (from Div 073)
 - 6110.0 Learning Centers (Non-ADA generating)
 - 087 Library Services
 - 0899.0 Other Education
 - 1601.0 Library Science, General
 - 4930.0 Library Learning Assistance
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 6120.0 Library Services

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

041 Technology Services

- 000 Administration
 - 6011.0 Instructional Deans
 - 6750.0 Staff Development
 - 6773.0 Purchasing and Distribution (Switchboard)
- 061 Innovation Technology Center
 - 0799.0 Other Information Technology
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6110.0 Learning Centers (non - ADA generating)
 - 6780.0 Management Information Systems
- 076 Duplicating Services
 - 6774.0 Duplicating/Word Processing
- 088 Media
 - 6130.0 Media Services

042 Office of Economic & Resource Development

- 093 Special Projects & Grants
 - 6011.0 Instructional Deans

ACADEMIC DIVISIONS AND DEPARTMENTS

070 School of Fine Arts

- 000 Administration
 - 1001.0
 - 4900.0 Fine Arts, General
 - 6011.0 Instructional Programs
 - 6012.0 Instructional Deans
 - School/Department Chairs
- 005 Department of Art
 - 1001.0 Fine Art General
 - 1002.0 Art (Painting, Drawing, and Sculpture)
 - 4903.1 Humanities and Fine Arts
- 011 Department of Communication Arts
 - 1011.0 Photography
 - 6099.0 Overload Banking
- 027 Department of Fine Arts
 - 1001.0 Fine Arts, General
 - 1002.0 Art (Painting, Drawing and Sculpture)
 - 1099.0 Multimedia
- 030 Department of Graphic Communications
 - 1030.0 Graphic Arts and Design
- 046 Department of Music
 - 1004.0 Music (Choral, Band, etc.)
 - 1005.0 Commercial Music
 - 1099.0 Multimedia or Other Fine and Applied Arts
- 055 Department of Speech
 - 1506.0 Speech Communication
 - 6099.0 Overload Banking
- 056 Department of Theatre Arts
 - 1007.0 Dramatic Arts (Theatre)
- 069 Performing Arts Center
 - 1001.0 Fine Arts General
- 084 Department of Fine Arts Productions
 - 1002.0 Art (Painting, Drawing and Sculpture)
 - 1004.0 Music
 - 1005.0 Commercial Music (Performance)
 - 1006.0 Musical Theatre

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

072 School of Business Sciences

- 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
- 001 Department of Accounting and Finance
 - 0502.0 Accounting
 - 0502.1 Tax Studies
 - 0504.0 Banking and Finance
 - 0506.0 Business Management
 - 0599.0 Computer Information Management
 - 6099.0 (Overload Banking)
- 009 Department of Business and Management
 - 0506.0 Business Management
 - 0506.4 Business (Small Business)
 - 0508.0 International Business and Trade
 - 0509.0 Marketing & Distribution
- 012 Department of Computer Information Management
 - 0514.0 Office Technology/Office Computer Applications
 - 0614.0 Digital Media
 - 0701.0 Information Technology, General
 - 0702.0 Computer Information Systems
 - 0706.0 Computer Science
 - 0707.0 Computer Software Development
 - 0708.0 Computer Infrastructure and Support
 - 0799.0 Other Information Technology
- 047 Department of Office Management
 - 0514.0 Office Technology/Office Computer Applications
 - 6099.0 (Overload Banking)
- 052 Department of Real Estate
 - 0511.0 Real Estate

073 School of Guidance and Counseling

- 000 Administration
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 6310.0 Counseling and Guidance
- 003 Department of Applied Psychology
 - 4930.1 Applied Psychology
- 058 Department of Women's Studies
 - 2201.1 Women's Studies
- 066 Career/Placement Center
 - 6470.0 Student Job Placement Services
- 074 Department of Counseling
 - 4930.1 Applied Psychology
 - 6310.0 Counseling and Guidance
 - 6320.0 Matriculation and Student Assessment

074 School of Humanities and Languages

- 000 Administration
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 6022.0 Instructional Publications

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 074 School of Humanities and Languages (cont'd)**
 - 024 Department of English
 - 1501.0 English
 - 1503.0 Comparative Literature
 - 1507.0 Creative Writing
 - 4930.2 Remedial Writing
 - 6012.0 School/Department Chairs
 - 6110.0 Learning Center (non-ADA generating)
 - 6320.0 Matriculation & Student Assessment
 - 025 Department of English as a Second Language
 - 4930.8 English as a Second Language
 - 6099.0 (Overload Banking)
 - 028 Department of Foreign Languages
 - 0850.1 Sign Language
 - 1101.0 Foreign Languages, General
 - 1102.0 French
 - 1105.0 Spanish
 - 1107.0 Chinese
 - 1108.0 Japanese
 - 6012.0 School/Department Chairs
 - 034 Department of History, Humanities, and Philosophy
 - 0612.1 Film Studies
 - 1509.0 Philosophy
 - 2205.0 History
 - 4903.0 Humanities
 - 6012.0 School/Department Chairs
 - 038 Department of Humanities
 - 1510.0 Religious Studies
 - 1599.0 Other Humanities
 - 039 Department of Humanities Center
 - 6110.0 Learning Centers (non - ADA generating)
 - 040 Department of Reading Center
 - 6110.0 Learning Center (non-ADA generating)
 - 041 Department of Journalism
 - 0602.0 Journalism
- 075 Computer Learning Center**
 - 015 Department of Computer Learning Center
 - 0699.0 Graphic Communication
 - 0701.0 Information Technology, General
 - 0702.0 Computer Information Systems
 - 0707.1 Computer Programming
 - 0708.1 Computer Networking
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 6110.0 Learning Centers (Non-ADA Generating)
- 076 School of Life Sciences and Technologies**
 - 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 008 Department of Biology
 - 0302.0 Environmental Studies
 - 0401.1 Natural Science (Biology)
 - 0403.0 Microbiology
 - 0408.0 Natural History
 - 0410.0 Anatomy and Physiology
 - 6099.0 (Overload Banking)

