

## AVALON CLUB

The constitution should lay down the fundamental principles on which the club is to operate. The by-laws establish the rules of guidance by which it is to function. The by-laws may be more easily amended and altered than the constitution.

ARTICLE I.                   The club shall be known as the Saddleback College Avalon Club.

ARTICLE II.                   The purpose of the Avalon club is to come together to promote diversity, unity and self-sufficiency within our multi-cultural society. We hope to work within the southern Orange County area to promote community unity and pride. We study together various different political theories that will help us better understand the world that we live in. We advocate civil/human rights for all human beings. And further promote non-violent understanding and religious tolerance for all.

ARTICLE III.                Membership

Section 1. Any student, faculty member or member of the community may join the club.

Section 2. Any person can join the club by attending meetings and participating in events.

ARTICLE IV.                Officers

Section 1. The club officers, advisors and club members shall observe the standards of the Saddleback College and the Associated Student Body Constitution. Officers should meet with their faculty advisor to discuss club programs and proposed activities. The club must have the approval of the advisor.

A. President

1. Prepare and approve of club programs
2. Approve agenda at club meetings
3. Responsible for direct communication with the advisor. It is the president's responsibility to keep the advisor fully informed of the plans and activities.

B. Vice President

1. To carry out assigned responsibilities as assigned by the president
2. In the event of absence of the office of the President, the Vice-President will fulfil the remaining portion of the term as President.

C. Secretary

1. To maintain a journal of semester activities, achievements and a résumé of club programs
2. To maintain a roster of members

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3. In the event of absence of the office of the Vice President, the Secretary will fulfil the remaining portion of the term as Secretary-Vice President.

4. Master Calendar/Room Clearance for all campus activities.

#### D. Treasurer

1. In the event of absence of the office of the Secretary, the Treasurer will fulfil the remaining portion of the term as Secretary-Treasurer.

2. It is the primary responsibility of the Treasurer to maintain accurate bookkeeping of all revenues and expenditures, to report these figures at general membership meetings and to forward all revenues to the advisor for processing, and disburse all expenses received from the advisor.

Section 2. The term of office will be for one year. The term shall begin in the fall semester and conclude at the end of the spring semester.

#### Section 3. Filling vacancies

If at any time an officer who can not fulfill their duties, the advisor may appoint a substitute for the remaining term.

#### Section 4. Election of officers

Club members will conduct election of officers during the month of May.

### ARTICLE V.

#### Meetings

Section 1. Twice a month

Section 2. Members are contacted via phone and email

Section 3. Called to order by the president

Section 4. Quorum

Any ten interested students and a faculty member may charter an interest club on campus. A quorum consisting of 50% of the Club membership must be present in order to hold an official meeting.

### ARTICLE VI. How to amend the constitution

Section 1. Members may bring forth new ideas on how to improve and change the current constitution.

Section 2. In order for an agenda item to be approved, a majority (2/3) vote of the executive board must ratify the decision, and present to the advisor for final approval.