

1 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

2
3 **MINUTES**

4
5 January 4, 2012
6 2:00 p.m. to 4:00 p.m.
7 AGB Conference Room – AGB 106
8

9	Senate Officers:	47	Health Science	(3)
10	Dan Walsh, President:	Absent	48 Linda Call	Present
11	Kim Stankovich, Vice President:	Present	49 Pat McGinley	Present
12	Bob Cosgrove, President Elect:	Present	50 Diane Pestolesi	Present
13	Alannah Rosenberg, Past President:	Present	51	
14	Bruce Gilman, Secretary:	Present	52 Kinesiology & Athletics	(2)
15			53 Brandee Craig (spring)	Absent
16	Senators:	54 Karen Jacobsen		Absent
17	Advanced Tech & Applied Science	(2)	55 Nick Trani (fall)	Absent
18	Suzanne Hewitt	Present	56	
19	Arlene Thomas	Present	57 Learning Resources	(1)
20			58 April Cunningham (fall)	Absent
21	Business Science	(2)	59 Elizabeth Horan (alt) (spring)	Absent
22	Don Bowman	Absent	60	
23	Tony Teng	Present	61 Liberal Arts	(4)
24			62 Roni Lebauer	Present
25	Counseling Services	(3)	63 Gary Luke	Present
26	Kim d'Arcy	Present	64 Josh Pryor	Absent
27	Georgina Guy	Absent	65 Carol Ziehm	Present
28			66	
29	Emeritus Institute	(1)	67 Math, Science & Engineering	(4)
30	Brad McReynolds (spring)	Absent	68 Jane Horlings (fall)	Absent
31	Larissa Roostee (fall)	Absent	69 Sumaya McCleave	Present
32			70 Jeanne Smith	Absent
33	Fine Arts	(2)	71 Karla Westphal (spring)	Present
34	Heidi Ochoa	Present	72	
35			73 Social and Behavioral Sciences	(3)
36			74 Howard Gensler	Absent
37			75 Christina Russell	Absent
38			76 Maureen Smith	Absent
39	Shared Governance Group Representative			
40	Marlene Sais, Classified Senate	Present		
41	Austin De Soto, ASG	Absent		

42
43
44 **Visitors and Other Guests**

45
46

77 **1. CALL TO ORDER**

78

79 The meeting was called to order at 2:07 p.m.

80

81 **2. INTRODUCE AND WELCOME GUESTS**

82

83 Karla Westphal will serve as Mathematics, Science and Engineering senator for Spring
84 2012.

85

86 **3. ADOPTION OF AGENDA**

87

88 *Heidi Ochoa moved, it was seconded by Carol Ziehm, and was approved that the agenda*
89 *be adopted.*

90

91 **4. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

92

93 *Alannah Rosenberg moved, it was seconded by Tony Teng, and affirmed that the minutes*
94 *from December 7, 2011 be approved.*

95

96 **5. PUBLIC COMMENTS**

97

98 None.

99

100 **6. PRESIDENT'S REPORT**

101

102 A. Board Meetings/ District/ Chancellor

103

104 President-elect Bob Cosgrove reported that the Library renovation is scheduled
105 for completion in April, with a summer move-in expected, and full academic use
106 by fall. The ATAS facility is now under architectural review.

107

108 Faculty Hiring Committees for retirement replacement should now be in place.

109

110 Senators and faculty are asked to consider service on the midterm accreditation
111 team. Don Busche and Bob Cosgrove will visit divisions to dispense information
112 concerning the next round of accreditation.

113

114 The next Senate meeting will recognize contributors and consultants from the
115 District who aided the recent accreditation report.

