



## Circle K International of Saddleback Community College Club Constitution

### Article I- Club Name

Circle K International of Saddleback College

### Article II- Club's Purpose

#### Section 1- Objectives

Circle K International of Saddleback College upholds the following objectives:

- To emphasize the advantages of a democratic life
- Provide opportunity for leadership through service
- Serve the campus and local communities
- Encourage participation in group activities
- Promote good fellowship and high scholarship
- Develop citizenship and the spirit of service for the improvement of all human relationships.
- To teach useful skills in social graces and personality development
- To provide through Circle K clubs a practical means to form enduring friendships, to render altruistic service, and to build better communities
- To encourage the daily living of the Golden Rule.
- Give primacy to the human and spiritual rather than to the material values of life.

#### Section 2- Pledge

Circle K International of Saddleback College adheres to the following pledge:

"I pledge to uphold the objects of Circle K International, to foster and compassion and goodwill towards others through service and leadership, to develop my abilities and the abilities of all people, and to dedicate myself to the realization of mankind's potential."

#### Section 3- Vision

The vision of Circle K International is dedicated to the realization of mankind's potential. Circle K is an organization that holds the promise of today's college student becoming tomorrow's leader. It exists to meet the personal needs of the individual collegian through the qualities of leadership, the rewards of service, and the unique spirit of friendship. Circle K's potential lies in its ability to positively influence those in our society who are facing ultimate personal decisions and those who will one day create the vision of mankind for generations to come. Circle K is the embodiment of those qualities necessary to shape the future, realized in colleges and universities of today.

### Article III- Membership

#### Section 1- Who Can Become a Member:

Any registered student of Saddleback College may be a member of Circle K International of Saddleback College.

#### Section 2- How to Become a Member:

Anyone who wishes to become a part of a Circle K club must pay international and district dues, in this club's case, California-Nevada-Hawaii District dues, as well as a possible charge by the club itself to help fund service and fundraisers for put on by the club. Dues and proper forms are collected during club meetings. Those who fail to submit their dues or forms will not be a recognized member of Circle K International.

## **Article IV- Officers**

### **Section 1- Listing of Club Officers**

**President-** The club president defines the expectations of the club, outlines the goals of the club, and directs activities the club will participate in through guidance over his/her fellow officers of the board. The President is the face of the club and will represent his/her club at events, preside over all general meetings, and all board meetings.

**Vice President of Administration-** This officer is responsible for all committee activities and all appointed board positions. He/she presides over meetings if the president is unable to do so. He/she reports all committee progresses to the rest of the board.

**Vice President of Service-** He/She is responsible for the majority of planning of service projects that the club will take part in. He/she will be responsible to ensure that every service project will have an officer to take charge. He/she is responsible to ensure that anyone apart of the club who wishes to attend an event may have a method of doing so. He/She is responsible for planning joint projects with other Circle K clubs in collaboration with their club's own Vice President of Service.

**Please note: In the event that a club chooses not to, or fails to produce both the Vice President of Administration, and the Vice President of Service, then both positions will be joint, and duties and responsibilities split between the Vice President and the President as they so choose.**

**Secretary-** Responsible for all record keeping of the club. He/she is in charge of the monthly report forms(MRF), the club event report forms(CERFs), and to assist in the submission of the annual member recognition program(MRP) logs. The secretary is responsible to take minutes and notes at each club meeting, if he/she is unavailable to because of absence, they will be required to ask another board member, or general member to do so in their stead.

**Treasurer-** Responsible for the club's financial matters. He/she will sign checks that the club produces. He/she is responsible for keeping the board up to date on the status of the club bank account. The treasurer must be consulted on all purchases and ultimately decides on all money that may be spent by the club.

### **Section 2- How/When Elected**

The officers of Saddleback College Circle K will be elected yearly during the second meeting in month of March to serve for 1 year directly following the annual District Convention. An individual may only be elected by a majority vote. In the event a general member or past officer wishes to challenge the vote, they may put a forth a vote-of-no-confidence, this may only be done with a 2/3 vote.

### **Section 3- Terms of Office**

Saddleback Circle K International must do as they were elected to do, they will commit themselves to do as they were chosen to do. Failure to do so will result in a board vote in which 2/3 of the board may choose to remove their fellow board member from office.

## **Article V- Meetings**

### **Section 1- How Often**

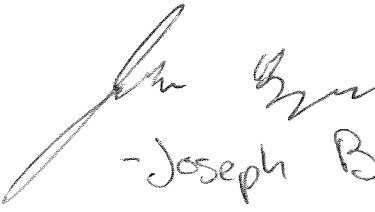
General meetings are to be held every week at the time and place that the board in power chooses. Any information a general member did not receive because of possible absence from a meeting will be sent electronically by the Vice President of Service.

### **Section 2- Board Meetings**

Board meetings will be held weekly at a time and place of the President's choosing to map out the goals of the club each week, month, and for the year. Board meetings may be attended by a general member, and with consent of the club President.

#### **Article VI- Club Constitution**

The Club Constitution of Saddleback Circle K International at Saddleback College does not include each bylaw set forth by Circle K International bylaws. The constitution may not and does not violate any of the bylaws not included in this document. The Constitution laws may be challenged, or amended by a majority vote of both the club's general members and club officers. The Constitution is to be held on file by the club secretary and club president.

  
-Joseph Boggio