

Saddleback College Classified Senate  
Minutes of 3/11/2009 at 12:15 p.m.  
AGB President's Conference Room



1. Call to Order:  
Meeting called to order by Russell Hamilton at 12:24 p.m.
2. Approval of Minutes of February 25, 2009  
Motion: Mark Kruhmin  
Second: Don Mineo  
Approved: Unanimously
3. Officer's Report
  - a. President, Mary Williams – Absent
  - b. President Elect, Russell Hamilton – No Report
  - c. Past President, Mark Sierakowski – No Report
  - d. Treasurer – Mark Kruhmin – Rob Hartman will be the administrator for the Lynda.com service. He also would like to ask Carol Hilton if the existing balance in our account can be rolled over to the next fiscal year, in case we are not granted the same amount of funds.

Presentation by Lise Telson with Student Services  
Lise Telson was asking Classified Senate for participants to be interviewed by a team from the State Chancellors Office regarding a Categorical Site Review which needs to be accomplished during our Accreditation cycle. The team will be on campus between April 30<sup>th</sup> through May 1st.

  - e. Secretary, Gabrielle Landingham - No Report
  - f. Rep At Large, Beth Brokaw - No Report
  - g. Rep At Large, Nina Welch – No Report
4. Committee Updates:
  - a. Linda Wood, Staff Development – Linda stated that the CPR Class for Spring Staff Development Week filled up and she is attempting to get a second class added. The next “Brown Bag Retirement Session” is scheduled for March 12, 2009 at 12:00 p.m. in the Health Science Bldg., 3<sup>rd</sup> Floor with Laura Abrams. In addition, Linda is attempting to set up an In-Service Training Session with the IT Dept. regarding the set up of e-mail accounts and other various applications.
  - b. Food and Beverage Committee – Linda Davies reported that the bid requests for cafeteria are moving forward. Bid openings will take place in early April.
  - c. Marketing Committee – Nina Welch attended their retreat.
  - d. Campus Beautification Committee – Nina Welch stated that a preliminary report was provided for the upper quad renovation. The initial design received very favorable reviews.
  - e. Academic Senate, Marlene Sais –Norm Weston is now the Vice-President of Academic Senate and the rest of the Senate remains status quo. The District Resource Allocation Committee has not met in over a year. Per Bob Cosgrove, Estelle Garrison with Community Education will not be offering any classes this year using the Gatlin Education Services.

f. Accreditation Committee – Mark Sierakowski reported on Standard 1, Institutional Effectiveness. Many problems exist with the committee with many unanswered questions. Russell Hamilton reported on Standard 4, Leadership & Governance. Currently there are no participants from the District, meetings are presently on hold.

5. Old Business:

- a. Foundation Account – Mark Kruhmin thought we had an account with Foundation, but we do not. We would need \$200.00 to open an account if needed. Lisa Austin stated that there was a Staff Development Account that she thought still existed.
- b. Review Committee Representative List – Classified Senate reviewed the list and Gabie to make necessary corrections.

6. New Business:

Russ Hamilton discussed with Bob Cosgrove the fact that there may be funds available for Classified Leadership Training with the idea of growing management in house.

Adjournment:

Meeting adjourned at 1:38p.m.

Senate Members Present:

Russell Hamilton – President Elect	Lori Parra
Mark Sierakowski – Past President	Linda Davies
Beth Brokaw – At Large	Linda Wood
Mark Kruhmin, Treasurer	Catherine Ayad
Alan Cherry	Nina Welch – At Large
Gabrielle Landingham, Secretary	
Marlene Sais	
Don Mineo, Webmaster	
Lisa Austin	