



Saddleback College Institute for Teaching and Learning

VOLUME II, ISSUE I

FALL 2010

TAKE NOTE:

- SLO assessment data for 2009-2010 must be input into CurricUNET by September 17, 2010. Department chairs, if you need assistance please contact Claire Cesareo-Silva.
- Annual Reviews for each program were due at the end of the spring 2010 semester. Please make sure that your department is up-to-date by checking the EPA web site.
- Courses for the Online Educator Program begin September 13. Register NOW!

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Get Ready, Cuz Here it Comes: Blackboard Learn 9.1 Upgrade

As I am sure (and hope) you have heard by now, we are currently in the process of upgrading from Blackboard 7.3 to Blackboard Learn, Release 9.1. This is a very significant upgrade that will require the cooperation and patience of everyone this first semester. Blackboard Learn, Release 9.1 offers some new and exciting features such as social learning and teaching tools including wikis, blogs, and journals. It is also considerably more user friendly for both faculty and students, with drag and drop features, a customizable gradebook, and far less clicking!

If you have not yet taken the training on this upgrade offered at CIDDE, please do so right away! You can also watch a Webinar on one of the trainings at <http://www.cccconfer.org/CCCC/OpenArchives.aspx?ShowType+Webinars> (search for "SADDLEBACK What's New in Blackboard V. 9.1" link), but you are strongly encouraged to attend one in person so that you can get personalized attention as well. More detailed trainings on specific features of the platform will also be offered once the semester has gotten off to a smooth start and everyone is up and running.

To keep up with information

regarding the upgrade, be sure to visit the CIDDE Blog at <http://ciddeblock.blogspot.com/>. Posted on the blog are a number of documents and video tutorials .

Below is a list of things to keep in mind for the start of the fall semester:

1. You no longer have to create course shells via MySite. Course shells will now be automatically created by ticket number and will only be available on the new **9.1 production server**.
 2. Students will be automatically added and removed from your course site as
 3. students add and drop classes. Dropped students will be made unavailable.
 3. As of the publication of this newsletter, the new 9.1 server was not yet available. If you need to immediately work on your classes, you need to do so on the **staging server**.
 4. All courses prior to summer 2010 were transferred over
 5. to the staging server and are available to modify. Summer 2010 courses will be transferred directly over to the 9.1 production server once grades are finalized.
 5. After you revise your course on the staging server, you can then export it into the new 9.1 production server once it becomes available (instructions on how to do this can be found on the CIDDE blog).
 6. The practice of recycling courses and the combining of ticket numbers into a single shell is no longer possible.
 7. On August 20th, the domain name <http://soccdd.blackboard.com> will be automatically directed to the 9.1 production server.
- Whatever you do, keep calm and don't panic during this transition. Help will be available. Be sure to be proactive, however, and get as familiar with the new platform as possible before your classes actually begin.

Blackboard
learn⁺

Rethinking Program-Level SLOs

Community colleges are at a distinct disadvantage when it comes to assessing program-level SLOs because few of our programs require students to follow a sequence of courses or complete a capstone course. Many programs have simply collected several of their course-level SLOs as their program SLOs, which is a duplication of efforts. For this reason, the Educational Planning and Assessment (EPA) committee has been



looking into a system that would allow us to roll course-level SLOs into both program and institutional SLOs. This means that assessment data will only need to be input one time each year for each course, and from this information we can auto-

matically generate course, program, and institutional reports. In the SLO world, this is referred to as **SLO mapping**.

In order to make this transition, each department will need to rethink the phrasing of its program-level SLOs so that this mapping can easily occur.

An example of mapped SLOs is as follows:

Course-level SLO for Spanish I:

Students who successfully complete Span I will be able to demonstrate an awareness of the different cultures and traditions of Spanish-speaking peoples and nations.

Program-level SLO for International Languages:

Students who complete a degree or certificate in International Languages will demonstrate an awareness and appreciation of different cultures, traditions, and languages.

Institutional SLO:

Students completing a degree or transfer program at Saddleback College will be able to demonstrate a knowledge of cultural diversity.

The EPA Committee is currently testing several systems and we hope to make a decision, in consultation with IVC, this semester. The work that has been done inputting information into CurricUNET will not be lost, as this data will be transferred over to the new system. Therefore, assessment data should continue to be entered into CurricUNET until further notice.

Course-level SLO information in CurricUNET is currently being reviewed and organized. Once this is finished, a report will be sent to each department chair so that they will have a complete report of all the data in the system.

In the meantime, each department should start looking at their program-level SLOs and attempt to redefine them into ones that can be easily mapped, if necessary. A workshop on program-level SLOs will be held during in-service and at various points during the semester.

Department chairs are also encouraged to arrange individual meetings with Claire Cesareo-Silva, the EPA Chair, who will assist them in this process.

Upcoming Workshops

- ◆ Teaching Students about Academic Dishonesty
 - ◆ Social Networking and Social Bookmarking for Instruction
 - ◆ Using Blogs and Wikis to Enhance Collaborative Learning
 - ◆ Blackboard Upgrade Features
 - ◆ Making Videos with Camtasia
 - ◆ Using Contribute for Website Creation
 - ◆ Elluminate Live! For Computer Conferencing
 - ◆ ParScore for Testing and SLO Assessment
 - ◆ Class Climate for Surveys and SLO Assessment
- Check out the ITL website for scheduling.
- Personalized training for departments and individuals are also available.
- Contact Claire Cesareo-Silva for SLOs and program review and CIDDE for online education and instructional technology.

