

1 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

2
3 **MINUTES**

4
5 September 14, 2011
6 2:00 p.m. to 4:00 p.m.
7 AGB Conference Room – AGB 106
8

9 Senate Officers:	47 Health Science	(3)
10 Dan Walsh, President:	Present 48 Linda Call	Present
11 Kim Stankovich, Vice President:	Present 49 Pat McGinley	Present
12 Bob Cosgrove, President Elect:	Present 50 Diane Pestolesi	Present
13 Alannah Rosenberg, Past President:	Present 51	
14 Bruce Gilman, Secretary:	Present 52 Kinesiology & Athletics	(2)
15	53 Brandee Craig (spring)	Absent
16 Senators:	54 Karen Jacobsen	Absent
17 Advanced Tech & Applied Science	(2) 55 Nick Trani (fall)	Present
18 Suzanne Hewitt	Present 56	
19 Arlene Thomas	Present 57 Learning Resources	(1)
20	58 April Cunningham (fall)	Present
21 Business Science	(2) 59 Elizabeth Horan (alt) (spring)	Absent
22 Don Bowman	Present 60	
23 Tony Teng	Present 61 Liberal Arts	(4)
24	62 Roni Lebauer	Present
25 Counseling Services	(3) 63 Gary Luke	Present
26 Kim d'Arcy	Absent 64 Josh Pryor	Present
27 Georgina Guy	Present 65 Carol Ziehm	Present
28	66	
29 Emeritus Institute	(1) 67 Math, Science & Engineering	(4)
30 Brad McReynolds (spring)	Absent 68 Jane Horlings (fall)	Absent
31 Larissa Roostee (fall)	Present 69 Sumaya McCleave	Present
32	70 Jeanne Smith	Present
33 Fine Arts	(2) 71 Karla Westphal (spring)	Absent
34 Heidi Ochoa	Present 72	
35	73 Social and Behavioral Sciences	(3)
36	74 Howard Gensler	Present
37	75 Cristina Russell	Present
38	76 Maureen Smith	Present
39		
40		
41 Shared Governance Group Representative		
42 Marlene Sais, Classified Senate	Present	
43 Austin DeSoto, ASG VP	Present	
44		
45 Visitors and Other Guests		
46 Collette Chattopadhyay, HSHS		

77 **1. CALL TO ORDER**

78

79 The meeting was called to order at 2:02 p.m.

80

81 **2. INTRODUCE AND WELCOME GUESTS**

82

83 No guests.

84

85 **3. ADOPTION OF AGENDA**

86

87 *Roni Lebauer moved, it was seconded by Carol Ziehm, and was approved that the agenda*
88 *be adopted.*

89

90 **4. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

91

92 *Don Bowman moved, it was seconded by Carol Ziehm, and affirmed that the minutes*
93 *from August 31, 2011 be approved.*

94

95 **5. PUBLIC COMMENTS**

96

97 None

98

99 **6. PRESIDENT'S REPORT**

100

101 A. Board Meetings/ District/ Chancellor

102

103 Summer session 2012 will be an 8-week session, with an imbedded 6-week term.

104

105 Volunteers are needed for two new committees: the Accessibility Task Force and
106 the Associate Faculty Support Task Force.

107

108 The "3 Takes" rule will not take effect until summer 2012.

109

110 A parking task force has been created.

111

112 Several campus logistical problems became apparent due to the recent blackout;
113 faculty are encouraged to make use of the campus cell phone tree.

114

115 **7. ADOPTION OF CONSENT CALENDAR ITEMS**

116

117 *Jeanne Smith moved, it was seconded by Linda Call, and was approved by voice*
118 *vote that Honors program items be adopted to the calendar.*

119

120 **A. Approval of Honors Program Review**

121

122 Action tabled.

123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Carol Ziehm, and passed by voice vote that the amended list of Faculty to Sit on Committees be approved.

B. Senate Meeting Guidelines

Questions concerning Senate procedures were solicited.

C. Accreditation

Bob Cosgrove reported a faculty and administration meeting on September 14, 2011 to review the latest accreditation document.

Concerning the upcoming Midterm Report, more reassigned time for faculty will secure improved participation.

D. Board Policies BP 2100.1, BP 2100.2

Alannah Rosenberg moved, it was seconded by Jeanne Smith, and passed by voice vote that BP 2100.1 and BP 2100.2 be approved, with the addition of the 1999 Board Policy concerning mutual agreement and changes of policy.

E. Program Review Process

Action tabled.

9. NEW BUSINESS

A. Faculty Replacement Positions

Linda Call moved, it was seconded by Carol Ziehm, and passed by voice vote that the list of faculty replacement positions be approved, pending clarification of titles.

B. New Faculty Hires

Alannah Rosenberg will convene the next meeting of the Full-Time Faculty Hiring Prioritization Committee on Monday, September 26th at 3:00 in the AGB Conference Room.

C. Faculty Tenure Review

Action tabled.

169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214

D. Board Policy AR 4306 – Calendar preparation

Dan Walsh presented a revised regulation for calendar preparation, which ensures a timely process for, and faculty input in, the creation of a 12-month calendar.

E. Senate Snacks

Volunteers will provide snacks for future Senate meetings.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove led a discussion of textbook pricing and availability.

B. Senate Standing Committees

No report.

C. College, Division & District Committees

No report.

11. REPRESENTATIONAL AREA REPORTS

The Transfer Center reminded faculty of the TAG program, which is available for admission to all UC campuses, except for UCLA and Cal. Transfer Day is scheduled for Wednesday, September 21.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Saddleback Homecoming is scheduled for September 24, and the Blood Drive for September 27 and 28. A study area has been requested for students during the library renovation. A revised smoking policy will be considered by the ASG.

C. Classified Staff

No report.

215 **13. ADJOURNMENT**

216

217 The meeting was adjourned at 3:34 p.m.

218

219 **HANDOUTS DISTRIBUTED WITH AGENDA**

220 Agenda Item 4.A Minutes from September 14, 2011

221 Agenda Item 8.A Approval of Faculty to Sit on Committees

222 Agenda Item 8.D.1 BP 2100.1 Delegation of Authority to the Academic Senate

223 Agenda Item 8.D.2 BP2100.2 Role and Scope of Authority of the Academic Senate

224 Agenda Item 9.A Faculty Replacement Positions List

225 Agenda Item 9.D.1 AR 4306 Calendar Preparation

226 Agenda Item 9.D.2 AR 4306 Calendar Preparation Academic Senate Draft

227

228 **KEYWORDS**

229

230

231

232