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

077 School of Health Sciences, Physical Education and Athletics

- 000 Administration
 - 4900.0 Instructional Programs
 - 0835.0 Physical Education & Athletics
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
- 006 Department of Athletics
 - 0835.0 Physical Education & Athletics
 - 6960.0 Athletics
- 020 Department of Exercise Physiology
 - 0835.0 Physical Education & Athletics
- 031 Department of Health and Nutrition
 - 0837.0 Health Education
- 049 Department of Physical Education
 - 0835.0 Physical Education & Athletics
 - 1222.0 Physical Therapy Assistant
 - 1223.0 Health Information Technology
 - 1306.0 Nutrition and Food

DISTRICT

078 School of Physical Sciences and Technologies

- 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
- 010 Department of Chemistry
 - 0954.0 Chemical Technology
 - 1905.0 Chemistry
- 021 Department of Electronics
 - 0934.0 Electronic Technology
- 029 Department of Geology
 - 1914.0 Geology
 - 1930.0 Earth Science
- 044 Department of Marine Technology
 - 1919.0 Oceanography
- 050 Department of Physical Sciences
 - 1901.0 Physical Science, General
 - 1902.0 Physics, General
 - 1911.0 Astronomy

SADDLEBACK COLLEGE

079 School of Social and Behavioral Sciences

- 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
- 002 Department of Administration of Justice
 - 2105.0 Administration of Justice
- 051 Department of Psychology
 - 2001.0 Psychology, General
- 053 Department of Social Sciences
 - 1305.0 Child Development/Early Care and Education
 - 2001.0 Psychology, General
 - 2202.0 Anthropology
 - 2203.0 Ethnic Studies
 - 2204.0 Economics
 - 2207.0 Political Science
 - 2208.0 Sociology
 - 6099.0 Overload Banking
- 059 Department of Geography
 - 2205.0 History
 - 2206.0 Geography

IRVINE VALLEY COLLEGE

ATEP

080 Office of Career Technical Education

- 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6012.0 School/Department Chairs
 - 6310.0 Counseling & Guidance (VTEA only)
 - 6630.0 Research, Planning and Grants
- 022 Department of Emeritus Institute
 - 0401.0 Natural Science (Biology)
 - 0408.0 Natural History (Biology)
 - 0501.0 Business and Commerce, General
 - 0502.0 Accounting
 - 0504.0 Banking and Finance
 - 0506.0 Business Management
 - 0701.0 Information Technology, General
 - 0702.0 Computer Information Systems
 - 0835.0 Physical Education
 - 0901.0 Engineering, General
 - 0924.0 Engineering Technologies, General
 - 1001.0 Fine Arts, General
 - 1002.0 Art (Painting, Drawing, and Sculpture)
 - 1004.0 Music (Choral, Band, etc.)
 - 1007.0 Dramatic Arts (Theatre)
 - 1008.0 Dance
 - 1009.0 Applied Design
 - 1011.0 Photography
 - 1303.0 Fashion
 - 1306.0 Nutrition, Food, and Culinary Arts
 - 1309.0 Gerontology
 - 1399.0 Other Family and Consumer Sciences
 - 1401.0 Law, General
 - 1501.0 English (Language: College Level)
 - 1507.0 Creative Writing
 - 1509.0 Philosophy
 - 2205.0 History
 - 2207.0 Political Science
 - 3901.0 OSH
 - 6011.0 Instructional Dean
 - 6890.0 Other Community Services & Economic Development
- 093 Special Projects/Grants
 - 0303.0 Environmental Tech
 - 0502.0 Accounting
 - 0504.0 Banking and Finance
 - 0708.0 Computer Information and Support
 - 0835.0 PE & Athletics
 - 0956.0 Manufacturing & Industrial Tech
 - 1006.0 Technical Theater
 - 1008.0 Dance
 - 1030.0 Graphic Arts & Design
 - 1099.0 Multi-Media, Other Fine & Applied Arts
 - 1222.0 Physical Therapy Asst
 - 1402.0 Paralegal
 - 4900.0 Interdisciplinary Studies
 - 6011.0 Instructional Deans
 - 6021.0 Curriculum Development & Management
 - 6110.0 Learning Center (non-ALX generating)
 - 6310.0 Counseling & Guidance
 - 6630.0 Research, Planning and Grants
 - 6720.0 Fiscal Operations

