

Saddleback College Classified Senate  
Minutes of 11/11/09 at 12:15 p.m.  
AGB President's Conference Room



1. Call to Order:  
Meeting called to order by Russell Hamilton Sr. at 12:20 p.m.
2. Motion to Approve the October 28, 2009 Minutes  
Motion made by Brad McReynolds (with correction to minutes as noted).  
Seconded by Beth Brokaw.  
Motion carried.
3. Officers Reports:  
President – Russell Hamilton Sr.: The classified staff luncheon for the spring semester in-service week will be held on Thursday, January 7<sup>th</sup> from 11:30 a.m. to 1:30 p.m. It was mentioned by Beth Brokaw that there would be a conflict with time due to division meetings also being held that day. Russell will try to have the luncheon moved up to an 11:00 a.m. start time.  
  
President Elect – Don Mineo: Has observed that there seems to be a lack of strategic planning which he feels could affect our accreditation. An example that was cited was the Veteran's Service offering counseling service even though the available counseling staff is primarily volunteer help.  
  
Past President – Mark Sierakowski: Had no report.  
  
Secretary – Gabrielle Landingham: Absent.  
  
Treasurer - Mark Kruhmin: Has not been able to speak with Beth Mueller yet concerning the policy of textbooks not being a reimbursable expense to classified employees taking classes under staff development funds.  
  
At Large - Nina Welch: Had no report.  
  
At Large – Karen Bronson: Absent.
4. Committee Reports  
Academic Senate - Marlene Sais: The senate finished their efficiencies review. There were concerns expressed about the redesign of the upper quad, mostly over perceived noise issues at BGS.  
  
Accreditation (Standard I) – Nina Welch: A meeting is scheduled for November 17<sup>th</sup> to take care of some fine tuning.  
  
Accreditation (Standard II) – Mike Engels: No meetings are set for the near future as yet.  
  
Accreditation (Standard III) – Cathy Beres: All of the subgroups have turned their standards in for compilation.  
  
Accreditation (Standard IV) – Russell Hamilton Sr.: Most of the standards have been turned in. They are waiting on information from the District.  
  
Accreditation Steering Committee – Russell Hamilton Sr.: Gretchen Bender will be assembling and formatting all of the standards when completed. An employee of McGraw-Hill will then perform the final editing of the Accreditation Standards before they are submitted to the state.  
  
CSEA – Mike Engels: The nominating committee is still taking nominations for the next Executive Board. The current incumbents are the only candidates that have accepted nominations thus far.

Campus Environment – Nina Welch: The committee will be meeting with the Academic Senate to provide further information on the Upper Quad redesign.

Motion to Re-endorse the Proposed Upper Quad Design

Motion made by Don Mineo.

Seconded by Brad McReynolds.

Motion carried.

College Foundation – Russell Hamilton Sr.: The Foundation Gala was more successful than was anticipated. It was estimated that \$85,000-\$90,000 was generated from the event.

Consultation Council – Russell Hamilton Sr., Mike Engels: The HS and FA divisions performed AUO reviews. Discussion was held as to the path the Accreditation Standards would take once they were reviewed by President Burnett and Vice President Vurdien. The state Accreditation on-site visit will take place from 10/11-10/14/2010. The PCC by recommendation of the PBSC steering committee will now only address action items in its meetings. An issue was raised by Don Mineo that we have no alternate representation as Classified Senators in numerous committees when the designated committee member is unavailable.

Motion to incorporate a list of alternates to fill in at all committee meetings when needed.

Motion made by Diane Smith.

Seconded by Eric Hilden.

Motion carried.

Don Mineo will compile the alternates list and make notifications when needed.

Disaster Preparedness – Russell Hamilton Sr.: Currently there is no member serving on this committee. Beth Brokaw volunteered.

Events Coordinator – Russell Hamilton Sr.: This position is currently not filled. Cathy Beres agreed to co-chair the position with Tracy McConnell if she accepts.

Strategic Planning (Operational Support & Resources) – Diane Smith: Has not been able to make meetings. She is seeking a replacement for her position. The currently meet every Tuesday in HS207.

5. Old Business

No old business was addressed.

6. New Business

Review of Classified and Management Hiring Prioritization – Russell Hamilton Sr.: The final edited document was submitted for discussion by the Senate of which there were several issues that were perceived as unacceptable.

Motion to submit the final version of the Hiring Prioritization to the Consultation Council

Motion was made by Brad McReynolds.

Seconded by Cathy Beres.

Motion failed.

It was agreed to table the document. All suggestions for editing of the Hiring Prioritization should be emailed to Russell Hamilton Sr. prior to the next Consultation Council meeting.

7. Adjournment

Meeting adjourned at 1:38 p.m..

Senate Members Present:

Russell Hamilton Sr, President

Don Mineo, President Elect

Mark Sierakowski, Past President

Mark Kruhmin, Treasurer

Nina Welch, At Large

Beth Brokaw

Cathy Beres

Brad McReynolds

Linda Wood

Marlene Sais

Eric Hilden

Catherine Ayad

Mike Engels

Lisa Austin

Diane Smith

Alan Cherry

