

Sample Syllabus-
The official syllabus will be available when you are registered in class
Saddleback College
CD 105-Child, Family and Community
On Campus

Instructor:

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Textbook: Child, Family and Community by Janet Gonzales-Mena 5th edition
ISBN 978-1-13-513230-2

Recommended Prerequisite:

English 200

Catalog Description:

The study of environmental influences on children and families. Historical and contemporary perspectives on children, society, and family structures. Child, family, and community interpersonal relationships and the interactions among these systems; influences of age, gender, diverse abilities, culture, race, ethnicity, socio-economic and public policy factors, and community resources available to support family systems.

Student Learning Outcomes

1. Students who complete this course will be able to discuss and apply theories of socialization that address the interrelationship of child, family and community.
2. Students who complete this course will be able to explain how educational, political, and socioeconomic factors directly impact the lives of children and families.
3. Students who complete this course will be able to synthesize and analyze research regarding social issues, changes and transitions that affect children, families, schools and communities.
4. Students who complete this course will be able to critique strategies that support and empower families through respectful, reciprocal relationships to involve all families in their children's development and learning.
5. Students who complete this course will be able to analyze one's own values, goals and sense of self as related to family history and life experiences, assessing how this impacts relationships with children and families.

Class Meetings:

This is a compressed course. An additional 9 hours will be conducted via Blackboard .

To access Blackboard:

- To access Blackboard, go to <http://soccdd.blackboard.com>
- In the blank space next to the user name, **type the first part** of your Saddleback email user name (i.e. jdoe0) DO NOT TYPE THE ENTIRE SADDLEBACK EMAIL ADDRESS.
- The password is your email password.
- For additional help with Blackboard, go to <http://www.saddleback.edu/de/help1.html>

How to access your school email:

- All students are assigned a college email address once they register for classes. To find your student email address, look on your registration receipt, or go to the [Saddleback web site](#) and click on MySite. Use your student ID number and your four-digit PIN to access MySite. Click on >Email and then on >Overview to access your email address and username. It is imperative that you access your college email on a regular basis to receive important information from the college or from your professors. You may also forward your college email to your personal email address. This, however, does NOT change your username.

How to forward your school email to another account:

- After you sign in to your account through either [MySite](#) or directly from [Outlook.com](#), click **Options**, then click **Organize E-Mail**, and then click **Inbox Rules**.
- On the Inbox Rules tab, click **New**.
- Under **When the message arrives**, select **Apply to all messages**.
- Under **Do the following**, select **Redirect the message to**.
- Select the address you want your mail sent to by double-clicking on it in the address book view. If the address you want to redirect to **doesn't** appear, you can enter **the e-mail address in the To field**.
- Click **OK** to save your selections and return to the new rule window.
- Click **Save** to save your rule and return to the Inbox Rules tab.

Communication:

- Email is the best way to contact me. You must put CD 105 and the ticket # 21375 in the subject line . Please also include your first and last name.
- If your email address is different than your name, please include your name as it appears in the class.
- **I use Saddleback's school email to initiate contact with students. You may email me from any address and I will use the reply button to respond.**
- **Please do not send me blank emails with attached work.** If I have asked you to email me assignments due to special circumstances, please attach the work to the original thread or remind me of our conversation. **Work sent without a valid explanation or prior approval will not be accepted.**

Course Policies

- **Written Assignments:** All students are expected to produce college-level work. One of the goals of this class is to prepare students to be successful professionals. Part of having a successful image is the ability to produce neat, legible, coherent, and grammatically correct written materials. Grammar and spelling should be correct and do influence the points given on assignments. All assignments must be typed and should reflect the lecture and readings provided in the coursework. **All assignments must be original work by the student done for this class only.**
- **Academic dishonesty and cheating:** There is a zero tolerance policy for academic dishonesty and cheating in this classroom. **All assignments must be original work by the student done for this class only.** During exams, any talking or unauthorized use of notes and textbook will be considered cheating. Students will be given a zero on any project/assignment/test which violates this policy and an Academic Dishonesty Report will be filed with the college.
 - **Plagiarism:** If plagiarism is discovered in any portion of an assignment, a grade of 0 (zero) will be recorded and the student will be reported to the college for disciplinary action. Note that if a heavily weighted assignment is plagiarized and earns a zero, this can adversely affect a student's GPA. Sometimes students may unintentionally commit plagiarism. This will be treated the same as intentional plagiarism. Examples of things to avoid. Copy and pasting excerpts from the web (cited or not). Answers which are only excerpts from someone else's writing (cited or not). Answers which are a completed quote (cited or not). Answers which change only a few words and are not properly paraphrased. See <http://lib.uah.edu/turnitin/studentavoidplag.htm> for tips on avoiding plagiarism and http://www.uah.edu/writing/UAH_handouts.htm for tips on paraphrasing
- **Late assignments:** Late assignments will not be accepted.
- **Extra credit is not available.**
- **Absent on the day an assignment is due:** If you are absent when an assignment is due please email it to me as an attachment **by the due date and time class ends.** Csmith78@saddleback.edu You may email me your work 2 times maximum with a valid excuse. There will be no make-up assignments for in class work.
- **Grades:** Students must retain copies of assignments until grades are posted at the end of the semester. If a recording error should take place, the student must show the instructor the returned graded assignment for an adjustment. **Please contact me with concerns within a week of receiving your graded work. After that timeframe, your grade will be considered final.**
- **Attendance:** Attendance is taken in this course. Failure to attend may result in a lower grade in the course.
- **Saddleback Student Handbook:** Please read about student services, student responsibilities, expectations for behavior, and academic integrity by reviewing the hard copy given to you when registering for the college or using the link below. <http://www.saddleback.cc.ca.us/media/pdf/handbook.pdf>
- **Drop Policy:** It is the student's responsibility to withdraw from the course. Please check with the schedule of classes for the "drop by" dates. Failure to do so may result in earning an "F" for the course.

