

**Anime Club of Saddleback Community College**  
**Constitution and By-Laws**  
**November 24<sup>th</sup> 1999**

**Article 1:** Anime Club Of Saddleback Community College (a.k.a. Japanese Animation Club).

**Article 2:** Club Purpose

1. To offer regular showings of Japanese animation (Anime) to club members and interested visitors in a semi-public venue.
2. To bring together fans of anime and provide a forum for them to discuss and share their interest.
3. To promote broader interest in anime and assist anime aficionados in the pursuit of their interest.
4. The ultimate goal of the Club is to raise the public consciousness about anime and promote a broader interest in it and related topics.

**Article 3:** Club Members

**Section. 1 - Eligibility:** Membership in the Anime Club is open to any and all who wish to join and who have completed all of the Requirements for Membership as stated below.

**Section. 2 - Requirements for Membership:** The only requirement of membership is that the person wishing to join must express a wish to do so to an active and current club officer.

**Section. 3 - Active Membership:** Active membership is to consist of all those members who have completed the aforementioned Requirements. Active membership shall continue so long as the member remains in good standing with the organization.

**Section. 5 - The Advisor:** The organization's advisor shall be selected from the Faculty and Staff of the school in accordance with school Policy as defined by the Student Organizations Services.

**Section. 6 - Resignation:** Any member, regardless of status, may resign from the organization at any time by merely expressing a wish to do so to any current club officer.

**Article 4:** Club Officers

Club Officers shall be Members in good standing from the Saddleback Community, elected by the Club Members. All decisions regarding scheduling of Club events or funding actions shall be reached by majority vote of all the Officers. All Officers may delegate their duties as needed.

**Section 1- Listing of Officers.**

1. President.
2. vice-president
3. ICC representative
4. Treasurer
5. Secretary

**Section 2 - Electing officers**

Officers shall be elected within the first three meetings of each semester by active members present. The voting will be done by secret ballot, and by the current club's members must be present. Officers will serve for one semester. Should an Officer be unable to carry out his duties, a replacement will be appointed until the next scheduled meeting at which time a new Officer will be elected.

**Section 3 - Removal of Officers**

Officer(s) may be removed by a quorum, as defined below. The officer(s) in question may not participate in the vote. In case of a tie or less than four officers voting, the advisor will cast a vote. An officer may also be removed if he/she misrepresents or breaks school policy, rules, or conduct codes.

**Article 5: Meetings**

The Anime club will hold regular meetings on a time-table to be determined by the Officers, with the intention of meeting on a weekly basis when or if feasible.

**Article 6: Quorum**

A quorum will be 75% of all active members present. Upon failure of sufficient participation by active club members, 75% of the club Officers will constitute a quorum.

**Article 7: Amending the Constitution**

Amendments to the constitution may be ratified in the following ways:

1. By a unanimous vote by the club Officers and
2. then by a quorum of the current active Members.

**BY-LAWS**

**Article 1: Membership**

Membership shall not be required to attend meetings. Membership shall afford the following privileges: Contribution to Club publications, Participation in Club field trips, The Right to run for and hold a Club Office and the right to vote for Club Officers. Members must not misrepresent the Club, or break school policy, rules or conduct. A member may be removed by a a quorum vote in which he/she cannot participate.

To remain in good standing an active club member must attend meetings regularly. While it is the purpose of the club to foster as broad an interest in Anime as possible, it is only reasonable that only active club members, in good standing, shall have the right to:

1. offer recommendations for viewing material and/or additions to club officers
2. request from a current club officer material in the club archives
3. run for a Club Office
4. contribute to Club publications (including electronic media)

**Clause 1** - Vote: The right of Vote is the ability to participate in the major decision making of the Anime club in accordance with the policies of voting contained herein.

**Clause 2** - Voice: The right of Voice gives the member the power to speak his mind openly and without fear of retribution before the body of membership assembled in a meeting.

**Clause 3** - Events: Members with this privilege are allowed to participate in and attend all activities and functions of the Anime club without restriction. They may however, be subject to fee if necessary.

**Article 2: Dues:**

Although not currently doing so, the Anime Club may in the future collect dues from all members to support its activities if and as decided by club Officers and members. The amount of dues will be proposed by the Treasurer and approved by all the Officers if feasible and applicable.

**Article 3:** Duties of officers.

***\* The President***

Shall coordinate interactions with outside organizations on the Club's behalf and ensure other Officers are doing their job and retain the power to create new temporary Officers at need . they will also retain final veto power over Club activities. The President shall also be responsible for pursuing acquisitions of new material for the club, including payment with club funds for the same.

***\*The Vice-President***

Will assume the position of the president if the president is unable to attend a meeting or activity and assists the president in all functions.

***\*The ICC Representative***

Shall attend and be responsible for all club dealings with the ICC and Student Government Association and report back to the club.

***\* The Treasurer***

The Treasurer shall be responsible for club income and expenditure. The Treasurer will propose club dues to the Officers and be responsible for collecting the same. The Treasurer will also keep a club budget and disburse funds for Club expenditures as decided by club officers. They will also cede auxiliary signing rights to Club account to the President

***\* The Secretary***

The Secretary shall be responsible for all club documentation. The Secretary shall manage the club's electronic storage and information dissemination media. The Secretary shall also see to the production of club advertisements. They will also be responsible for the availability of Minutes from meetings, and have the right to choose an assistant(s) to be assigned as needed. He/she will store and transport all materials paid for by club funds and maintain a list of resources where current club officers may turn for material.

**Article 3:** Mission Statement - To promote Japanese Anime (Japanese Animation) and to further the knowledge Japanese culture.

**Article 4:** Amendments must be submitted at least 1 week prior to the voting date and will pass by a quorum vote.