

	SADDLEBACK COLLEGE
	SPRING SEMESTER – JANUARY 3 - 6, 2006
	IN-SERVICE WEEK PROGRAM OF EVENTS
Tuesday January 3	
Tuesday January 3 8:30 am – 11:15 am Cafeteria	<p>THE PRESIDENT'S FACULTY BREAKFAST Host: Richard McCullough, President, Saddleback College; Claire Cesareo-Silva, President, Saddleback College Academic Senate Description: Come hear what's up, what's new, what's going on. This is always a very positive and energizing way to start the semester. Jennie McCue, Saddleback College's Director of Public Information and Marketing, will discuss different ways to publicize your events to the College, and will demonstrate how to use the Publicity Request Form.</p>
Tuesday January 3 11:30 am – 12:25 am HS 102	<p>MEETING OF DEPARTMENT CHAIRS Rajen Vurdien, Vice-President for Instruction All Department Chairs are invited to meet with Vice-President Rajen Vurdien to go over issues of mutual interest.</p>
Tuesday January 3 11:30 am – 12:25 am HS 104	<p>SAFETY ISSUES IN THE CLASSROOM, LABORATORY, FIELD TRIPS AND MORE James Wright; Brian Wong, Keenan & Associates Brian Wong and Jim Wright will discuss how to maintain a safe environment in various instructional venues. We will attempt to cover issues dealing with why today's instructors must not only act responsibly but they must also be prepared to prove to others how they acted responsibly. The audience will become familiar with actual case histories that have occurred and learn about the outcomes of such events.</p>
Tuesday January 3 12:30 pm – 1:55 pm AGB Conference Room	<p>SLO ASSESSMENT MADE EASY Claire Cesareo-Silva and Denice Inciong Now that you have identified the Student Learning Outcomes for your program, come join us for a discussion on how to move on easily to the assessment phase. Topics to be covered include rubrics, embedded questions, pre- and post-tests, and surveys.</p>
Tuesday January 3 12:30 pm – 1:25 pm SSC 225 and SSC 140	<p>MATRICULATION AND TRANSFER CENTER OPEN HOUSE Miki Mikolajczak and Jo Ann Alford Be a first-time student at Saddleback College! Experience an abbreviated Orientation/Testing and Advisement Session! Go on-line with your discipline using "ASSIST" to see what the UC's and CSU's require our students to complete! And, visit our re-located facilities! Refreshments will be served! Please report first to room SSC 140.</p>
Tuesday January 3 1:00 pm – 2:55 pm HS 145	<p>SEXUAL HARASSMENT PREVENTION TRAINING FOR DEPARTMENT CHAIRS & SUPERVISORS RIC OTTAIANO, ATTORNEY, LYNBERG & WATKINS Department chairs and supervisors have special responsibilities for preventing and reporting workplace harassment. In this workshop we will explore different patterns of how supervisors often respond to sexual harassment, how incidents should be investigated and best resolved, and examine the legal liability issues. Participants will have an opportunity to discuss the issues on an interactive basis. Particular emphasis will be placed on learning to create a framework for effective detection and prevention of inappropriate behaviors, maintaining harassment-free educational and work environments, and learning about the District's harassment policy and complaint procedures. By understanding our roles, we can all work together to reinforce the message</p>






	that sexual harassment will not be tolerated within our District
Tuesday January 3 1:30 pm – 2:55 pm HS 102	<p>THE WISDOM OF THE CROWD: HARNESSING THE COLLECTIVE INTELLIGENCE OF THE INTERNET</p> <p>Jim Gaston</p> <p>Have you ever felt like obtaining useful information on the Internet feels like taking a sip of water from a fire hose? You are not alone. At this session we will explore a growing technology trend known as Social Software that can help you access - and contribute to - specialized and useful repositories of information. The session will include a step-by-step demonstration of these free services and it will be (relatively) free of technical jargon. Join us - there is life beyond Google!</p>

