

Fall 2006 In-Service Week – Saddleback College

Monday August 14	Event, Presenters, Description
<p>8:00 TO 11:00 MONDAY Cafeteria ID#900F 2 Hours</p>	<p>President's Breakfast: Academic Staff. The Strategic Planning Process</p> <p>Richard McCullough, Ph.D., President, Saddleback College; Bob Cosgrove, Ph.D., President, Academic Senate, Saddleback College</p>
<p>11:00 TO 12:00 MONDAY HS 102 ID#901F 1 Hour</p>	<p>Department Chairs Meeting</p> <p>Rajen Vurdien, Ph.D., Vice President for Instruction, Saddleback College</p> <p>All Department Chairs are invited to meet with Vice-President Rajen Vurdien to go over issues of mutual interest.</p>
<p>11:00 TO 12:00 MONDAY HS 105 ID#100F 1 Hour</p>	<p>CalOSHA Refresher: Important Information From Cal OSHA</p> <p>Brian Wong, Keenan & Associates</p> <p>Cool off with this "CAL-OSHA Refresher". CAL OSHA (California Occupational Safety and Health Administration) mandates that employees receive an opportunity for annual training and periodic refresher sessions in four areas of safety: Blood Borne Pathogens, Ergonomics, Hazard Communication, and Injury and Illness Prevention. Training will focus on highlights of each of the topics.</p>
<p>12:00 TO 1:00 MONDAY HS 116 ID#101F 1 Hour</p>	<p>Got mail? Student-Instructor Email – Panel Discussion</p> <p>Doug Barr, Julia Bleakney, Ph.D., Petrina Friede, Professor, Office Systems and Administration; Rich Goodman, Professor, Human Services; Alannah Rosenberg, Ph.D., Social Sciences; Terri Whitt, Ed.D., Professor, Health Sciences; Carol Ziehm, Professor, Journalism</p> <p>Most instructors use email to communicate with their students. Some like it; others have reservations about certain aspects of the email phenomenon. So we are going to sit down and talk about it, sharing personal experiences, problems and solutions.</p>
<p>1:00 TO 2:00 MONDAY ITC ID#103F 1 Hour</p>	<p>ITC Presentation</p> <p>Valeria Senior, Applications Specialist II, Innovation Technology Center; Kathy Constance, Applications Specialist II, Innovation Technology Center</p> <p>This event is tentative.</p>
<p>1:00 TO 2:00 MONDAY HS 104 ID# 104F</p>	<p>Identifying students with a hidden disability in your classroom</p> <p>Mary Mettler, Psy.D., Professor, Counseling; Zina Boratynec,</p>

<p>1 Hour</p>	<p>Associate Professor, Disabled Student Programs and Services Special Services</p> <p>This session is designed to assist faculty and staff in identifying whether a student may be experiencing difficulties in class due to a possible disability. The presenters will review common impairments and how they may appear in the classroom setting. There will be a discussion of strategies to initiate the referral process to Special Services).</p>
<p>2:00 TO 3:00 MONDAY HS 102 ID#104FG 1 Hour</p>	<p>Geek Report: All the Tech News That's Fit to Print</p> <p>Jim Gaston, Interim District Director of Information Technology, South Orange County Community College District</p> <p>Come to this session to learn about the latest trends in technology - at the district and around the world. We'll give you a guided tour of MySite 2.0 and MAP (My Academic Plan - a new service for students). Hear the latest plans for a total replacement of our aging student system with a brand new system that you can help design. You'll also see demonstrations of new and exciting services on the Internet known as Web 2.0 and Mashups. Neo-Luddites are welcome!</p>
<p>3:00 TO 4:00 MONDAY HS 105 ID#105F 1 Hour</p>	<p>Reading Comprehension in the Content Areas: A Discussion of How to Assist Your Students with Content-Specific Reading Tasks</p> <p>Chris Street, Associate Professor of Secondary Education, California State University, Fullerton; Edward Behrman, Associate Professor of Teacher Education</p> <p>National University, Camarillo In this presentation, two literacy professors will share their insights regarding how to assist all students with content specific reading tasks. The relationship between reading ability and college success will be discussed in light of a current research project that these researchers are involved with. Participants will leave this workshop with an appreciation for the importance of content-specific literacy skills. Moreover, each participant will be provided with several research-based reading strategies that have proven effective with students who struggle with the literacy demands of their content area classes.</p>
<p>3:00 TO 5:00 MONDAY HS 105 ID#106F 2 Hours</p>	<p>Estate Planning</p> <p>Howard Gensler, J.D., Ph.D., Associate Professor, Social and Behavioral Sciences</p> <p>Learn about estate planning including probate, wills and trusts, durable powers of attorney, conservatorships, estate tax, and Medi-Cal. This is too important to miss.</p>