How to turn in assignments:

- In class assignments will be hand written and turned in at the end of class.

- Major Assignments must be typed. Writing should be at a college level. **Use at least an 11 or 12 point font and double space. Include your name and title of assignment on every paper. Points will be deducted for poor spelling and grammar.**
- **Papers with no name will not be graded. The student will earn a zero.**
- **Major assignments will be turned in via Turnitin on Blackboard:**
 - After you have submitted your work to Turnitin, you will receive an email confirmation from Turnitin with a copy of what you submitted. You must keep this email and staple it to a hard copy to be turned in during class. This is your proof of submission.
 - If you do not receive an email then you did not turn it in properly and you should try again and/or email me for help.
- Late assignments are not accepted.

Highly recommended practices:

- It is highly recommended students use a flash drive, thumb drive or some sort of portable CD/disk to save all of their work. This is advantageous for many reasons. To name a few:
 - This will enable the student to work from any computer. Should you have technical difficulties with your home computer, you may take your saved files and work from any computer 😊
 - Should there be a discrepancy with your grades, having a copy of your work and being able to produce it immediately could be in your favor.
- **Computer Labs on campus for student use**
 - please visit <http://www.saddleback.edu/sbs/Labs.html> to find computer lab locations and hours of operation.
 - Students should have a “Plan B” in place should they have computer problems. “Plan B” ideas: using one of the labs listed above, public library, Kinko’s, a friend/family/neighbor’s computer, etc
 - My computer broke is not a valid excuse for not turning in work.

Course Assignments

The course is comprised of:

1. Weekly class discussions and assignments.
2. Additional 9 hours of discussion boards.
3. 4 projects. Briefly they are:
 - Current Event- Students will research and report on a current event based on advocacy, policy change, children's health issues, family resources, etc.
 - Bronfenbrenner’s ecological model- Students will use Bronfenbrenner’s ecological model to reflect on the different systems and how they impact one’s life.
 - School Observation and Teacher Interview- students will observe in a preschool or school age setting and interview a teacher.
 - Community Resources- Students will research and report on a community resource that will serve families in need.

Grades:

Blackboard’s “My Grades” will be utilized to maintain your grades. You may access it by logging on to Blackboard, selecting this course, then click on “My Grades”.

- **Please contact me with concerns within a week of receiving your graded work. After that timeframe, your grade will be considered final.**
- The class is worth 400 points:
 - Agents of Socialization

○ Current Event	35
○ School Observation/Interview	50
○ Community Resources	50
○ Additional 9 hours out of class	50
○ Midterm Exam	50
○ Final Exam	50
○ in class activities	65

The grading scale will be as follows:

400-360 A 359-320 B 319-280 C 279-240 D 239-0 F

* If the grading scale should change due to modifying assignments to best meet student needs; the grading scale will still be based on the standard scale: 90% A; 80% B, 70% C, 60% D, below 59% F

Students with special needs:

Special Services (Disabled Student Programs and Services) is committed to serving students with disabilities enrolled at Saddleback College. They are a reliable source of information, consultation and liaison for all classroom and campus disability issues.

To qualify for services, students must have a known or documented disability, verification by an appropriate professional, and an educational limitation that precludes the student from fully participating in general instruction without specialized services or academic adjustments. Students should apply for eligibility in Special Services.

Students are encouraged to speak with their instructors early in the semester to discuss their educational functional limitations and to make their instructors aware of authorized academic adjustments. Students are not required to disclose their specific disability but may do so out of personal choice. All information will remain confidential.

Special Services office is located at SC 113 949) 582-4885

Tutoring:

Tutoring is also available on campus and is highly recommended for all students who may need it. For more information contact 949)582-4519 or www.saddleback.edu/ap/lr/lap/

***** Announcements, Assignment Criteria and other written information that is posted on Blackboard or distributed in class are considered part of the Syllabus and are the student's responsibility to adhere to the expectations.**

Thank you for taking the time to read this.