

Saddleback College Classified Senate
Minutes of 11/12/2008
AGB President's Conference Room



1. Call to Order:

Meeting called to order by Mary Williams at 11:56 a.m.

2. Approval of Minutes:

The minutes of the meeting of October 22, 2008 were reviewed.

Motion to approve made by Beth Brokaw with corrections as noted by Linda Davies.

Seconded by Lisa Austin.

Motion carried.

3. Officer's Reports:

President - Mary Williams: President Burnett asked Classified Senate to submit a classified employee for a nomination by the Board of Trustees for the California Community Colleges Board of Governors Classified Employees Award.

Motion was made by Beth Brokaw to submit Mary Williams as that nominee.

Seconded by Linda Davies.

Motion carried.

President Elect - Russ Hamilton: Did an informational presentation at Victor Valley College on October 27, 2008 as a 4CS representative for the purpose of instituting a new Classified Senate. They are currently writing their Constitution and Bylaws.

Past President - Mark Sierakowski: No report.

Treasurer - Mark Kruhmin: No report.

At Large - Beth Brokaw: No report.

4. Committee Reports:

Staff Development - Mark Kruhmin: No report.

Veteran's Holiday Committee - Linda Wood: Two projects are occurring simultaneously. Homemade cookies will be delivered on 12/17/2008 to Camp Pendleton, with plates included that will have pictures, messages, etc. personalized by the givers. Gift baskets are then being prepared to give to a group of Marines who will be returning from active duty in early January. We have a commitment for at least 50 baskets.

Chancellor's Cabinet - Russ Hamilton: Chancellor Mathur commented that IVC's ASG budget presentation was 'incomprehensible'. President Burnett will advise and review the Saddleback ASG on their presentation. The Community College League of California will be holding an event in Anaheim. The Chancellor is encouraging participation in this event.

Board Meeting - Russ Hamilton: The faculty hiring list was pulled by the Board of Trustees as they wanted more information before it came up for discussion. A special board meeting has been scheduled to discuss the status of ATEP.

Academic Senate - Marlene Sais: The Senate is proposing that the ASG offices be relocated to the Game Room.

PBC - Connie McClain: A PBC retreat was discussed as well as the need for an SLO and Program Review Chairperson.

CSEA – Russ Hamilton: Nominations were taken for chapter officers at the chapter meeting. Further nominations will be taken at the next meeting. Discussion was held for including Site Representatives on the Executive Committee.

5. Old Business:

California Shake Out – Russ Hamilton: The instructions for the planned earthquake drill are on My Site. Classified employees are encouraged to participate.

6. New Business:

Foundation Account – Mark Kruhmin: The Senate will be able to have a foundation account. Mark Kruhmin has been given the necessary paperwork to open an account.

Classified Breakfast – Russ Hamilton: The spring semester Classified Staff breakfast will instead be a lunch to be held on Tuesday of staff development week.

CCLC Budget Update – Russ Hamilton: Community College League of California budget update was provided for review. The governor is proposing a fee increase per unit, reducing funding for noncredit classes, and the elimination of COLA among other things.

Committee Report Form – Russ Hamilton: A report form was submitted for review by Russ which will be available on the web site. This form will allow committee reports to be submitted to the Secretary prior to Classified Senate meetings.

Motion was made by Beth Brokaw to accept the form with minor corrections.

Seconded by Lisa Austin.

Motion carried.

7. Adjournment:

Meeting adjourned at 1:04 p.m. Next meeting scheduled for 11/26/2008 at 12:15 p.m.

Senate Members Present:

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| Mary Williams – President | Linda Davies |
| Russ Hamilton – President Elect | Marlene Sais |
| Mark Kruhmin – Treasurer | Lisa Austin |
| Mark Sierakowski – Past President | Diane Smith |
| Beth Brokaw – At Large | Linda Wood |
| Alan Cherry | Connie McClain |