Tuesday August 15	Event, Presenters, Description
<p>8:15 TO 9:00 TUESDAY MCKINNEY THEATER ID#902F .5 Hour</p>	<p>Continental Breakfast & Networking South Orange County Community College District Come and chat, meeting old and new friends, over coffee or tea and pastries.</p>
<p>9:00 TO 11:30 TUESDAY MCKINNEY THEATER ID#903F 2.5 Hours</p>	<p>Chancellor's Opening Session. <i>Raghu P. Mathur, Ed.D. Chancellor</i> <i>South Orange County Community College District</i></p> <p>Dr. Mathur will provide a brief update of the District, including the progress made on District Goals.</p> <p>Keynote Speakers: <i>Lucy Dunn</i> <i>President/CEO</i> <i>Orange County Business Council</i></p> <p>Ms. Dunn will discuss strategies designed to strengthen the link between higher education and business communities to address the issues of workforce development and economic prosperity in Orange County.</p> <p><i>Warren Johnston, M.D.</i> <i>Cardiologist, St. Joseph Hospital of Orange County</i> <i>President, OC American Heart Association</i></p> <p>Dr. Johnston will address the issue of cardio vascular and related diseases affecting women and men nationally. His research-based data will amaze you and lead you to action regarding your own health as well as the health of your friends, loved ones, and STUDENTS.</p> <p><i>Ms. Kathleen Rigol</i> <i>Nutritionist/Dietician</i> <i>St. Joseph Hospital of Orange County</i></p> <p>Ms. Rigol will share some insights about the role of good nutritional diet and exercise in maintaining excellent health. All of us need a better understanding of health issues in our lives so that we can better promote the role of higher education in strengthening academic and workforce environment in Orange County, California and the U.S.A.</p> <p style="text-align: center;">REMEMBER! HEALTH IS WEALTH. <i>Faculty, administrators, managers and classified staff are invited to attend the Chancellor's Opening Session.</i></p>

<p>11:30 TO 1:30 TUESDAY CAFETERIA ID#904F 2 Hours</p>	<p>SOCCCD Faculty Association Luncheon</p> <p>Ken Woodward, Ph.D., President, South Orange County Community College District Faculty Association. Guest: Barbara Kerr, President, California Teachers Association</p> <p>Highly regarded by elected officials on both sides of the political aisle, Barbara Kerr has led several CTA political campaigns. She coordinated efforts to pass the statewide school construction bond in 2002, worked to defeat two voucher initiatives, and helped elect hundreds of school board members and lawmakers who support public education and teachers. She worked on the National Education Association's committee that makes policy to fight school privatization, and helped found the California Alliance for Public Schools.</p> <p>Join your Association colleagues for news and updates.</p>
<p>1:30 TO 3:00 TUESDAY PE 501 ID#905F 1.5 Hours</p>	<p>Physical Education/Athletics Division Kinesiology Faculty Meeting</p>
<p>1:30 TO 3:30 TUESDAY SSC 212 ID#108F 2 Hours</p>	<p>CalSTRS Retirement Check-Up Workshop. Gail Rothman, CalSTRS Benefits Counselor</p> <p>What will I learn in this workshop?</p> <ul style="list-style-type: none"> -The role of CalSTRS and role of SOCCCD -Basics of CalSTRS retirement -The three decisions to make when retiring -What you should be doing to prepare for retirement <p>This workshop is designed for educators approaching retirement.</p>
<p>3:00 TO 4:30 TUESDAY HS 102 ID#113F 1.5 Hours</p>	<p>Saddleback's Disaster Preparedness Committee Presents: "Fire Extinguisher Training"</p> <p>Steve J. Korper, Ph.D., Assistant Professor, Computer Information Management</p> <p>Learn the proper use of a fire extinguisher. (It's not as easy as what you see on TV.) Bring your extinguisher from home to be inspected and recharged. (For a nominal fee.) If you need an extinguisher for your home or car, you may purchase one here for a reasonable cost.</p>

