

Animal Rights Club

By-Laws

Article 1 Elections-

1. The Executive Board will run and hold elections at the beginning of each semester.
2. All members of the club will be able to run and have only one vote each

Article 2 Terms and Duties of Officers

1. Officers who are elected will hold the duties assigned to them for the semester.
2. Duties that aren't filled by elected officers can be assigned to lower members of the club.
3. If at any time the club feels a member of the office isn't holding his duties well they shall mention it to the board and it will go under observation.
4. Enlisted members of the club can fulfill any absentees, of members in the office.
5. All members of the office can plan meetings and activities, however the president will hold the most activity in these subjects. All the members of office will read and know the handbook and be under personal responsibility for the club. All members will be held responsibly for these activities. However with different levels of responsibility. The President having the most, then Vice President, then Secretary, and then the Treasury.
6. The Vice President and President will hold meetings and plan events together. If either member of the committee is absent the Secretary and Treasury will replace their obligations.
7. The Treasury will hold responsibilities of dealing with money and gains from fundraisers the club decides to hold.
8. The Secretary will keep records of all meetings and event planning. He will also keep records of absence and merit.

Article 3 Executive Board

1. The Executive board is to plan meets and events together that the club will do
2. They have a responsibility to have planned events and subject topics of each meeting
3. They also have to get members to join and retrieve new information about animal rights
4. They must regulate meetings and members of the club and listen to any complaints, compliments, or concerns other members of the club have and report them to the other members of the board.

Article 4 Committees and Duties

1. Every member of the club or office has the ability to suggest meets or areas of concern.
2. Each member of the office will look over planned and events and activities and as whole before they come into action.

3. The social events and membership campaigning will be done collectively by the office.

Article 5 Meetings

1. The club will meet regularly twice a month in a specified area decided on by the office.
2. Meetings can be held less then or more than twice a month during certain months due to certain activities of events planned.
3. If any irregular meets are held they will be decided by the board and members will commit to these changes.

Article 6 Order of Business

1. Meetings will be held in the following way:
An assembly and check of roll by the Secretary
Reports from the treasury
Reports from the Secretary
Commits on last meetings
Updates on issues discussed or events planned last meeting
New material
Discussion
Questions asked by members of the club
Closing statements and commits by members of the office to members of the club

Article 7 Faculty sponsor

1. The sponsor of the club shall be a faculty member at Saddleback College.
2. He or She may join in or not join in discussions or day to day activities

Article 8 Parliamentary Procedure

1. The President shall hold the most power of the Parliament and regulate its procedures.
2. Business will be conducted in a democratic way between members of the office.
3. Discussions will be decided on the bases of Democracy.

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9/14/10

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