Online Educator Program Completes First Series

The Online Educator certificate program finished its first series of courses this summer. Approximately 15 individuals completed the entire six-course program, and a number of others took some but not all of the courses. The program earned rave reviews all around. As Linda Morris Freshwater, one of our first “graduates,” stated, “These eight months have been a learning adventure full of the excitement that comes with a challenge and the joy of collegiality.”

LeeAnn Stone and Claire Cesareo-Silva taught the six courses this past year, and both were extremely impressed by the motivation and involvement of those taking the courses. LeeAnn said that it was the most exhilarating set of classes she has ever taught!

Participants came from throughout the state and included faculty members from Saddleback College, Santa Monica City College, Long

Beach City College, Los Medanos College, and College of the Canyons. We had a number of K-12 educators and several non-educators participate as well.

This year, LeeAnn Stone will be joined by three new instructors as we continue to develop and expand the program. Below is a brief biography of each of the instructors in the program:

LeeAnn Stone holds an Ed.D in Educational Technology, and is currently an independent consultant working with various colleges and universities on faculty training in instructional technology and curriculum design.

Tonia Malone holds an M.S. in Education with a specialization in Online Teaching and Learning. She has been an instructional designer at Cal Poly for fourteen years, where she also conducts workshops on effective teaching

and learning with technology.

Joan Van Duzer holds an M.S. in Education with a specialization in Online Teaching and Learning. She has been an instructional technologist at Humboldt State University since 1987, and was also the facilitator for the California Virtual Campus from 2003-2007.

Melvin Cobb holds an M.A. in Education and is a fulltime professor of computer education at Long Beach City College. He also teaches educational technology at Cal State University Long Beach.

A new series begins on September 13. You need to apply to Saddleback College before you can register for the courses. For more information, please contact Christina Smith at csmith78@saddleback.edu or visit the program web page at <http://www.saddleback.edu/sbs/OnlineEducatorProgram.html>.

“These eight months have been a learning adventure full of the excitement that comes with a challenge and the joy of collegiality.”

Campus Resources

For more information on the following topics, please contact the individuals listed:

Basic Skills Initiative

Kevin O'Connor
koconnor@saddleback.edu

Blackboard/Instructional Technologies

Valerie Senior
vsenior@saddleback.edu
Vivian Nguyen
vnguyen89@saddleback.edu

Class Climate/Par Score

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CurricUNET for Courses and Curriculum

Linda Bashor
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CurricUNET for SLOs

Claire Cesareo-Silva
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Data Sets for Program Review/inFORM

Shouka Torabi
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Distance Education

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Faculty Development/Flex Credit

Jane Horlings
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Online Educator Program

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Program Review

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ccesareosilva@saddleback.edu

Service Learning

Allison Camelot
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SLO Writing and Assessment

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The Institute for Teaching and Learning is a joint project of Educational Planning and Assessment (EPA), the Basic Skills Initiative (BSI), and the Online and Distance Education Program (DE), under the auspices of the Academic Senate, whose mission is to provide faculty training opportunities that promote excellence in teaching to ensure the highest level of student learning both inside and outside of the classroom.

For more information, contact:

Claire Cesareo-Silva

ccesareosilva@saddleback.edu



The CIDDE Block

Online Courses and Accessibility

If you teach online, making your classes accessible is not just a good thing to do, it is the law! Both the **Americans with Disabilities Act (ADA)** and **Section 508** of the Rehabilitation Act require that electronic and information technology be available to students with disabilities. This means, if you are using any kind of streaming media in your courses, such as podcasts (audio files) or vodcasts (video files), they should be transcribed and closed captioned.

Got Captions?

Having your video or audio files transcribed and captioned is as easy as taking milk out of the fridge.

If you are teaching a hybrid or fully online distance education class, and you currently have your own videos or podcasts that need transcribing and captioning, you will be able to get this done through the **CCC Distance Education Captioning and Transcription grant**. We have received funding from this grant for the past several years, but now more and more of you are using streaming media and need to be sure to take advantage of this grant before it runs out! The grant can also be used to fund live captioning.

To receive funding, all you need to do is fill out a simple form available on the CIDDE web site at <http://www.saddleback.edu/itc/cidde/documents/Captioning%20single%20form.pdf>. When our funding has been approved, you will be contacted with the information on how to proceed. Once the captioning of your video is completed, it will be placed on your faculty podcasting site and you will be sent the links! Transcriptions only (for audio files) will be sent directly to you. That seems pretty easy, right?

So . . . what are you waiting for? Fill out the form. Get it done. Make your courses universally accessible! Be happy!

Please note: If you are turning in multiple videos or podcasts you will need to separate the approximate minutes of each. The billing

goes by the nearest 5 min increments. So we need them noted separately.

If you would like more information about this grant, feel free to contact either Valerie Senior or Claire Cesareo-Silva.

Need Videos?

If you haven't yet created a video or podcast but are interested in doing so, please contact the CIDDE staff to get started and to reserve sound booth space. Periodic workshops will be held on making videos using Camtasia, or you can schedule a one-on-one training session.

CIDDE Blog

Be sure to keep up with all the newest instructional technology information by regularly reading the CIDDE (Center for Instructional Design and Distance Education) Blog at <http://ciddeblock.blogspot.com>. There's lots going on - so stay informed!

GADGET GIRL'S CORNER CUBE

iPhone recommended app—**JotNot Scanner Pro**. Turn your iPhone camera into a document scanner for just \$4.99



Ever tried using your camera phone to capture whiteboard notes, receipts, or other documents only to realize later that the quality was so poor they were illegible? Well, your problems are now solved. **JotNot Scanner Pro** is a new application which runs those photos through an advanced filter that makes them much easier to read. This app has earned four stars from users.

A beta version is also available for Android users.