

**CONSTITUTION of the  
ACCOUNTING HONOR SOCIETY  
SADDLEBACK COLLEGE  
March 17, 1998**

**PREAMBLE**

We, the members of the Accounting Honor Society, in order to recognize academic achievement in the area of Accounting, to encourage professional development and to foster professional association, hereby establish this Constitution.

**ARTICLE I**

**Name of the Organization**

The name of this organization shall be the Accounting Honor Society of Saddleback College. (Hereafter, the "Society").

**ARTICLE II**

**Purpose**

The purpose of the Society shall be to encourage and reward students for academic excellence in the area of Accounting and to provide professional guidance and affiliation for those students wishing to pursue a career in the Accounting Profession.

**ARTICLE III**

**Membership**

**Section 1: Who may become a Member**

Members shall consist of Saddleback students who possess at least 3 credit hours in accounting with a grade point average of 3.0 in accounting courses. Those courses considered to meet this standard may include courses taken at Saddleback as well as those taken at other college level educational institutions.

**Section 2: Maintaining Membership**

Members must maintain a grade point average of at least 3.0 *and* attend at least two Accounting Society meetings per (fall and spring ) semester.

Those members who have fallen below the 3.0 grade point average will be on probation status and will have one semester to bring their accounting average back up to 3.0.

In addition, if a majority (half plus one) of the members in good standing, in attendance at the annual May meeting, vote that dues will be required for membership for the upcoming school year, then continued Society membership will require that the requisite membership dues be paid *before* the beginning of the next school year.

**Section 3: How to become a Member**

To become a member, a student shall request a membership form from the President stating that s/he requests membership. The form requests that the student attest to the fact that s/he qualifies for membership. Qualifications for membership of the Accounting Honor Society are to be verified by the appropriate administrative personnel ( as is done for membership of the Phi Theta Kappa Honor Society).

**ARTICLE IV**

**Officers**

**Section 1: Executive Offices**

Officers of the Society shall include: President, Executive Vice President/Treasurer, Vice President/Secretary, Vice President/Public Relations, Vice President/Fund Raising.

**Section 2: When and How Elected**

The election of officers shall occur in the first week of May. Selection of Officers shall be based on candidates receiving the highest number of votes of those members in good standing who are present at the election meeting.

**Section 3: Term of Office**

Each officer shall serve for a period of one year, with terms beginning one June 1 and ending on May 31 of the following year.

**Section 4: Filling Vacancies**

Officer vacancies shall be filled by appointment by the President and will be effective for the remaining term (May 31<sup>st</sup>).

**ARTICLE V**  
**Duties of the Officers**

**Section 1: President**

The President shall be responsible for:

- arranging and presiding over all Society Meetings.
- representing and acting on behalf of the Society in dealings with college administration, faculty and the community
- appointing persons to fill officer vacancies
- appoint committee chairpersons
- voting to break a tie

**Section 2: Executive Vice President/Treasurer**

The Executive Vice President/Treasurer shall be responsible for:

- accounting (including collection and disbursement) of funds of the Society
- assisting the President in his/her undertakings
- taking the place of the President when the President is unable to carry out his/her duties
- coordinate committees
- review Constitution
- represent and act on behalf of the Society in dealings with other student organizations

**Section 3: Vice President/Secretary**

The Vice President/Secretary shall be responsible for:

- taking, reading and maintaining minutes of the Society's meetings
- posting meeting notices
- preparing agenda for meetings
- notifying members about probation and reinstatement

**Section 4: Vice President/Public Relations**

The Vice President/Public Relations shall be responsible for:

- all public relations activities of the Society

**Section 5: Vice President/Fund Raising**

The Vice President/Fund Raising shall be responsible for:

- all fund raising activities of the Society.

**Section 6: Special Council**

A special council shall be set up consisting of the President and Vice President and 3 appointed members to resolve any disputes which may arise among members.

**ARTICLE VI**  
**Meetings**

**Section 1: Frequency**

Meetings shall take place at least 2 times each Fall and Spring Semester.

**Section 2: Calling of Members**

Meeting notices shall be posted on permitted kiosks at the college at least 10 business days before the actual meeting. In addition, in cases where maximum turnout is necessary, it shall be the responsibility of the Vice President/Secretary to arrange for members to be notified of the meetings and to obtain a head count.

**Section 3: Quorum**

A quorum shall consist of at least 2 Officers and ~~2 Members~~ <sup>20% of the members</sup> in good standing.

**ARTICLE VII**  
**Committees**

The President and Executive Vice President shall appoint committees as they deem necessary.

**ARTICLE VIII**  
**Dues**

Whether yearly membership dues will be charged members and the amount of those dues shall be established by majority vote (half plus one) of members in good standing of the Society at the annual May meeting.

**ARTICLE IX**  
**Recognition of Members Achievements**

Those *Members in Good Standing* who graduate with at least 8 credit hours in accounting from Saddleback College and who meet the requisite requirements shall receive recognition . Recognition shall be as follows:

- Accounting Honor Society.....Those members graduating with a 3.0 GPA in Accounting Courses
- Actg Honor Society, Cum Lauda .....Those members graduating with a 3.2 GPA in Accounting Courses
- Actg Honor Society, Magna Cum Lauda.....Those members graduating with a 3.5 GPA in Accounting Courses
- Actg Honor Society, Summa Cum Lauda.....Those members graduating with a 4.0 GPA in Accounting Courses

**ARTICLE X**  
**Affiliation with National Accounting Honors Societies**

The Society reserves the future right to affiliate the Accounting Honor Society at Saddleback College with a national accounting honor society (i.e. Beta Alpha Psi).

**ARTICLE XI**  
**Association with Local and Business Organizations**

The Society reserves the future right to associate with local and national business organizations (i.e. the Rotary, Lyons, Elks Club) in helping to achieve the academic and career goals of its members).

**ARTICLE XII**  
**Amending the Constitution**

The Constitution shall be amended by a 2/3ds (two thirds) majority of members in good standing in attendance at a meeting considering amendment(s) to the Constitution.

PKBOW

Adrian - Note: Final Draft of Const'n has 2 changes  
Please submit to ~~Dean~~ Bar for ASG approval on 3/31/98

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MAR 26 1998 Laura

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~~2~~  
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*Retain 2 member right*

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