Wednesday January 4	
Wednesday January 4 8:15 am – 8:55 am McKinney Theater	<p>NETWORKING AND CONTINENTAL BREAKFAST</p> <p>Come and chat, meet old friends and friends-to-be, over coffee or tea and donuts.</p>
Wednesday January 4 9:00 am – 11:25 am McKinney Theater	<p>Chancellor's Opening Session</p> <p>Theme: Our Colleges' Impact On The Orange County Economy</p> <p>Raghu P. Mathur, Chancellor, South Orange County Community College District</p> <p>Dr. Mathur will provide a brief update on the District, including the new District Goals.</p> <p>Keynote Speaker: Kjell Christophersen, Ph.D., Principal, CCbenefits, Inc.</p> <p>After performing an in-depth study of the social and economic impact that the South Orange County Community College District has on Orange County and the state of California, Dr. Christophersen will review his findings. Don't miss this tell-all report!</p> <p><i>Faculty, administrators, managers and classified staff are invited to attend the Chancellor's Opening Session.</i></p>
Wednesday January 4 11:30 am – 1:25 pm Cafeteria	<p>SOCCCD FACULTY ASSOCIATION LUNCHEON</p> <p>LEWIS LONG, PRESIDENT</p> <p>The Faculty Association Executive Committee will provide updates about the status of negotiations on issues unresolved in the contract, and discuss preparations for participation in next year's Board of Trustees election. Our guest speaker will be the President of the California Teachers Association.</p>
Wednesday January 4 1:30 pm – 4:25 pm PE	<p>WEB PAGE & IT UPDATES: PHYSICAL EDUCATION & ATHLETICS FACULTY MEMBERS</p> <p>Nancy Bessette</p> <p>Attend this session and receive instruction in use of technology in classroom presentations. Find out about using PowerPoint, scanning pictures, and online video streaming in order to enhance effectively classroom instruction.</p>

<p>Wednesday January 4 2:00 pm – 3:55 pm AGB Conference Room</p>	<p>MEETING OF THE ACADEMIC SENATE CLAIRE CESAREO-SILVA, PRESIDENT, ACADEMIC SENATE OF SADDLEBACK COLLEGE Please join us for the first Academic Senate meeting of the Spring semester.</p>
<p>Wednesday January 4 2:30 pm – 3:25 pm HS 101</p>	<p>AN OVERVIEW OF COMMUNITY COLLEGE MARKETING: IT'S A GOOD THING (REALLY) Tracy Daly, Marketing and Public Affairs Tracy will discuss marketing and student recruitment efforts within the district and in other colleges, including results and lessons learned. This is an opportunity to find out what's going on and share your ideas and feedback. Higher education is an increasingly competitive market and together we can make sure our community is aware about the opportunities in their neighborhood.</p>

Thursday January 5	
Thursday January 5 8:00 am – 10:25 am Cafeteria	PRESIDENT’S BREAKFAST FOR CLASSIFIED STAFF RICHARD McCullough , PRESIDENT, SADDLEBACK COLLEGE Jennie McCue, Saddleback College’s Director of Public Information and Marketing, will discuss different ways to publicize your events to the College, and will demonstrate how to use the Publicity Request Form.
Thursday January 5 9:00 am – 10:25 am HS 102	BELFAST, NORTHERN IRELAND ISSUES Micael Merrifield Micael spent months in Belfast shepherding wide-eyed students in tow. His keen observations on the political fabric of Northern Ireland, interwoven with an acute appreciation and understanding for the rich religious and cultural milieu of this beautiful yet strife-torn realm will keep your interest peaked.
Thursday January 5 10:30 am – 11:25 am HS 104	PERU OBSERVATIONS Pete Espinosa , Professor in the Department of Counseling & Special Services, will present an overview of his spring 2005 sabbatical leave project. There will be a summary of his research and travel in Peru with the goal of better understanding of Peruvians immigrating to the United States.
Thursday January 5 11:30 am – 12:55 pm HS 102	THE OCCASIONAL DARK SIDE: HANDLING VIOLATIONS OF THE STUDENT CODE OF CONDUCT INCLUDING PLAGIARISM Lise Telson , Vice-President, Student of Services Each semester only a handful of students violate the Student Code of Conduct and plagiarize, cheat or cause disturbances in the classroom. Yet when it happens, it is very disheartening and truly interrupts the educational and learning process. This workshop will help you understand and apply the proper Education Code, Board Policy and SOCCCD Administrative regulations. Learn how to exercise your rights, as a college faculty member, to handle any situation while working with the Office of the Vice President of Student Services, the entity designated to follow through with disciplinary matters.
Friday January 6	
Friday January 6 9:00 am – 9:55 am HS 102	STRS FROM THE END USER VIEWPOINT Rich Potratz “Senior” faculty member Richard Potratz, PhD who has worked over 30 years at Saddleback College will share with you a few “if I knew then what I know now” observations concerning retirement planning, a task whose start cannot begin too soon. STRS, sabbatical leaves, college/district governance, and the faculty contract all can influence your planning. Although intended for faculty hired in the last five or so years, everyone, included “seniors” is welcome at attend and share personal insights and advice.
Friday January 6 9:00 am – 5:00 pm LOCATION TBA	Linda Gleason and Diane Pestolesi Nursing Faculty Workshop: Team Building and Stress Reduction Presentations and focus groups to promote team building for the Nursing faculty to kick off the new “Student Success Program”. Come learn about what is new and how to decrease stress on both faculty and students.

