

# SADDLEBACK COLLEGE – ACADEMIC SENATE

## Executive Board

Bob Cosgrove – President  
Norman Weston – Vice President  
Carmen Dominguez – President Elect  
Miki Mikolajczak – Past President  
Dan Walsh – Secretary

## AGENDA

September 16, 2009

2:00 p.m. to 4:00 p.m.

Saddleback College, Administration & Governance Building Conference Room AGB 107  
28000 Marguerite Parkway, Mission Viejo, CA 92692  
Senate Office Telephone/Voice: 949.582.4969 Email: acadsenate@saddleback.edu

ITEM		Time Allocation	Start Time
1.	CALL TO ORDER	1 minute	2:00
2.	INTRODUCE AND WELCOME GUESTS & NEW SENATORS	2 minutes	2:01
3.	ADOPTION OF AGENDA	2 minutes	2:03
4.	APPROVAL OF MINUTES FROM <u>September 2, 2009</u>	5 minutes	2:05
5.	PUBLIC COMMENTS	5 minutes	2:10
	Anyone may address the Senate on any item NOT on the Agenda <b>within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.</b> Each speaker is limited to three minutes.		
	<b>COMPLIANCE WITH BROWN ACT</b> The Academic Senate is a legislative body which must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “ <i>No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....</i> ”		

<b>6.</b>		<b>PRESIDENT'S REPORT</b>	10 minutes	2:15
	<b>A.</b>	<b>Board Meetings/ District / Chancellor</b>		
	<b>B.</b>	<b>InForm</b>		
	<b>C.</b>	<b>Retreat (One or Two Sessions)</b>		
<b>7.</b>		<b>ADOPTION OF CONSENT CALENDAR ITEMS</b>	5 minutes	2:25
		Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.		
	<b>A.</b>	<b>Activity &amp; Agenda Planning Calendar for 2009/2010</b>		
<b>8.</b>		<b>OLD BUSINESS</b>		
	<b>A.</b>	<b>Approval of Faculty to Sit on Committees</b>	5 minutes	2:30
		<ul style="list-style-type: none"> <li>• Strategic Planning Groups</li> <li>• Committee Procedures</li> <li>• District Hiring Committee</li> </ul>		
		Bob Cosgrove		
	<b>B.</b>	<b>Program Review</b>	5 minutes	2:35
		Claire Cesareo-Silva		
	<b>C.</b>	<b>Administrators and Managers' Efficiencies and Productivities' Recommendations by College Units</b>	30 minutes	3:15
		Bob Cosgrove, Carmen Dominguez, Miki Mikolajczak, Norman Weston, Dan Walsh		
<b>9.</b>		<b>NEW BUSINESS</b>		
	<b>A.</b>	<b>SLOs on Course Outlines</b>	10 minutes	2:40 Time Specific
		Claire Cesareo-Silva		
	<b>B.</b>	<b>Request of Administration to Consider a Summer Reduction of 1 Session: Advantages and Disadvantages</b>	10 minutes	2:50 Time Specific
		Bob Cosgrove		
	<b>C.</b>	<b>Honors Committee</b>	15 minutes	3:00 Time Specific
		Alannah Rosenberg, Collette Chattopadhyay		
	<b>D.</b>	<b>Academic Calendar 2010-2013</b>	5 minutes	3:45
		Jeanne Smith		
	<b>E.</b>	<b>Flex Handbook</b>	5 minutes	3:50
		Britnee Holmes		

		<b>REPORTS AND DISCUSSION</b>		
		No action for report items <i>except</i> that a recommendation can be made to place a specific issue on the next agenda as new business. Discussion on report items is permitted provided the agenda item specifically states the nature of the report. Discussion is not permitted on reports that are not noticed on the agenda.		
<b>10.</b>		<b>COMMITTEE REPORTS</b>	5 minutes	3:55
	<b>A.</b>	<b>Executive</b>		
	<b>B.</b>	<b>Senate Standing Committee</b>		
	<b>C.</b>	<b>College, Division &amp; District Committee</b>		
<b>11.</b>		<b>DIVISION REPORTS</b>		
<b>12.</b>		<b>CONSTITUENCY GROUP REPORTS</b>		
	<b>A.</b>	<b>Faculty Association</b>		
	<b>B.</b>	<b>Student Government</b>		
	<b>C.</b>	<b>Classified Staff</b>		
<b>13.</b>		<b>ADJOURNMENT</b>		<b>4:00</b>