

**SOCCCD COLLABORATIVE  
2010-2011CTE GRANT FUNDED  
EXTERNSHIP OPPORTUNITIES**

**Deadline to submit: December 31, 2010**

**Deadline to execute: March 30, 2011**

*An electronic presentation must be submitted to the CTE Administrator at which time the electronic presentation will be posted onto the CTE website as part of the CTE Collaborative objectives.*

**Financial awards will not be distributed until the electronic presentation is received.**

To be covered in the presentation:

- Name, title, position of awardee
- Name of externship location site
- Where and when the externship took place
- Name and title of industry professional
- You may also include any additional online information as attachments, such as background on externship location and industry professional

Please outline:

- Lessons learned or highlights about the experience
- How this new or additional information will or can be incorporated into your classroom or work responsibilities
- You may submit any additional information you feel appropriate

Submission of your electronic presentation:

- The presentation can be emailed directly to [tmccconnell@saddleback.edu](mailto:tmccconnell@saddleback.edu)
- You may drop off a Powerpoint to the CTE Administrator in Village 1-19
- No more than \$500 may be awarded at one time for one professional externship opportunity. An externship must be conducted in no less than 5 hours and cannot take place during your regularly scheduled assigned hours.

Highly desirable subject matter that focuses on the following:

- Workshops opportunities covering the following Career Pathways:
  - ✓ Agriculture and Natural Resources
  - ✓ Arts, Media and Entertainment
  - ✓ Building Trades and Construction
  - ✓ Energy and Utilities
  - ✓ Engineering and Design
  - ✓ Fashion and Interiors
  - ✓ Finance and Business
  - ✓ Health and Human Services

- ✓ Hospitality, Tourism and Recreation
- ✓ Information Technology
- ✓ Manufacturing and Produce Development
- ✓ Public and Private Education Services
- ✓ Public Services
- ✓ Retail and Wholesale Trade
- ✓ Transportation

Please complete the online CTE Professional Externship Application Request form for and return to [tmcconnell@saddleback.edu](mailto:tmcconnell@saddleback.edu).

**REQUEST FOR 2010-2011 CTE COLLABORATIVE GRANT EXTERNSHIP  
REQUEST FORM**

NAME/TITLE OF REQUESTOR:

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SCHOOL:

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EMAIL ADDRESS:

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LOCATION OF THE EXTERNSHIP:

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WHAT IS THE SCHEDULED DATE AND TIMES OF YOUR EXTERNSHIP?

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WHICH AREA WILL YOUR ACTIVITY IMPROVE?

\_\_\_\_STAFF \_\_\_\_STUDENT \_\_\_\_INSTRUCTION

HOW WILL YOUR EXTERNSHIP RESULT IN IMPROVEMENT IN THE AREA (S) SELECTED?

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PLEASE WRITE NO MORE THAN 2 LINES THAT DESCRIBE YOUR EXTERNSHIP OPPORTUNITY AND WILL BE PLACED ON THE CTE GRANT WEBSITE:

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PLEASE PROVIDE ANY ADDITIONAL INFORMATION YOU WISH.

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REQUESTOR'S SIGNATURE:

DATE:

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REQUESTOR'S SUPERVISOR SIGNATURES:

DATE:

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