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

MASTER CHART OF ACCOUNTS

DIVISION/DEPARTMENT/PROGRAM CODES and ORGANIZATIONAL RELATIONSHIPS

ATEP

ADMINISTRATIVE DIVISIONS and DEPARTMENTS

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

- 016 Office of Advanced Technology and Education Park**
 - 000 Administration
 - 6625.0 Learning Center Administration
 - 6750.0 Staff Development
 - 060 CACT
 - 6771.0 Safety and Security
 - 6011.0 Instructional Deans
 - 6625.0 Learning Center Administration
 - 6820.0 Community Service Classes
 - 6840.0 Economic Development
 - 061 Innovation Technology Center
 - 0799.0 Other Information Technology
 - 6780.0 Management Information Systems
 - 062 Transportation Services
 - 6772.0 Transportation Services
 - 070 ATEP Foundation
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 078 Facilities: Custodial Services
 - 6530.0 Physical Plant: Custodial Services
 - 079 Facilities: Grounds Up keep
 - 6550.0 Physical Plant: Ground Maintenance & Repairs
 - 080 Facilities: Maintenance, Opertations and Support Services
 - 6510.0 Physical Plant: Bldg. Maintenance & Repairs
 - 082 Facilities: Utilities
 - 6570.0 Physical Plant: Utilities
 - 091 Public Information
 - 6710.0 Public Relations, Fund Raising and Community Relations
 - 6890.0 Other Community Services and Economic Development
- 022 Office of Instruction**
 - 000 Administration
 - 4900.0 Instructional Programs
 - 6011.0 Instructional Deans
 - 6022.0 Instructional Publications
 - 6310.0 Counseling & Guidance
- 034 Office of Safety & Security**
 - 000 Administration
 - 6771.0 Safety and Security
 - 089 Parking Services
 - 6950.0 Parking
 - 6951.0 Parking Permits
- 100 SC - ATEP Courses**
 - 004 Department of Architecture and Drafting
 - 0953.0 Drafting Technology Program
 - 005 Department of Art
 - 1002.0 Art (Painting, Drawing & Sculpture)
 - 009 Department of Business Management
 - 0505.0 Business Administration
 - 0506.0 Business Management
 - 0506.4 Small Business and Entrepreneurship
 - 0509.0 Marketing/Merchandising/Sales
 - 011 Department of Communication Arts
 - 0601.0 Media and Communications, General
 - 012 Computer Information Management/Technology
 - 0614.3 Website Design & Development
 - 0702.1 Software Applications
 - 0799.0 Other Information Technology

- 024 Department of English
 - 1501.0 English
- 025 Department of English as a Second Language
 - 4930.8 English as a Second Language Program
- 028 Department of Foreign Languages
 - 1101.0 Foreign Languages General
 - 1103.0 German
 - 1104.0 Italian
 - 1105.0 Spanish
 - 1107.0 Chinese
 - 1117.3 Korean
- 030 Department of Graphic Communications
 - 0614.6 Computer Graphics and Digital Imagery
- 033 Department of Health Sciences
 - 1208.0 Medical Assiting
 - 1230.0 Nursing
 - 1221.0 Pharmacy Technology
- 035 Department of Horticulture
 - 0109.0 Horticulture
- 037 Department of Human Services
 - 2104.0 Human Services
- 038 Department of Humanities
 - 1509.0 Philosophy
- 042 Department of Legal Assisting
 - 1401.0 Law, General
- 050 Department of Physical Sciences
 - 1911.0 Astronomy
- 051 Department of Psychology
 - 2001.0 Psychology, General
- 052 Real Estate
 - 0511.0 Real Estate
- 055 Department of Speech
 - 1506.0 Speech Communication
- 056 Department of Theater Arts
 - 1006.0 Technical Theater
- 400 IVC - ATEP Courses**
 - 001 Department of Accounting and Finance
 - 0502.0 Accounting
 - 005 Department of Art
 - 1001.0 Fine Arts,General
 - 008 Department of Biology
 - 0408.0 Natural History
 - 009 Department of Business Management
 - 0506.0 Business Management
 - 011 Department of Communication Arts
 - 1011.0 Photography
 - 012 Department of Computer Information Management
 - 0614.0 Digital Media
 - 0614.3 Web Authoring
 - 0614.6 Image Editing

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

400 IVC - ATEP Courses (Cont'd)

- 022 Department of Emeritus Institute
 - 0408.0 Natural History
 - 0506.0 Business Management
 - 0702.0 Computer Information System
 - 1007.0 Dramatic Arts (Theatre)
 - 1011.0 Photography
 - 1506.0 Speech Communication
 - 1507.0 Creative Writing
 - 2207.0 Political Science
- 024 Department of English
 - 1501.0 English
- 025 Department of English of Second Language
 - 4930.0 General Studies
- 028 Department of Foreign Languages
 - 1101.0 Foreign Languages, General
 - 1102.0 French
 - 1105.0 Spanish
 - 1107.0 Chinese
 - 1108.0 Japanese
- 030 Department of Graphic Communications
 - 1030.0 Graphic Arts and Design
- 031 Health & Nutrition
 - 0837.0 Health Education
- 034 Department of History, Humanities and Philosophy
 - 1509.0 Philosophy
 - 2205.0 History
- 038 Department of Humanities
 - 1510.0 Religious Studies
- 043 Department of Math, Computer Science & Engineering
 - 0956.0 Manufacturing & Industrial Technology
- 045 Department of Math
 - 1701.0 Mathematics
 - 4930.4 Remedical Mathematics
- 051 Department of Psychology
 - 2001.0 Psychology General
- 053 Department of Social Science
 - 2207.0 Political Science
- 055 Department of Speech
 - 1506.0 Speech Communication
- 056 Department of Theatre Arts
 - 1007.0 Dramatic Arts
- 085 Learning Assistance Program
 - 4930.0 Library Learning Assistance
- 087 Department of Library Science
 - 1601.0 Library Science, General

DISTRICT

SADDLEBACK COLLEGE

IRVINE VALLEY COLLEGE

ATEP

EXHIBIT H

MULTIPLE YEAR CONTRACT

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 MULTIPLE YEAR CONTRACTS
 TIME & LEASE PURCHASES & RENTALS
 2008/09 - 2012/13**