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3:00 TO 5:00 TUESDAY PE 501 ID#906F 2 Hours	Physical Education/Athletics Division Athletic Coaches Meeting
5:00 TO 7:00 TUESDAY TBD ID#907F 2 Hours	Physical Education/Athletics Division Adjunct Faculty Meetings and Staff Potluck

Wednesday August 16	Event, Presenters, Description
9:00 TO 10:00 WEDNESDAY HS 105 ID#110F 1 Hour	<p>Accreditation: The current situation, future reports, and visits. Ana Maria Cobos, Accreditation Committee Faculty Chair and Report Editor</p> <p>This session will provide a summary of the accreditation report due in October 2006 and subsequent visits by members of the accrediting commission.</p>
9:30 TO 11:00 WEDNESDAY HS 102 ID#908F 1.5 Hours	<p>Employee benefits</p> <p>Jessica Cha, Risk Management Specialist, South Orange County Community College District</p> <p>During this group session learn all about the Benefits package that is provided by the District. This will include information on your medical, dental, vision, life insurance, long term care, voluntary plans and much, much more. Do you know the difference between a PPO and HMO? What is a deductible? What services apply to the deductible? What is a co-pay? How do I find a network provider? Do I need to have a preauthorization before I see a specialist? This is your chance to ask questions and become a more informed consumer.</p>
10:00 TO 11:00 WEDNESDAY HS 104 ID#112F 1 Hour	<p>Standards for Students: The occasional dark side; handling violations of the Student Code of Conduct including plagiarism</p> <p>Lise Telson, Vice-President for Student Services, Saddleback College</p>
11:00 TO 2:30 WEDNESDAY SSC 212 ID#908F 1 Hour	<p>2006 Employee Health Fair/Open Enrollment SOCCCD Risk Management Services</p> <p>Earl Pagal, Risk Manager, South Orange County Community College District; Jessica Cha, Risk Management Specialist, South Orange County Community College District</p> <p>Here is an opportunity for you, as South Orange County Community College District employees, to ask your benefits questions, speak to insurance representatives, and learn exactly what your coverage provides. The event will offer various health screening tests, giveaways, and an opportunity to win great raffle prizes. And don't forget the food!</p>

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<p>12:00 TO 1:00 WEDNESDAY HS 105 ID#102F 1 Hour</p>	<p>SLO Assessment and Review: Moving through the Columns</p> <p>Kris Leppien-Christensen, Ph.D. , Institutional Effectiveness Chair; Denice Inciong, Research and Planning Analyst, SLO Chair, Saddleback College</p> <p>We will review the SLO processes, focusing on columns 4 & 5 – Assessment and Review. Current SLO/AUOs will be reviewed and sharing of assessment strategies and data collection will be presented. We will preview new college software systems that will be coming in the Fall 2006 semester to support testing and surveys for everyone at the college. Please bring your SLO/AUOs and specific assessment questions can be address in this session.</p>
<p>1:00 TO 2:00 WEDNESDAY HS 102 ID#103FD 1 Hour</p>	<p>Disaster – Are YOU Prepared? Hurricane Katrina & Beyond</p> <p>Steve J. Korper, Ph.D., Assistant Professor, Computer Information Management</p> <p>Steve Korper was a personal eye-witness to Hurricane Katrina. In his presentation, Steve is going to share with us a photographic play-by-play of lessons learned – triumphs and failures – from this devastating storm. Steve also will have some very worthwhile suggestions as to what we all can do to prepare for the inevitable.</p>
<p>1:00 TO 3:00 WEDNESDAY SSC 225 ID#114F 2 Hours</p>	<p>Harassment Prevention Training</p> <p>Ric C. Ottaiano, Attorney, Firm of Lynberg & Watkins, Orange, California</p> <p>Explore the legal aspects of sexual harassment and discrimination prevention, dispel common myths and misconceptions, and learn to create a framework for effective detection and prevention of inappropriate behaviors. Particular emphasis will be placed on the roles of Administrators and Managers in resolving behavior problems, maintaining harassment-free education and work environments, understanding the District's sexual harassment and discrimination policies and learning about applicable complaint procedures.</p>
<p>1:00 TO 4:00 WEDNESDAY TBD ID#909F 3 Hours</p>	<p>Emeritus Institute Faculty Meeting</p> <p>Sandy Marzilli, Director, Emeritus Institute Programs</p> <p>A light lunch will be served.</p>
<p>2:00 TO 4:00 WEDNESDAY AGB CONFERENCE ID#910F</p>	<p>Academic Senate Meeting</p> <p>Bob Cosgrove, Ph.D., President, Academic Senate, Saddleback</p>

