

Saddleback College Classified Senate
Minutes – 10/21/08 11:30 a.m.
AGB President's Conference Room



1. Call to Order: Mary Williams at 11:43 a.m.
2. Approval of Minutes of October 8, 2008 Meeting:
Motion: Mark Kruhmin
Second: Russ Hamilton
Passed: Unanimously
3. Officer's Report:
Russ Hamilton – Reported on 4CS – Russ will travel to Victor Valley for a presentation to start a new Classified Senate; he will also be traveling soon to San Jacinto to present a Classified Model Senate Award.

Gabrielle Landingham – Secretary – No Report

Mark Kruhmin – Treasurer – Mark is current on staff requests; the updated budget has not changed.
4. Committee Reports:
Staff Development – Linda Wood – no new updates for Classified Staff Development Day; the Laguna Canyon Walk on December 6, 2008 with Penny Lewis is still scheduled for the morning; The Getty trip has been canceled due to lack of participants. The Lunch Bunch – preparing to have speakers regarding finance; Linda stated that she would like Tod Burnett to allow time off for employees to attend.

PBC/Technology – Connie McClain – funds were approved for hardware and software requests totaling approximately \$340,000.00; Notebook Computers were not funded due to security issues; a presentation was made by Communications Arts regarding the moving of their program and the college received acknowledgement of the receipt of The Accreditation Report by the State.

Academic Senate – Marlene Sais – Jennie McCue with Marketing presented a community phone and student survey; discussed Academic Senate Retreat; a presentation was made by the Bookstore concerning student text books; Diane Pestolesi will be appointed as the Director of Nursing at the Board Meeting

Campus Beautification Committee – ASG is moving forward with a “Smoke Free” campus; they are in talks with the City of Mission Viejo over making our entrances more beautiful; need for bike racks throughout the campus; ASG will have an “Earth Day” on April 22, 2009.

Food and Beverage Committee: - Linda Davies – Eating Contest was won by the film students again; cafeteria and vending machine bids will be going out to bid in a couple of months.

Chancellor's Cabinet – Mary Williams – District will be pushing a “Green Concept” which will include a summit being held in Anaheim;
5. Old Business: .
Holiday Activities – Linda Wood. Kathy Constance, Estella Garrison – a discussion was held on inviting a group of Marines from Camp Pendleton for a Holiday Party. The initial thought was to bring a bus load of them from the base to the campus for a “potluck luncheon” to be provided by staff and students. It was viewed logistically as too hard to accomplish because of the late start of the project. Other alternatives were discussed which included all the programs already in existence at the base. We concluded that the best option was to partner with existing programs on base to enhance or assist. Linda

Wood took down names of volunteers to form a committee which she will chair to organize the assistance of an existing program on base.

6. New Business:

Academic Calendar for 2010-2011 – Mary Williams – options were presented to have an extra day of either at Spring Break or Christmas Break. Consensus of the Senate was polled and resulted in a second day off at Spring Break.

November Senate Meetings – Senate consented to let Mary determine best time to conduct meeting.

7. Next Meeting: Tentatively Scheduled for November 12, 2008 at 12:15 p.m. – AGB President's Conference Room.

8. Adjournment: 1:04 p.m.

Senate Members Present:

Mary Williams – President	Nina Welch
Russ Hamilton – President Elect	Marlene Sais
Gabrielle Landingham – Secretary	Lisa Austin
Mark Kruhmin – Treasurer	Sara Sheybani
Mark Sierakowski – Past President	Kathy Constance
Alan Cherry	Jan Mastrangelo
Linda Wood	Lori Parra
Connie McClain-CSEA	Linda Davies