VENDOR	DESCRIPTION OF PROPERTY	COMMITMENT		2008/09	2009/10	2010/11	2011/12	2012/13	TOTAL AMOUNTS OWING	ACCOUNT NUMBER
		TYPE	TERM							
California Energy Commission	IVC Energy Board Approved 11/19/03 Agenda #36 (1st Pmt. 12/22/05; Last Pmt. 6/22/19)	L/P	14 Yrs	197,274.90	197,274.90	197,274.90	197,274.90	197,274.90	986,374.50	01-7100-0-000-4-025-068-6720
City of Tustin	Sublease Tustin MCAS Approved by the Board 3/29/04 lease is on going	L		6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	33,000.00	01-5620-0-000-8-016-000-6625
Mobile Modular Mgmt. Corp.	Modular Buildings at IVC Board Approved 6/26/06	L	3 Yrs	38,808.00	38,808.00				77,616.00	01-5620-0-000-4-022-000-4999
Mobile Modular Mgmt. Corp.	Modular Buildings at SC -Intrm Housing Board Approved 8/28/08	L	3 Yrs	130,766.67	156,920.00	156,920.00	26,153.33		470,760.00	01-5620-0-000-1-025-000-6720
Municipal Finance Corporation	IVC Energy Board Approved 11/19/03 Agenda #36 (1st Pmt. 3/15/04; Last Pmt. 3/15/19)	L/P	16 Yrs	196,435.70	207,424.70	213,762.45	220,227.45	226,821.20	1,064,671.50	01-7100-0-000-4-025-068-6720
Pitney-Bowes Supply	DM1000 Mailing System for the mailroom	L	5 Yrs	9,576.00					9,576.00	01-5620-0-000-7-013-092-6773
San Juan Company (Rancho Mission Viejo)	KSBR Transmitter Site (\$6,050 the 1st year and 10% increase each year after)	L	5 Yrs	8,052.00	8,857.00				16,909.00	01-5620-0-000-1-052-011-0601
Xerox Corporation	Docutech 6135 Photocopier, S.C. Publications Dept., Board Approved 12/12/05 Item #57	L	5 Yrs	81,491.40	81,491.40	81,491.40			244,474.20	01-5620-0-000-1-022-076-6774
Xerox Corporation	Photocopiers, Chancellor WCP65 Human Resources WCP65 Business Services WCPS40 and Payroll WCP35H	L	5 Yrs	10,202.40 9,928.20 9,879.00 5,586.96					10,202.40 9,928.20 9,879.00 5,586.96	01-5620-0-000-7-011-000-6610 01-5620-0-000-7-014-090-6730 01-5620-0-000-7-013-064-6720 01-5620-0-000-7-013-064-6720
Xerox Corporation	WC7132P Printer/Scan/Fax/Finisher S/N AYX991992 Purchasing Dept.	L	5 Yrs	1,808.24	1,808.24	1,808.24	1,808.24	1,808.24	9,041.20	01-5620-0-000-7-013-092-6773
Xerox Corporation	Duplicating Equipment, SC - 15 copiers Board Approved 3/22/05 Item 25	L	5 Yrs	133,853.00	133,853.00				267,706.00	01-5620-0-000-1-022-076-6774
				<u>840,262.47</u>	<u>833,037.24</u>	<u>657,856.99</u>	<u>452,063.92</u>	<u>432,504.34</u>	<u>3,215,724.96</u>	

EXHIBIT I

MEMBERSHIP LIST

Jan. 2010

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
2010/11

		July-09	January-10	Difference
OFFICE OF THE GOVERNING BOARD (10)				
10	Association of Governing Boards of Universities and Colleges	2,110.00	2,110.00	0.00
10	Orange County School Board Association	125.00	125.00	0.00
	SUBTOTAL	2,235.00	2,235.00	0.00
OFFICE OF THE CHANCELLOR (11)				
11	American Association of Community Colleges	1,160.00	1,160.00	0.00
*	11 Commission on Athletics	16,255.00	16,575.00	320.00
*	11 Community College League of California (CCLC)	33,022.00	36,238.00	3,216.00
11	League For Innovation in the Community College	600.00	600.00	0.00
11	Orange County Business Council	5,000.00	5,000.00	0.00
	SUBTOTAL	56,037.00	59,573.00	3,536.00
OFFICE OF PUBLIC INFORMATION (11)				
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association	50.00	50.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	SUBTOTAL	635.00	635.00	0.00
OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)				
12	Association for Institutional Research	125.00	125.00	0.00
12	Research and Planning Group for Calif. Comm. Colleges	350.00	350.00	0.00
12	Society for College and University Planning	400.00	400.00	0.00
*	12 The Data Warehousing Institute (TDWI)	1,200.00	1,500.00	300.00
	SUBTOTAL	2,075.00	2,375.00	300.00
OFFICE OF HUMAN RESOURCES (14)				
14	Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	200.00	200.00	0.00
*	14 California Association of School Business Officials (CASBO)	786.00	912.00	126.00
14	Cooperative Org. for the Dev. of Employee Selection Procedures (CODESP)	1,750.00	1,750.00	0.00
14	Equal Employment, Diversity & Equity Consortium (EEDEC)	250.00	250.00	0.00
*	14 Online Collective Bargaining Database (CCLC)	2,500.00	0.00	-2,500.00
14	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
14	So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	2,500.00	2,500.00	0.00
14	So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
	SUBTOTAL	8,286.00	5,912.00	-2,374.00
OFFICE OF INFORMATION TECHNOLOGY (15)				
15	Ass. for Info. Communications Tech. Professionals in Higher Ed. (ACUTA)	1314.00	1,314.00	0.00
*	15 EDUCAUSE (Professional Assoc. for Computing & Information)	2,600.00	2,780.00	180.00
*	15 Information Systems Security Association (ISSA)	135.00	155.00	20.00
	SUBTOTAL	4,049.00	4,249.00	200.00
TOTAL DISTRICT MEMBERSHIPS		\$73,317.00	\$74,979.00	\$1,662.00