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2 Hours	<p>College</p> <p>Please join us for the first Academic Senate meeting of the fall semester.</p>
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Thursday August 17	Event, Presenters, Description
<p>8:00 TO 8:30 THURSDAY PE 306 ID#114Y .5 Hour</p>	<p>Yoga</p> <p>Nancy Bessette, Professor, Physical Education</p> <p>Emphasis on relaxed deep stretching and breathing exercises designed to reduce stress, tone muscles and harmonize mind and body.</p>
<p>8:00 TO 10:00 THURSDAY CAFETERIA ID#911F</p>	<p>President's Breakfast: Classified Staff. The Strategic Planning Process</p> <p>Richard McCullough, Ph.D., President, Saddleback College</p> <p>The Planning & Budget Council will present a PowerPoint presentation explaining the mission of the College's four Strategic Planning Groups: Enrolment Management, Campus Environment, Student Success and Institutional Effectiveness. Based on already existing or proposed college committees, these groups also serve as core strategic planning bodies in the creation of goals and strategies. Come and welcome the members of the Strategic Planning Groups and get information regarding the Groups' Thursday morning meetings later in the week. The President's Breakfast is always a very positive and energizing way to start the semester.</p>
<p>8:30 TO 9:00 THURSDAY PE 301 ID#114P .5 Hour</p>	<p>Pilates</p> <p>Jan Duquette, Professor, Physical Education; Karen Jacobsen, Professor, Physical Education</p> <p>A non-impact exercise program for dancers and non-dancers based on the principles of Joseph Pilates. Strengthens and tones muscles, increases flexibility, develops proper body alignment, improves coordination and develops an increased sense of body awareness.</p>
<p>9:00 TO 9:30 THURSDAY PE 600 (LIFETIME FITNESS CTR) ID#114LF .5 Hour</p>	<p>Lifetime Fitness Center Introduction</p> <p>Claire Elkins, Professor, Physical Education</p> <p>Utilization of resistance equipment, treadmills, stationary bikes, and elliptical cross-trainers. Self-paced fitness program includes progress charts and assessment of fitness components.</p>

