



# SADDLEBACK COLLEGE - ACADEMIC SENATE

## Executive Board

Dan Walsh – President  
 Kim Stankovich – Vice President  
 Bob Cosgrove, Ph.D. – President Elect  
 Alannah Rosenberg, Ph.D. – Past President  
 Bruce Gilman, Ph.D. – Secretary

College Mission: Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

## AGENDA

February 1, 2012

2:00 p.m. to 4:00 p.m.

Saddleback College, Administration & Governance Building Conference Room AGB 106  
 28000 Marguerite Parkway, Mission Viejo, CA 92692

Senate Office Telephone/Voice: 949.582.4969 Email: acadsenate@saddleback.edu

ITEM		Time Allocation	Approximate Start Time
1.	<b>CALL TO ORDER</b>	1 minute	2:00 p.m.
	Please turn off your cell phone.		
2.	<b>INTRODUCE AND WELCOME GUESTS &amp; NEW SENATORS</b>	5 minutes	2:01
	<ul style="list-style-type: none"> <li>Please sign in, including alternates.</li> </ul>		
3.	<b>ADOPTION OF AGENDA</b>	2 minutes	2:06
4.	<b>APPROVAL OF MINUTES FROM <u>January 18, 2012</u></b>	2 minutes	2:08
5.	<b>PUBLIC COMMENTS</b>	5 minutes	2:10
	Anyone may address the Senate on any item NOT on the Agenda <b>within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.</b> Each speaker is limited to two minutes.		
	<b>COMPLIANCE WITH BROWN ACT</b> The Academic Senate is a legislative body which must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that <i>"No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification...."</i>		

<b>6.</b>		<b>PRESIDENT'S REPORT</b>		
	<b>A.</b>	<b>Board Meetings / District / Chancellor</b>	10 minutes	2:15
<b>7.</b>		<b>ADOPTION OF CONSENT CALENDAR ITEMS</b>		
		Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.		
	<b>A.</b>	<b>Program Reviews (Heidi Ochoa)</b> Approval: Automotive Technology, Child Development, Cinema-Television-Radio, Computer Maintenance Technology, Learning Assistance Program, Electronic Technology, Environmental Studies, Architectural Drafting, Interior Design, Travel and Tourism, Food and Nutrition, Medical Assisting <a href="http://www.saddleback.edu/asenate/epa/programsandunits.html">http://www.saddleback.edu/asenate/epa/programsandunits.html</a>	10 minutes	2:25
<b>8.</b>		<b>OLD BUSINESS</b>		
	<b>A.</b>	<b>Approval of Faculty to Sit on Committees</b> Review, Revise and Approval	5 minutes	2:35
	<b>B.</b>	<b>Department Chair Responsibilities (Kim Stankovich)</b> Information/Discussion	10 minutes	2:40
	<b>C.</b>	<b>Issues of Concern for 2012-13 Academic Senate (Senate Executive Committee and Senators)</b> Discussion	10 minutes	2:50
	<b>D.</b>	<b>ATEP (Dan Walsh)</b> Discussion	5 minutes	3:00
	<b>E.</b>	<b>Accreditation (Bob Cosgrove)</b> Information	5 minutes	3:05
	<b>F.</b>	<b>Academic Senate Executive Officers Elections</b> Information/Discussion	5 minutes	3:10
<b>9.</b>		<b>NEW BUSINESS</b>		
	<b>A.</b>	<b>Great Teachers Seminar</b> Information	5 minutes	3:15
	<b>B.</b>	<b>Basic Skills Initiative</b> Information	10 minutes	3:20

	<b>C.</b>	<b>Library Update (Don Busche)</b> Information	5 minutes	3:30
	<b>D.</b>	<b>Commencement</b> Information	5 minutes	3:35
		<b>REPORTS AND DISCUSSION</b>		
		No action for report items <i>except</i> that a recommendation can be made to place a specific issue on the next agenda as new business. Discussion on report items is permitted provided the agenda item specifically states the nature of the report. Discussion is not permitted on reports that are not noticed on the agenda.		
<b>10.</b>		<b>COMMITTEE REPORTS</b>		
	<b>A.</b>	<b>Executive</b>	5 minutes	3:40
	<b>B.</b>	<b>Senate Standing Committees</b>	5 minutes	3:45
		<ul style="list-style-type: none"> <li>• Academic Appeals</li> <li>• Academic Calendar</li> <li>• Academic Senate Elections</li> <li>• Academic Senate Executive</li> <li>• Academic Standards and Ethics</li> <li>• Accreditation</li> <li>• Basic Skills Initiative</li> <li>• Constitution and Bylaws</li> <li>• Cross-Cultural Studies Advisory</li> <li>• Curriculum</li> <li>• Distance Education</li> <li>• Educational Planning and Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Equity and Diversity</li> <li>• Faculty Development/Flex Activities</li> <li>• Faculty Development/Funding</li> <li>• Full-Time Faculty Hiring Prioritization</li> <li>• General Education</li> <li>• Honors Board</li> <li>• Program Discontinuance</li> <li>• Study Abroad</li> <li>• Tenure Review/Mentoring Board</li> <li>• Transfer</li> <li>• Women and Gender Studies Advisory</li> </ul>	
<b>11.</b>		<b>REPRESENTATIONAL AREA REPORTS</b>		
		<ul style="list-style-type: none"> <li>• Advanced Technology &amp; Applied Science</li> <li>• Business Science, Vocation Education &amp; Economic Development</li> <li>• Counseling Services and Special Programs</li> <li>• Emeritus Institute</li> <li>• Fine Arts</li> </ul>	<ul style="list-style-type: none"> <li>• Health Sciences and Human Services</li> <li>• Learning Resources</li> <li>• Liberal Arts</li> <li>• Mathematics, Science and Engineering</li> <li>• PE/Kinesiology &amp; Athletics</li> <li>• Social and Behavioral Sciences</li> </ul>	5 minutes
				3:50
<b>12.</b>		<b>CONSTITUENCY GROUP REPORTS</b>		
	<b>A.</b>	<b>Faculty Association</b>		
	<b>B.</b>	<b>Student Government</b>		
	<b>C.</b>	<b>Classified Staff</b>		
<b>13.</b>		<b>ADJOURNMENT</b>		
				<b>4:00 p.m.</b>