

Saddleback College

**The Constitution of the
Appreciation of Pilipino-American Culture (APAC)**

Article I

Name and Purpose

- Section 1: This organization is [now known as the Appreciation of Pilipino-American Culture (APAC)] formerly known as the Filipino Cultural Association (FCA).
- Section 2: Mission Statement: Appreciation of Pilipino-American Culture, also known as APAC, is dedicated to providing a warm, social atmosphere for the betterment of knowledge of Filipino culture and traditions. Through our volunteer opportunities, we strive to empower our members with the chance to give back and serve their communities. We hope through these activities and gatherings to foster within each other a better sense of kinship, not only as friends, but as a loving family.

Article II

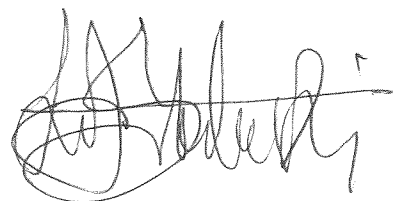
Membership

- Section 1: Anyone interested in joining should participate in all meetings, through active participation in various [APAC] activities. He/she should reap the many benefits including positive social rewards, culture awareness, a greater self-confidence, community service, and most importantly friendship. This is the essence of joining [APAC].

Article III

Officers and Elections

- Section 1: Officers
- A. The elective officers shall be the president, vice-president, secretary, ad treasurer. All other officer positions will be created and appointed by the council.



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- B. Elections. The chairman of the election committee shall be the elections. The chairman should be unbiased in all aspects, usually the one who will not be attending the same academic institution the following year.
- C. Election. The election of officers will be held during the last meeting of the spring semester in order to fulfill the position in the beginning of the next semester. A majority vote of 50% +1 will determine each elected position.
- D. Term. The term of office shall be one (1) academic year. If an officer is unable to meet [APAC] needs, the council will then converse and elect an appropriate successor. In order to completely remove an officer, the club will need a unanimous vote and a legitimate reason. The reason will be discussed in the following meeting, and the replacement will succeed immediately.

Section 2: Duties of Officers

- A. **President.** The president should facilitate all meetings and should represent the club at all times. By representing the club, he/she should be a positive role model to his/her peers and gain both their respect and understanding. As acting facilitator, he/she should develop a purpose for each meeting, while being the mediator to the club and all outside purposes. The president will be in charge of governing all [APAC] activities and events. He/she will keep close contact with the school and its student government in order to maximize the full potential of the club.
- B. **Vice President.** The vice president should assist the president in all meetings and assume the responsibility of the president in his/her absence. As “right-hand man”, the vice-president should also be a positive role model to his/her peers and also be a good commentator. The vice-president will work closely with the president in order to ensure a greater environment and well-being of the club.
- C. **Secretary.** The secretary is responsible for club’s agenda, taking minutes, and holding the phone committee. In the event of a club member being absent, he/she shall inform the absentee what was missed in that meeting. He/she will be in charge of giving the overview of the meetings held whenever necessary.
- D. **Treasurer.** The treasurer should report and manage all financial transactions, and is in charge of fundraising events. The treasurer is bound to an agreement to be loyal and trustworthy and should be knowledgeable to all transactions [APAC] produces.
- E. **ICC Representative.** ICC representative should represent the club during the Inter-Club Council meetings held by ASG. The ICC representative will

announce and give specific detail, everything that goes on in [APAC]. He/she will keep close contact with other clubs at school, so [APAC] will be actively involved in other events.

- F. **Historian/Media Commissioner.** The historian/media commissioner is responsible for all [APAC] publicity and history. He/she has the duty of fulfilling all publicity obligations, such as flyers, posters, websites, newspaper ads, etc. the historian/media commissioner is vital to the growth of the club because he/she is in charge of getting [APAC's] name out there. Also, for any occasion of presentations, he/she is entitled to assemble a team to create the perfect layout of what [APAC] stands for.

Article IV

Executive Board and Cabinet

The Board of Directors shall be composed of the elected officers and the chairman of the following standing committees: election committee and any other standing committee [APAC] wishes to establish. It shall carry on the order of business in accordance with the policies and programs of [Appreciation of Pilipino-American Culture].

The Executive committee shall be composed of the elected officers, and shall have the power to act for the board of directors between meetings, and shall be interim committee between semesters.

Article V

Committees

Section 1: Election. The election committee chairman shall encourage nominations for [APAC] officers. He/she will describe the duties of the officers to the members at the time elections are held. The chairman for this committee should be an important person in order to make the elections fair and just.

Section 2: Additional committees may be formed as directed by the board of directors.

Article VI

Order of Business

Section 1: Regular meetings shall be held every [Wednesday].

Section 2: Board of directors meeting shall be held as deemed necessary by the president.
The board shall meet one other day of the week other than WEDNESDAY IN
ORDER TO DISCUSS