Saddleback College  
Business Science Division  
RE 250 Course Syllabus: Fall 2013  
Real Estate License Preparation  
"DRE Exam Prep"  
Online Course

Instructor: Barbara Cox  
Email: bcox@saddleback.edu

Ticket Number 21385  
Term: **11/12/2013 to 12/16/2013**  
**ORIENTATION:** Friday, Nov. 8, 6:00 to 7:30 pm in BGS 232.  
Offered for letter grade or credit/no credit.

You may complete the course early, but all work must be completed by the ending date of the course.

**Course Description**

Real estate salesperson or broker license examination preparation. Fundamental information regarding practice of real estate with emphasis on real estate law, principles, practice, and other topics covered in the state licensure examination. Essential test-taking strategies. Important preparation for those intending to take the real estate salesperson or broker license examination.

**We strongly recommend that you have completed or are currently enrolled in RE170, Real Estate Principles.**

**Goal**

The goal of this course is to prepare students to answer questions about topics they will encounter on the State real estate licensure examination.

**Course Objectives**

Upon completion of this course, the student will be able to:

- Apply practical test-taking strategies.
- Describe and distinguish between real and personal property
- Explain the process of transfer of title by sale, gift, inheritance
- Define terminology related to land descriptions, encumbrances, easements, liens, ownership, transfer of ownership, probate, public records, title and title insurance, exchanges and other agreements, escrow, appraisal and appraisal methods, various types of leases, real estate finance, notes and mortgages, and other industry-related language
- Describe various contracts and agreements used in real estate
- Describe the steps of the escrow process
- Describe the steps of the appraisal process
- Answer questions expected on the state real estate salesperson or broker licensure examination
**Topics**

- Real and personal property
- Land descriptions
- Land rights
- Land interests
- Encumbrances, easements, liens
- Ownership, Transfer of ownership
- Probate
- Public records
- Title and title insurance
- Exchanges and other agreements
- Escrow
- Appraisal
- Leases
- Finance
- Notes and mortgages
- Taxation

**Materials**

**Required:**

- Text: Broker Exam Prep Course, includes online updates. [The Real Estate Centre (no ISBN)]. OR Sales Exam Prep Course, includes online updates. Author: John Henderson. 21st edition, 2013. Available only at the Saddleback College Bookstore. You can order from the Bookstore online or get the book in person.

**Optional References:**


*Real Estate Law; California Department of Real Estate* (latest edition). NOTE: This book is FREE online in Adobe Acrobat format. Get it at [http://www.dre.ca.gov/relaw.htm](http://www.dre.ca.gov/relaw.htm)

*Reference Book: A Real Estate Guide; California Department of Real Estate; 0-916478-02-5* (or latest edition) NOTE: This book is FREE online in Adobe Acrobat format. Get it at [http://www.dre.ca.gov/reftoc.htm](http://www.dre.ca.gov/reftoc.htm)


The telephone number for the **Saddleback College Bookstore** is 949/582-4715.

<table>
<thead>
<tr>
<th>Getting Started</th>
<th>Blackboard</th>
<th>Blackboard contains your online course learning material, course pre- and post-tests, and chapter pre-and post-tests.</th>
<th>Direct Access:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td><a href="http://socccd.blackboard.com">http://socccd.blackboard.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><a href="http://www.socccd.edu/help/login.htm">Help</a></td>
</tr>
</tbody>
</table>

**Course Requirements and Grading**

1. Attend live orientation. This is NOT the same as orientations for Rockwell courses! You will learn HOW to master the material you need for passing the State exam. This session is offered only once and is well worth your while.

   Alternatively, if you cannot attend live orientation, inform your instructor. Complete all components of online orientation. *The online orientation series of video segments is available inside Blackboard.* If one of the
segments does not open for you, read the transcript. There is a transcript for each video segment. You are responsible for this information.

2. Completion of all online work via Blackboard. The seven chapter post tests and the two parts of the Course Post Test count toward your grade. (The pretests will NOT count toward your grade, but they are part of the coursework. In other words, they are part of your learning process and you need to complete them.)

Grade Computation

Your grade will be based on the following, weighted as shown:

1. Your seven Blackboard Chapter Post Tests: 40%
2. Your two Blackboard Course Post Test parts: 60%

You may take this course either for a letter grade or as credit/no credit. If you want to enroll as credit/no credit, you are responsible for notifying the Records Office or making the change in your MySite page. Your instructor cannot do this for you.

The course does not fulfill any state education requirements for the real estate license. Visit http://www.dre.ca.gov and click on “Examinees” to get detailed information about applying for the California Real Estate License exam.

Important Grade Information

The Family Rights and Privacy Act of 1974 restricts the release of certain student information such as grades. Therefore, please do not call for grade information. If you decide to drop this course, you must do so yourself. Your instructor cannot do this for you.

If you fail to officially drop and do not complete the course, you will receive an “F” on your permanent record. This is a College rule. Your instructor cannot change it.

Disability Accommodations

This course meets the requirements set forth in the accessibility checklist and universal design grid provided by Special Services. The Web pages, video presentations, textbooks and class materials used in this course are accessible to students with disabilities.

If you have specific disabilities and require accommodations, please let your instructor know early in the semester, so that your learning needs may be appropriately met. You will need to provide documentation of your disability to the Special Services Office in Student Services Center, Room 113.

Students with disabilities, including non-visible disabilities such as chronic diseases, learning disabilities, head injury and attention deficit disorder, are encouraged to contact Student Services to discuss appropriate accommodations that might be helpful to them.

Any student with a documented disability needing academic adjustments or accommodations is requested to speak with the instructor prior to the start of class and no later than the first week of class. All discussions are and will remain confidential.

Academic Dishonesty

Any acts of academic dishonesty will be subject to the terms specified in the Saddleback College Course Catalog and the Saddleback College Student Handbook. All terms specified in those documents apply to this course and are hereby incorporated in this syllabus.
Schedule of Assignments

Week 1
Complete one test in the back of your textbook. Check your answers.
Complete the pretest, content learning, and posttest in Blackboard along with studying the related textbook chapters and posttests for Chapters 1 and 2.

Week 2
Complete the pretest, content learning, and posttest in Blackboard along with studying the related textbook chapters and posttests for Chapters 3 and 4.

Week 3
Complete the pretest, content learning, and posttest in Blackboard along with studying the related textbook chapters and posttests for Chapters 5 and 6.

Week 4
Complete the pretest, content learning, and the posttest in Blackboard along with studying the related textbook chapters and posttests for Chapter 7.
Complete both parts of the two-part course posttest in Blackboard.

In addition to the above, discussion topics will be posted each week for your participation. You may also post your own questions in the discussion board.