116

117 Current ethnicity statistics for Saddleback College were distributed.

118

119 Senators were reminded that the Academic Senate cannot advocate candidates
120 for the Board of Trustees.

121

122

123 **7. ADOPTION OF CONSENT CALENDAR ITEMS**

124

125 *Diane Pestolesi moved, it was seconded by Suzanne Hewitt, and passed by voice*
126 *vote that the consent calendar items be tabled until the next Senate meeting.*

127

128 **8. OLD BUSINESS**

129

130 A. Approval of Faculty to Sit on Committees

131

132 *Karla Westphal moved, it was seconded by Carol Ziehm, and passed by voice vote*
133 *that the amended list of faculty to sit on Committees be approved.*

134

135 B. Student Health Center

136

137 Center Director Jeanne Harris-Caldwell and her associates described the Crisis
138 Intervention Team and introduced the new Crisis Intervention Center, which are
139 now available for faculty and staff, as well as students. Faculty are encouraged
140 to use these services for a variety of potential situations, including personal
141 events, referrals, family or colleague outreach, or classroom management.

142

143 C. Board Policy 6160 - Final Examinations

144

145 *Alannah Rosenberg moved, it was seconded by Sumaya McCleave, and passed by*
146 *voice vote that BP 6160 be tabled until the next Senate meeting.*

147

148 D. Accreditation

149

150 Bob Cosgrove reported that Saddleback administrators and the accreditation team
151 anticipate a positive report for from WASC within the month; a positive outcome
152 would allow the college to concentrate its efforts on the standard cycle of midterm
153 and six-year reports.

154

155 **9. NEW BUSINESS**

156

157 A. New Faculty Hiring Process for 2012-2013

158

159 Alannah Rosenberg reported that as a result of procedural problems associated
160 with the current hiring process, she will contact committee members to
161 recommend an increased number of meetings, an end to presentations, and
162 changes in voting procedures.

163

164 B. Reorganization

165

166 Vice President Juan Avalos described the developments of the past year that have
167 led to the current reorganization plan, including Student Services' response to
168 the Master Plan and a three-month research process that considered the

169 implications of the planned Gateway Building for Counseling and Matriculation.
170 Senators addressed their concerns over the anticipated division of these two
171 entities.

172

173 *Bruce Gilman moved, it was seconded by Suzanne Hewitt, and passed by voice*
174 *vote that the following recommendation be adopted:*

175

176 *“The Academic Senate believes that more research must be been done to justify*
177 *the proposed split between Matriculation and Counseling. Matriculation staff,*
178 *faculty discipline experts, and Counseling faculty must be consulted when*
179 *planning such an extensive reorganization, especially in light of the proposed*
180 *recommendations by the Student Success Task Force.”*

181

182 C. Drop Date Change 2012

183

184 Vice President of Instruction Don Busche reported that the “Drop Date
185 without a W” will be changed in Summer 2012 to correlate with the Census
186 date. The Vice President will correct the recently published academic calendar for
187 2012-2013, which fails to list Saddleback College’s final exams.

188

189 **10. COMMITTEE REPORTS**

190

191 A. Executive

192

193 No report.

194

195 B. Senate Standing Committees

196

197 No reports.

198

199 **11. REPRESENTATIONAL AREA REPORTS**

200

201 A. Advanced Technology and Applied Science

202

203 Suzanne Hewitt reported division concerns about a lack of communication
204 concerning Senate committee membership and meetings.

205

206 B. Counseling Services and Special Programs

207

208 Special Services announced a free Math Workshop Series scheduled to begin
209 January 27, continuing on Fridays through March 2.

210

211

212

213

214

215 **12. CONSTITUENCY GROUP REPORTS**

216

217 A. Faculty Association

218

219 No report.

220

221 B. Student Government

222

223 No report.

224

225 C. Classified Staff

226

227 No report.

228

229 **13. ADJOURNMENT 4:09 p.m.**

230

231 **HANDOUTS DISTRIBUTED WITH AGENDA**

232 Agenda Item 4.A Minutes from December 7, 2011

233 Agenda Item 6.A.1 President's Report

234 Agenda Item 6.A.2 Ethnicity Data

235 Agenda Item 8.A Approval of Faculty to Sit on Committees

236 Agenda Item 8.C BP 6160 – Final Examinations (DRAFT)

237 Agenda Item 9.B – Reorganization (Response to the Proposed Reorganization of

238 Matriculation and Counseling from the Saddleback College Academic Senate)

239 Agenda Item 9.C – Drop Date Change

240

241 **KEYWORDS**

242

243

244

245