* Changes from July 21, 2009

Jan. 2010

SADDLEBACK COLLEGE MEMBERSHIPS
2010/11

		July-09	January-10	Difference
OFFICE OF THE PRESIDENT (20)				
20	American Association of Community Colleges (AACC)	14,000.00	14,000.00	0.00
20	Council on Resource Development (CRD)	690.00	690.00	0.00
20	Dana Point Chamber of Commerce	75.00	75.00	0.00
20	Laguna Niguel Chamber	115.00	115.00	0.00
20	Network of California Community College Foundations	350.00	350.00	0.00
20	San Juan Capistrano Chamber of Commerce	100.00	100.00	0.00
20	South Orange County Regional Chamber of Commerce	275.00	275.00	0.00
20	Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	20,000.00	20,000.00	0.00
	SUBTOTAL	35,605.00	35,605.00	0.00
OFFICE OF PHYSICAL PLANT (21)				
21	Assn. of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	SUBTOTAL	960.00	960.00	0.00
OFFICE OF INSTRUCTION (22)				
*	22 California Community Colleges Chief Instructional Officers (CCCCIO)	450.00	600.00	150.00
22	Council for Resource Development	195.00	195.00	0.00
22	Honors Transfer Council	75.00	75.00	0.00
22	LA/OC Regional Consortium for Contract Education	100.00	100.00	0.00
22	National Collegiate Honors Council	500.00	500.00	0.00
*	22 The Research and Planning Group	350.00	0.00	-350.00
22	Western Regional Honors Council	50.00	50.00	0.00
	SUBTOTAL	1,720.00	1,520.00	-200.00
OFFICE OF THE ACADEMIC SENATE (23)				
*	23 Academic Senate for California Community Colleges	3,474.00	3,831.60	357.60
	SUBTOTAL	3,474.00	3,831.60	357.60
OFFICE OF STUDENT SERVICES (24)				
24	California Community Colleges Chief Student Services Adm. Assoc.	300.00	300.00	0.00
24	Health Services Association for California Community Colleges	75.00	75.00	0.00
24	NAFSA (National Association of Foreign Student Advisors)	265.00	265.00	0.00
24	National Association for the Education of Young Children	900.00	900.00	0.00
	SUBTOTAL	1,540.00	1,540.00	0.00
OFFICE OF FINANCIAL AID & STUDENT SERVICES (26)				
*	26 National Assoc. of Student Financial Aid Administrators (NASFAA)	1,879.00	2,019.00	140.00
	SUBTOTAL	1,879.00	2,019.00	140.00
OFFICE OF ADMISSIONS, RECORDS & STUDENT SERVICES (30)				
30	Amer. Assoc. of Collegiate Registrars & Adm. Off. (AACRAO)	1,421.00	1,421.00	0.00
30	Calif. Assoc. of Comm. College Registrars & Adm. Officers (CACRAO)	200.00	200.00	0.00
30	Consortium of So. Calif. Colleges and Universities (CSCCU)	250.00	250.00	0.00
	SUBTOTAL	1,871.00	1,871.00	0.00
OFFICE OF COMMUNITY EDUCATION & CONTRACT EDUCATION (31)				
*	31 Association of Continuing & Community Education (ACCE)	75.00	60.00	-15.00
	SUBTOTAL	75.00	60.00	-15.00

Jan. 2010

**SADDLEBACK COLLEGE MEMBERSHIPS
2010/11**

		July-09	January-10	Difference
OFFICE OF SAFETY & SECURITY (34)				
*	34 California College & University Police Chief Association (CCUPCA)	100.00	125.00	25.00
	34 Int'l Assoc. of Campus Law Enforcement Adm.	225.00	225.00	0.00
	SUBTOTAL	<u>325.00</u>	<u>350.00</u>	<u>25.00</u>
OFFICE OF STUDENT DEVELOPMENT (36)				
*	36 Alpha Gamma Sigma Honor Society	45.00	50.00	5.00
	36 California Nurses Student Association (CNSA)	30.00	30.00	0.00
*	36 Costco	95.00	0.00	-95.00
	36 National Student Nurses Association (NSNA)	70.00	70.00	0.00
*	36 National Wheelchair Basketball Association	425.00	0.00	-425.00
*	36 Phi Theta Kappa	45.00	55.00	10.00
	SUBTOTAL	<u>710.00</u>	<u>205.00</u>	<u>-505.00</u>
OFFICE OF COLLEGE PUBLIC INFORMATION (38)				
	38 National Council for Marketing and Public Relations (NCMPR)	350.00	350.00	0.00
	SUBTOTAL	<u>350.00</u>	<u>350.00</u>	<u>0.00</u>
OFFICE OF PLANNING, RESEARCH & GRANTS (43)				
*	43 Association for Institutional Research	0.00	250.00	250.00
*	43 The Research and Planning Group	0.00	350.00	350.00
	SUBTOTAL	<u>0.00</u>	<u>600.00</u>	<u>600.00</u>
DIVISION OF BUSINESS SCI., VOC. ED. & ECONOMIC DEVMT. (50)				
	50 California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
	50 National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
	SUBTOTAL	<u>680.00</u>	<u>680.00</u>	<u>0.00</u>
DIVISION OF COUNSELING SERVICES & SPECIAL PROGRAMS (51)				
	51 American Association of Women in Community Colleges (AAWCC)	100.00	100.00	0.00
	51 Association on Higher Education & Disability (AHEAD)	260.00	260.00	0.00
	51 California Association for Postsecondary Education & Disability (CAPED)	240.00	240.00	0.00
	51 California Community College Counselors Association	15.00	15.00	0.00
	51 California Community College EOPS Association	85.00	85.00	0.00
	51 California Placement Association	125.00	125.00	0.00
	51 Cooperative Education & Internship Association	350.00	350.00	0.00
	51 National Association of Colleges and Employers (NACE)	300.00	300.00	0.00
	51 Recording for Blind and Dyslexic Program	950.00	950.00	0.00
	51 South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
	51 Southern Calif. Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
	51 Transfer Center Directors Association	50.00	50.00	0.00
	SUBTOTAL	<u>2,600.00</u>	<u>2,600.00</u>	<u>0.00</u>
DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52)				
	52 Automotive Engine Rebuilders Association	200.00	200.00	0.00
	52 Automotive Service Council	25.00	25.00	0.00
	52 California Internship & Work Experience Assn. (CIWEA)	150.00	150.00	0.00
	52 California Native Plant Society	45.00	45.00	0.00
	52 Costume Society of America (CSA)	115.00	115.00	0.00
	52 Fashion Business, Inc. (NAME CHANGE: Fashion Bureau)	200.00	200.00	0.00
	52 International Textile & Apparel Association (ITAA)	300.00	300.00	0.00
	52 Population Reference Bureau	39.00	39.00	0.00
*	52 SP2 Safety Membership	0.00	300.00	300.00