<p>9:00 TO 10:00 THURSDAY HS 105 ID#912F 1 Hour</p>	<p>Saddleback College Honors Program</p> <p>Amy Ahearn, Associate Professor, English</p> <p>Honors courses span many academic disciplines and are fully transferable. Although honors electives cross the curriculum, the program provides a strong core in English composition and the humanities. Students may elect to participate in Honors classes that fit their interests or may choose to complete the program in its entirety. This meeting will serve as an orientation to the Honors Program for both faculty and students. Everyone is welcome.</p>
<p>9:00 TO 10:00 THURSDAY HS 104 ID#115F 1 Hour</p>	<p>Crisis Prevention and Intervention. "A Resource Guide for Classroom Challenges"</p> <p>Maryam Azary, Psy.D., Professor, Counseling; Mariana DeSaracho, Ph.D., Professor, Counseling; Steve Handa, Professor, Counseling; Jan Ventura, Ph.D., Professor, Applied Psychology</p> <p>At Saddleback College, we are fortunate to be able to meet and interact with an entire spectrum of interesting people, both students and faculty. While most of these interactions are pleasant and stimulating, the occasion does arise when a conflict ensues.</p> <p>It is important to know how to respond when you are bothered by the behavior of a student on campus. Whether this unwelcome behavior is verbal, behavioral or physical, it is a problem when it gives you concern. Your response may determine the outcome of the interaction, therefore you should be knowledgeable in terms of how to respond as well as in what supports are available to you in difficult situations.</p>
<p>9:30 TO 10:00 THURSDAY PE 600 (LIFETIME FITNESS CTR) ID#115CS .5 Hour</p>	<p>Cycling/Spinning</p> <p>Jack Hodges, Professor, Physical Education</p> <p>Indoor spinning class using interval training to improve muscular and cardiovascular fitness.</p>
<p>9:30 TO 11:00 THURSDAY HS 102 ID#116F 1.5 Hours</p>	<p>Touring Namibia with a Desert Ecology Class</p> <p>Cristy Brenner, Professor, Social Sciences</p> <p>Cristy Brenner will present slides of a recent Desert Ecology field course that she completed in Namibia, Africa. Highlights will include the sand dunes of the Namibia Desert, the varied wildlife of Etosha National Park, and a visit to the Cheetah Foundation. This presentation will enrich knowledge of the ecology, geography, geology, botany, and zoology of southwestern Africa.</p>

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<p>11:00 TO 12:00 THURSDAY HS 104 ID#912FE 1 Hour</p>	<p>The Strategic Planning Process: Enrolment Management Group Meeting</p> <p>Rajen Vurdien, Ph.D., Vice President for Instruction, Saddleback College</p> <p>The goal of these Group meetings is to explain the purpose and mission of each of the Groups and explain how the Group will integrate into the Interim <i>Strategic Plans 2006-2007</i> and the <i>Strategic Planning Process 2007 -2010</i>. Also, this is a recruiting meeting to attract interested individuals who wish to serve on any of the Strategic Planning Groups.</p>
<p>11:00 TO 12:00 THURSDAY HS 105 ID#913FE 1 Hour</p>	<p>The Strategic Planning Process: Campus Environment Group meeting</p> <p>John Ozurovich, Director of Facilities, Saddleback College</p> <p>For a description, see event ID#912FE</p>
<p>12:00 TO 1:00 THURSDAY HS 104 ID#914FS 1 Hour</p>	<p>The Strategic Planning Process: Student Success Group Meeting</p> <p>Lise Telson, Vice President for Student Services, Saddleback College</p> <p>For a description, see event ID#912FE</p>
<p>12:00 TO 1:00 THURSDAY HS 105 ID#915FS 1 Hour</p>	<p>The Strategic Planning Process: Institutional Effectiveness Group Meeting</p> <p>Facilitator to be named</p> <p>For a description, see event ID#912FE</p>
<p>4:30 TO 5:30 THURSDAY LIB 110b (Writing Center) ID#912WC 1 Hour</p>	<p>Writing Center (ENG 300/ 301/ 310) Orientation</p> <p>Julia Bleakney, Ph.D., Assistant Professor, English</p> <p>This is an orientation for instructors teaching ENG 300, 301, and 310 and interested others. Learn about the new ENG 300 co-requisite lab course, ENG 301, and in particular: the responsibilities of the ENG 300 instructor, tasks for ENG 301 instructor, and expectations for students in ENG 301. Attendees will understand the changes to ENG 300 and their responsibilities and be prepared to answer students' questions in their classrooms.</p>

