

Saddleback College Classified Senate  
Minutes of May 26, 2010  
AGB President's Conference Room



1. Call to Order

The meeting called to order by President Elect Don Mineo at 12:20 PM.

2. Approval of Agenda

The agenda was reviewed and approved by general consensus.

3. Approval of the Minutes of May 12, 2010

A motion to approve the minutes with corrections was made by Mark Kruhmin.

The motion was seconded by Eric Hilden.

Motion carried.

4. Old Business

Staff Development - Mark Kruhmin reported that he has been receiving various requests for staff development reimbursements.

Staff Development Day - Mark Kruhmin stated that approximately \$1300 in Staff Development Day funds have not been paid yet.

A motion to approve an allotment of funds not to exceed \$2500 for reimbursement was made by Mark Kruhmin.

The motion was seconded by Cathy Beres.

Motion carried.

Ethics Committee - Beth Brokaw announced that she will be resigning from the committee due to her pending retirement. Eric Hilden stated that he should have a draft prepared for the next Classified Senate meeting.

Nomination of Officers – Catherine Ayad withdrew her nomination as Treasurer. Don Mineo took the 2<sup>nd</sup> round of nominations for Officers to serve for the 2010-2011 term. No other nominations were made. Per the Senate bylaws, each nominee shall automatically be elected as each was unopposed. The new officers will be Alan Cherry (Secretary), Laura Toscano (At Large), and Lori Parra (At Large). They will begin serving their sentences on July 1, 2010. The position of Treasurer will be filled at a later date.

Relay for Life - Lisa Austin stated that she will be taking donations for luminarias to line the track until next Tuesday. The luminarias can be purchased for \$10 each. Canned goods are also being accepted to provide weight for the bags instead of using sand this year.

5. New Business

Introduction of New Member - Beth Brokaw introduced Suzanne Anderson as the new Senator representing the Division of Science, Mathematics, & Engineering.

6. Officers Reports

President Elect - Don Mineo highlighted several items from the past Board of Trustees meeting, including copies of the Board approved allocation for 2009-2010 Basic Aid Funds totaling \$13,491,970. He also provided copies of the Saddleback College 2010-2013 Strategic Plan. The Strategic Plan process is on track and will be reviewed by the Accreditation team.

Treasurer - Mark Kruhmin had no report.

At Large - Nina Welch had no report.

At Large - Catherine Ayad had no report.

7. Accreditation

Standard 3 - Cathy Beres reported that Don Taylor requested that some wording regarding evaluations be revised to provide a more positive aspect to the report.

Accreditation Visit - Don Mineo stated that the chair of the Accreditation team that will be visiting the campus is from Mendocino College.

8. Committee Reports

Consultation Council - Don Mineo reported that discussions were held regarding stipends for department chairs. Some chairpersons have indicated they will step down if stipends are reduced or eliminated.

Food & Beverage - Linda Davies reported that the Library vending machines have been removed.

Events – Cathy Beres stated that she and Tracy McConnell are taking suggestions for Classified Staff events. Linda Wood suggested a Disaster Preparedness workshop.

9. Adjournment

The meeting was adjourned by Don Mineo at 1:17 PM.

Senate Members Present:

Don Mineo, President Elect	Eric Hilden
Mark Kruhmin, Treasurer	Lori Parra
Nina Welch, At Large	Marlene Sais
Catherine Ayad, At Large	Tracy McConnell
Linda Davies	Lisa Austin
Laura Toscano	Suzanne Anderson
Beth Brokaw	Linda Wood
Diane Smith	Shouka Torabi
Cathy Beres	Nicole Ortega
Alan Cherry	Luis Silva