Jan. 2010

**SADDLEBACK COLLEGE MEMBERSHIPS
2010/11**

		July-09	January-10	Difference
DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52) - Cont'd				
* 52	Society Conservation Biology	125.00	155.00	30.00
52	Society for Ecological Restoration-California	35.00	35.00	0.00
52	US Green Building Council	750.00	750.00	0.00
SUBTOTAL		1,984.00	2,314.00	330.00
DIVISION OF LIBERAL ARTS & LEARNING RESOURCES (53)				
53	Associated College Press	139.00	139.00	0.00
53	Associated Writing Programs	395.00	395.00	0.00
53	Association of College and Research Libraries	90.00	90.00	0.00
53	College Media Advisors	160.00	160.00	0.00
53	Community College Journalism Association	80.00	80.00	0.00
53	Council of Chief Librarians	100.00	100.00	0.00
53	English Council of California Two Year Colleges (ECCTYC)	125.00	125.00	0.00
* 53	Journalism Association of Community Colleges (JACC)	500.00	800.00	300.00
53	Learning Resources Assoc. of the Calif. Community Colleges	200.00	200.00	0.00
53	Library Orientation and Instruction Exchange (LOEX)	80.00	80.00	0.00
SUBTOTAL		1,869.00	2,169.00	300.00
DIVISION OF HEALTH, HUMAN SERVICES (54)				
54	American Academy of Professional Coders	120.00	120.00	0.00
54	Board of Registered Nursing	200.00	200.00	0.00
54	California Assn. of Alcohol and Drug Abuse Counselors (CAADAC)	150.00	150.00	0.00
54	California Association for Alcohol & Drug Educators (CAADE)	200.00	200.00	0.00
54	CAAHEP (EMT/Paramedic)	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
54	CoAEMSP (Paramedic Accrediting Organization)	950.00	950.00	0.00
54	International Association Eating Disorder Professionals (IAEDP)	250.00	250.00	0.00
54	International Nursing Association for Clinical simulation and Learning	200.00	200.00	0.00
54	National Association of EMS Educators	70.00	70.00	0.00
54	National League for Nursing	1,500.00	1,500.00	0.00
54	National League for Nursing Accrediting Commission	1,875.00	1,875.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
54	National Organization for Human Services Education (NOHSE)	190.00	190.00	0.00
54	Orange County/Long Beach Consortium For Nursing	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors of So Ca (ADN)	100.00	100.00	0.00
SUBTOTAL		6,855.00	6,855.00	0.00
DIVISION OF FINE ARTS & MEDIA TECHNOLOGY (55)				
55	Association of Performing Arts Presenters	759.00	759.00	0.00
* 55	Broadcast Education Association	140.00	160.00	20.00
55	California Broadcasters Association	100.00	100.00	0.00
55	California Presenters	150.00	150.00	0.00
55	College Art Association of America	300.00	300.00	0.00
* 55	College Broadcasters, Inc.	125.00	170.00	45.00
55	Music Association of California Community Colleges	75.00	75.00	0.00
55	National Association of Broadcasters	360.00	360.00	0.00
55	National Communication Assoc.	275.00	275.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
* 55	Radio, TV, News Directors Association	140.00	150.00	10.00
55	S.O. C. Chamber of Commerce	265.00	265.00	0.00
55	The International Ticket Association (INTIX)	225.00	225.00	0.00
55	United States Institute for Theatre Technology (USITT)	220.00	220.00	0.00
55	Western Arts Alliance	400.00	400.00	0.00
55	Western States Communication Assoc.	80.00	80.00	0.00
SUBTOTAL		3,714.00	3,789.00	75.00

Jan. 2010

SADDLEBACK COLLEGE MEMBERSHIPS
2010/11

		July-09	January-10	Difference
DIVISION OF MATH, SCIENCE & ENGINEERING (56)				
56	American Association for the Advancement of Science	250.00	250.00	0.00
56	Two Year College Chemistry Consortium	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
	SUBTOTAL	340.00	340.00	0.00
DIVISION OF PE AND ATHLETICS (57)				
57	American College Dance Festival Association	300.00	300.00	0.00
57	California Community College Athletic Directors Association	180.00	180.00	0.00
57	California Community College Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
57	California Community Colleges Men's Basketball Association	125.00	125.00	0.00
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)	100.00	100.00	0.00
57	National Association of Collegiate Directors of Athletics	125.00	125.00	0.00
57	Orange Empire Conference	5,100.00	5,100.00	0.00
57	Southern California Football Association /National Conference Southern Div.	2,000.00	2,000.00	0.00
57	State Community College Organization of Physical Educators (SCOPE)	400.00	400.00	0.00
	SUBTOTAL	8,510.00	8,510.00	0.00
DIVISION OF SOCIAL & BEHAVIORAL SCIENCES (58)				
58	National Association for Ethnic Studies (NAES)	65.00	65.00	0.00
58	National Women's Studies Association	150.00	150.00	0.00
58	Southwestern Anthropological Association (SWAA)	40.00	40.00	0.00
	SUBTOTAL	255.00	255.00	0.00
TOTAL SADDLEBACK COLLEGE MEMBERSHIPS		\$75,316.00	\$76,423.60	\$1,107.60

* Changes from July 21, 2009 list.