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Advanced Technology & Applied Science	Liberal Arts & Learning Resources
ATAS Division Meeting ID#913F TAS 225 1:00–3:00 2 Hrs	LALR Luncheon ID#925F LIB 224 12:00–1:00 1 Hr
ATAS Depart. Meetings ID#914F's TBD 3:00–5:00 2 Hrs	LALR Division Meeting ID#926F Library Reference Area 1:00–3:00 2 Hrs
ATAS Associate Faculty Meetings ID#915F TAS 225 7:00–9:00	LALR Depart. Meetings ID#927F's TBD 3:00–4:30 1.5 Hrs
Business Science, Workforce and Economic Development	Mathematics, Science & Engineering
BS Division Meeting ID#916F TBD 1:00–5:00 4 Hrs	MSE Division Meeting ID#928F SM 129 12:30–2:30 2 Hrs
BS Associate Faculty Meeting ID#917F TBD 6:00-8:00	MSE Depart. Meetings ID#929F's TBD 2:30–4:00 1.5 Hrs
Fine Arts	MSE Associate Faculty Meeting ID#930F SM 309A 7:00–9:00
FA Division Meeting ID#918FD FA 101 1:00–2:30 1.5 Hrs	Physical Education & Athletics
FA Depart. Meetings ID#918F's TBD 2:30– 4:00 1.5 Hrs	PEA Kinesiology Faculty Meeting ID#905F PE 501 1:30-3:00 1.5 Hrs
FA Associate Faculty Meeting ID#919F FA 202 7:00–9:00	PEA Athletic Coaches Meeting ID#906F PE 501 3:00-5:00 2 Hrs
Health Sciences, Human Services & Emeritus Institute	PEA Adjunct Faculty Meeting & Staff Potluck ID#907F TBD 5:00-7:00 2 Hrs
HSHSEI Division Reception ID#920F TBD 11:30–12:30 1 Hr	Social & Behavioral Sciences
HSHSEI Division Meeting ID#921F TBD 12:30–2:00 1.5 Hrs	SBS Division Luncheon ID#932F Off Campus 1:00–3:00 2 Hrs
HSHSEI Nursing Depart. Meeting ID#922F TBD 2:30– 4:30 2 Hrs	SBS Depart. Meetings ID#932FD BGS 305 3:00-4:30 1.5 Hrs
HSHSEI Depart. Chairs Meeting ID#923F TBD 4:30–5:30 1 Hr	
HSHSEI Associate Faculty Meeting ID#924F TBD 6:00–8:00	
	Note: TBD = To be determined, usually in the case of locations for meetings.

Friday August 18	Event, Presenters, Description
<p>8:30 TO 10:30 FRIDAY SSC166 ID#117F 2 Hours</p>	<p>Breakfast, Buddies, and More</p> <p>Carmenmara Hernandez-Bravo, Professor, Foreign Languages; Juanita Baltierra, Professor, Extended Opportunity Programs and Services</p> <p>Professors Carmenmara Hernandez-Bravo and Juanita Baltierra will present information on the EOPS/CARE Mentor Program. Saddleback College faculty and staff can Mentor EOPS/CARE students throughout a semester or academic year and receive flex credit for doing a good thing—mentoring students needing extra support and guidance in striving to achieve their academic goals. Mentor programs have been proven to be beneficial and valuable to both Mentors and students. Join us in this informational meeting to find out how you can become a participant in this worthwhile activity.</p>
<p>9:30 TO 10:30 FRIDAY LIB 216 1.5 Hours</p>	<p>What's the Deal with Proquest Anyway?</p> <p>Tom Weisrock, Professor, Library Services</p> <p>Many of your students come to the library to use a powerful online database called Proquest. An index to approximately 3,000 periodicals and 5 national newspapers, as many as 70 to 80% of the citations come with full text. Of those, another 50% may be downloaded in .pdf, allowing the user to see the actual scanned image of the magazine or journal in question. This session will show you how to perform basic and advanced searching of Proquest; how to use browse by publication, publication type, subject, company, person, location and SIC; and how to email, download, print and cite Proquest search results. Laptops will be distributed for your use. But sometimes it's just better to watch the screen.</p>
<p>10:00 TO 11:00 FRIDAY HS 104 ID#118F 1 Hour</p>	<p>CalOSHA Refresher</p> <p>James Hudson, Keenan & Associates</p> <p>Cool off with this "CAL-OSHA Refresher". CAL-OSHA (California Occupational Safety and Health Administration) mandates that employees receive annual training and periodic refresher sessions in four areas of safety: Blood Borne Pathogens, Ergonomics, Hazard Communication, and Injury and Illness Prevention. Training will focus on highlights of each of the topics.</p>