Friday January 6 10:00 am – 10:55 am HS 104	POTLUCK OF BLACKBOARD QUESTIONS, PROBLEMS, IDEAS Alannah Rosenberg As we teach with Blackboard, we forge our own trails, but also dig our own ruts. Some have stumbled across – or studied to solve – problems others struggle with. We may be looking for ideas to enliven, better organize, or change the focus of our Blackboard world, and need others' experience. ITC is great for the technical aspects of Blackboard, but faculty know what has worked pedagogically, and what hasn't, so . . . we need to talk!
Friday January 6 11:00 am – 11:55 am ITC	Valerie Senior and Kathy Constance Blackboard/MySite Side by Side in Harmony Join Kathy and Valerie in the ITC and see how the Blackboard and MySite combination can make your life easier. Also get an overview of the changes made to Blackboard during the installation of Application Pack 3.
Friday January 6 1:00 pm – 3:00 pm HS 145	Emeritus Institute Meeting Sandy Marzelli

THURSDAY 5 JANUARY	THURSDAY 5 JANUARY	THURSDAY 5 JANUARY	THURSDAY 5 JANUARY	THURSDAY 5 JANUARY
ATAS DIVISION MEETING TAS 225 1:00 – 3:00 TAS 225	ATAS DEPARTMENT MEETINGS 3:00 – 5:00 Loc TBD	ATAS PT FACULTY TAS 225 7:00 – 9:00		
BS FULL-TIME FACULTY MEETING L321B 1:00 – 3:00				
FA DIVISION MEETING FA 101 1:00 - 2:30	FA DEPARTMENT MEETINGS- LOCATION TBD 2:30 - 4:00	FA PT FACULTY FA202 7:00 – 9:00		
HSHSEI RECEPTION 12:00 - 12:30	HSHSEI DIVISION MEETING 12:30 – 2:00	NURSES MEETING 2:30 - 4:30	DEPARTMENT CHAIR MEETING 4:00 - 5:00	HS PT FACULTY 6:00 – 8:00
LA/LR LUNCH LIB224 12:00 – 1:00	LA/LR DIVISION MEETING LIB REF DESK 1:00 – 3:00	LA/LR DEPARTMENT MEETINGS LIB REF DESK 3:00 - 4:30		
MSE DIVISION MEETING SM 129 12:30 - 2:30	MSE DEPARTMENT MEETINGS LOCATION TBD 2:30 – 4:00	MSE PT FACULTY SM 309A 7:00 – 9:00		
PE&A DIVISION MEETING PE 501 10:30 – 12:00	PE&A DIVISION LUNCHEON PE 501 12:00 – 1:00	PE&A DEPARTMENT MEETINGS PE 501 1:00 – 2:00	COACHES MEETING PE 501 2:00 - 3:30	
SBS DIVISION MEETING 1:00 – 3:00		5	