Jan. 2010

IRVINE VALLEY COLLEGE MEMBERSHIPS
2010/11

	July-09	January-10	Difference
PRESIDENT'S OFFICE (20)			
20 American Association of Community Colleges	7,950.00	7,950.00	0.00
20 Association for Institutional Research (AIR)	410.00	410.00	0.00
20 California Association for Institutional Research (CAIR)	90.00	90.00	0.00
20 Community College Public Relations Organization	50.00	50.00	0.00
20 Council for Higher Education Accreditation	501.00	501.00	0.00
20 Council for Resource Development	600.00	600.00	0.00
20 Irvine Chamber of Commerce	525.00	525.00	0.00
20 Irvine Sister Cities Foundation Association	25.00	25.00	0.00
20 National Council for Marketing and Public Relations	250.00	250.00	0.00
20 Network of California Community College Foundations	250.00	250.00	0.00
20 The Research and Planning Group for the Calif. Community Colleges	350.00	350.00	0.00
20 Tustin Chamber of Commerce	150.00	150.00	0.00
20 Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	16,622.00	16,622.00	0.00
	<u>27,773.00</u>	<u>27,773.00</u>	<u>0.00</u>
OFFICE OF PHYSICAL PLANT (21)			
21 International Facility Management Association (FMA)	297.00	297.00	0.00
	<u>297.00</u>	<u>297.00</u>	<u>0.00</u>
OFFICE OF INSTRUCTION (22)			
22 California Community Colleges Chief Instructional Officers	300.00	300.00	0.00
22 Honors Transfer Council	90.00	90.00	0.00
22 National Collegiate Honors Council	600.00	600.00	0.00
	<u>990.00</u>	<u>990.00</u>	<u>0.00</u>
OFFICE OF THE ACADEMIC SENATE (23)			
23 Academic Senate for California Community Colleges	1,500.00	1,500.00	0.00
	<u>1,500.00</u>	<u>1,500.00</u>	<u>0.00</u>
OFFICE OF STUDENT SERVICES, OUTRACH AND COMMUNITY RELATIONS (24)			
24 Calif. Community College Chief Student Services Officers Association	300.00	300.00	0.00
24 Calif. Community College Early Childhood Educators	30.00	30.00	0.00
24 City of Irvine Child Resource & Information Center	80.00	80.00	0.00
* 24 Health Services Assoc. of the Calif. Community Colleges	75.00	150.00	75.00
24 National Association of Education for Young Children (NAEYC)	100.00	100.00	0.00
* 24 Consortium of Southern California Colleges and Universities	0.00	0.00	0.00
	<u>585.00</u>	<u>660.00</u>	<u>75.00</u>
OFFICE OF FINANCIAL AID (26)			
26 Western Assoc. of Veteran Education Specialist (WAVES)	25.00	25.00	0.00
26 National Association Student Financial Aid Admin (NASFAA)	1,300.00	1,300.00	0.00
	<u>1,325.00</u>	<u>1,325.00</u>	<u>0.00</u>
OFFICE OF ADMISSIONS & RECORDS (30)			
30 American Association of Collegiate Registrars and Admission Officers (AACRAO)	1,200.00	1,200.00	0.00
30 California Association of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
	<u>1,400.00</u>	<u>1,400.00</u>	<u>0.00</u>
OFFICE OF EXTENDED EDUCATION (31)			
31 Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
31 National College Testing Association (moved from division 080)	40.00	40.00	0.00
	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>

Jan. 2010

**IRVINE VALLEY COLLEGE MEMBERSHIPS
2010/11**

	July-09	January-10	Difference
OFFICE OF SAFETY AND SECURITY (34)			
34 California College and University Police Chief's Association	75.00	75.00	0.00
34 California Emergency Services Association (CSEA)	160.00	160.00	0.00
34 International Association of Chiefs of Police	100.00	100.00	0.00
34 Orange County Training Managers Association	70.00	70.00	0.00
	SUBTOTAL	405.00	405.00
			0.00
OFFICE OF SUPPORTIVE SERVICES (35)			
35 California Community Colleges Cal Works Association (CCCCA)	50.00	50.00	0.00
	SUBTOTAL	50.00	50.00
			0.00
OFFICE OF LIBRARY SERVICES (37)			
37 Association of College and Research Libraries	110.00	110.00	0.00
37 California Art Association (CAA)	325.00	325.00	0.00
37 California Library Association	150.00	150.00	0.00
37 College Reading and Learning Association	50.00	50.00	0.00
37 Council of Chief Librarians	100.00	100.00	0.00
37 Learning Resources Association of the California Community College	200.00	200.00	0.00
37 National College Learning Center Association	50.00	50.00	0.00
	SUBTOTAL	985.00	985.00
			0.00
TECHNOLOGY SERVICES (41)			
41 ACUTA	541.00	541.00	0.00
41 Consortium of College and University Media Centers (CCUMC)	325.00	325.00	0.00
41 Educause	730.00	730.00	0.00
	SUBTOTAL	1,596.00	1,596.00
			0.00
SCHOOL OF FINE ARTS (70)			
70 American Forensic Association	30.00	30.00	0.00
* 70 <i>College Art Association of America</i>	750.00	0.00	-750.00
* 70 <i>Cross Examination Debate Association</i>	40.00	0.00	-40.00
* 70 <i>Music Association of California Community Colleges</i>	75.00	0.00	-75.00
* 70 <i>Theatre Communications Group</i>	500.00	0.00	-500.00
* 70 <i>United States Institute of Theatre Technology</i>	180.00	0.00	-180.00
	SUBTOTAL	1,575.00	30.00
			(1,545.00)
SCHOOL OF GUIDANCE AND COUNSELING (73)			
73 National Association of Colleges & Employers (NACE)	400.00	400.00	0.00
73 Southern California Intersegmental Articulation Council	75.00	75.00	0.00
73 South Coast Higher Education Council (SHEC)	50.00	50.00	0.00
73 Transfer Center Director Association	50.00	50.00	0.00
	SUBTOTAL	575.00	575.00
			0.00
SCHOOL OF HUMANITIES AND LANGUAGES (74)			
74 American Historical Association	140.00	140.00	0.00
74 Calif. Teachers of English to Speakers of Other Languages	50.00	50.00	0.00
74 Community College Humanities Association	300.00	300.00	0.00
74 English Council of California Two Year Colleges	105.00	105.00	0.00
74 Organization of American Historians	140.00	140.00	0.00
74 Teachers of English to Speakers of Other Languages	120.00	120.00	0.00
	SUBTOTAL	855.00	855.00
			0.00

Jan. 2010

IRVINE VALLEY COLLEGE MEMBERSHIPS
2010/11

		July-09	January-10	Difference
SCHOOL OF BUSINESS SCIENCES (COMPUTER LAB) (75)				
75	Cisco Consortium	500.00	500.00	0.00
75	Oracle	500.00	500.00	0.00
SUBTOTAL		1,000	1,000	0.00
SCHOOL OF LIFE SCIENCES & TECHNOLOGIES (76)				
76	Association for Biology Laboratory Education	40.00	40.00	0.00
SUBTOTAL		40.00	40.00	0.00
SCHOOL OF HEALTH SCIENCES, PHYSICAL ED & ATHLETICS (77)				
77	American College Dance Festival Association (2yr. memb.)	250.00	250.00	0.00
*	77 American Volleyball Coaches Association Women AVCA	0.00	135.00	135.00
77	American Equipment Managers Association	75.00	75.00	0.00
77	California Community College Coaches Association - Men's Basketball	400.00	400.00	0.00
77	California Community College Coaches Association - Women's Basketball	400.00	400.00	0.00
77	California Community College Sports Information Association	100.00	100.00	0.00
77	California Community College Physical Educators	400.00	400.00	0.00
77	California Community College Athletic Directors Association	200.00	200.00	0.00
*	77 CCC Badminton Coaches Association Women's CCCWBCA	0.00	100.00	100.00
*	77 CCC Golf Coaches Association CCGCA	0.00	50.00	50.00
*	77 CCC Ladies Golf Coaches Association CCCLGCA	0.00	150.00	150.00
*	77 CCC Men's Volleyball Coaches Association (CCCMVCA)	0.00	150.00	150.00
*	77 CCC Soccer Coaches Association (Men and Women) CCCSCA	0.00	200.00	200.00
*	77 CCC Tennis Coaches Association (Men & Women)	0.00	50.00	50.00
*	77 CCC Women's Volleyball Coaches Association CCCWVCA	0.00	125.00	125.00
*	77 Intercollegiate Tennis Association Men's and Women's ITA- Team	0.00	330.00	330.00
77	National Athletic Trainers Association	195.00	195.00	0.00
77	National Athletic Trainers Association	195.00	195.00	0.00
77	National Association of Two Year College Athletic Administrators	100.00	100.00	0.00
*	77 National Soccer Coaches Association of America (Men & Women-College Srvc)	0.00	350.00	350.00
77	Orange Empire Conference	5,500.00	5,500.00	0.00
*	77 Women's Basketball Coaches Association (WBCA)	0.00	115.00	115.00
SUBTOTAL		7,815.00	9,570.00	1,755.00
SCHOOL OF PHYSICAL SCIENCES & TECHNOLOGIES (78)				
78	American Association of Physics Teachers	185.00	185.00	0.00
78	American Chemical Society	140.00	140.00	0.00
78	Orange County Astronomers Association	57.00	57.00	0.00
SUBTOTAL		382.00	382.00	0.00
SCHOOL OF CAREER TECH EDUCATION AND WORKFORCE DEVELOPMENT (80)				
80	California Community College Association for Occupational Education	45.00	45.00	0.00
80	National College Testing Association (moved to division 031)	40.00	40.00	0.00
SUBTOTAL		85.00	85.00	0.00
SCHOOL OF MATHEMATICS, COMPUTER SCIENCE AND ENGINEERING (81)				
81	Mathematical Association of America	370.00	370.00	0.00
81	National Council of Teachers of Mathematics	120.00	120.00	0.00
SUBTOTAL		490.00	490.00	0.00
TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS		\$ 49,923.00	\$ 50,208.00	\$ 285.00

* Changes from July 21, 2009

Jan. 2010

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
 ADVANCED TECHNOLOGY AND EDUCATION PARK (ATEP)
 2010/11

		July-09	January-10	Difference
OFFICE OF THE PROVOST (16)				
16	Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
16	League for Innovation in the Community College	825.00	825.00	0.00
*	16 National Association of Colleges & Employers (NACE)	0.00	400.00	400.00
16	National Council for Continuing Education & Training (NCCET)	200.00	200.00	0.00
16	National Council for Marketing & Publications (NCMPR)	350.00	350.00	0.00
16	Public Relations Society of America	365.00	365.00	0.00
16	Tustin Chamber of Commerce	180.00	180.00	0.00
	SUBTOTAL	2,095.00	2,495.00	400.00
CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (16)				
16	National Coalition of Advanced Technology Centers (NCATC)	600.00	600.00	0.00
16	Optical Society of Southern California (OSSC)	100.00	100.00	0.00
	SUBTOTAL	700.00	700.00	0.00
	TOTAL ATEP MEMBERSHIPS	\$2,795.00	\$3,195.00	\$400.00

* Changes from July 21, 2009

EXHIBIT J

PURCHASING CALENDAR

PURCHASING CALENDAR 2010

COMMODITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Biology, Geology, & Marine Science Supplies					3							
Chemistry & Physics Supplies					3							
Class Schedules Printing & Mailing		22										
College Catalogs			3									
Community Education Brochures & Mailing, SC & IVC			3									
Custodial Supplies				2								
Maintenance Supplies						4						
Pool Supplies						4						
Transportation (Tires)						4						

MULTI-YR.CONTRACT (Renewal or Bid)	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Class Schedules		22										
College Catalogs			3									
1 st Class Postage Service		24										
Temporary Class-rooms, IVC			9									

* If you have a maintenance contract in this particular area and do not wish to renew it, the Purchasing Department must be notified as some of our contracts are renewed automatically on July 1st if not canceled.