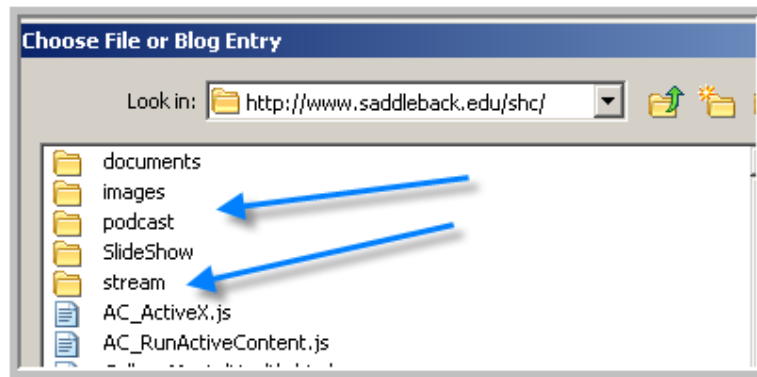


Uploading Videos and Podcast to your Website

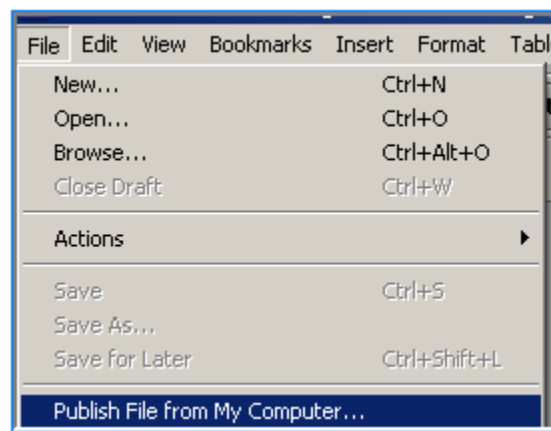
Part of the New Enhancements of the Saddleback Website Templates is the ability to Upload Videos just as simply as uploading pictures to the slideshow.

Newly engineered sites have a Podcast and Stream folder. If you select Choose and your website, you will find them.

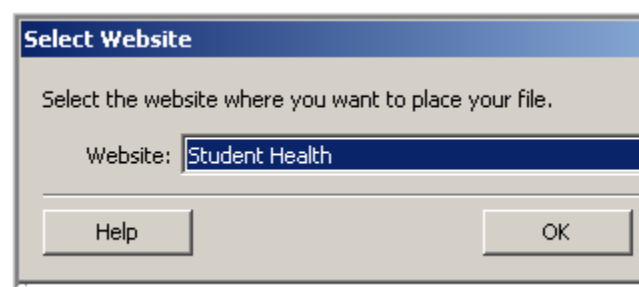


Upload a file to the Stream folder-Contribute Demo

Go to File Publish File from my computer

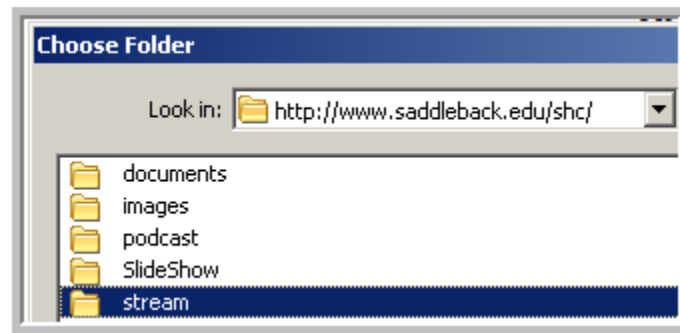


Select the file from your computer, and then it will ask where you want it placed

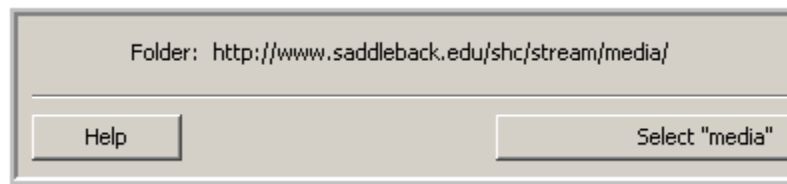


Uploading Videos and Podcast to your Website

Double Click on the Stream Folder, then the Media Folder.



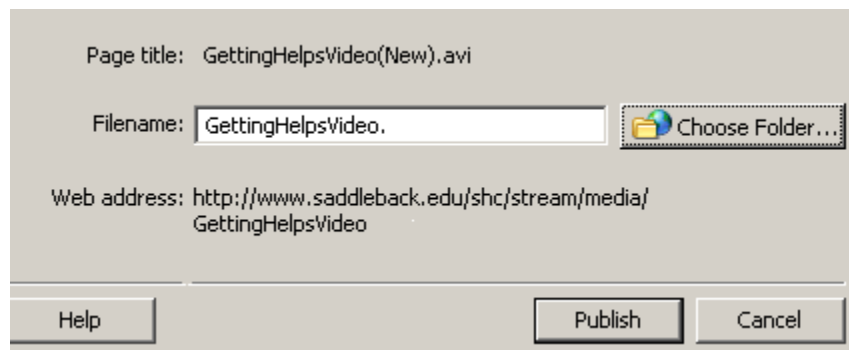
In the end you should be placing the file into <http://www.saddleback.edu/yoursite/Stream/Media/>



Select the media button

You should now see the populated box below: Note files placed in stream should be .wmv format

Select Publish.



Uploading Videos and Podcast to your Website

Now that the Video has been Uploaded, you will want to create a link on your website to the list of videos you have. The link to your video list should be to

You will be able to view a list of all of your streaming videos if you go into Internet Explorer and go to

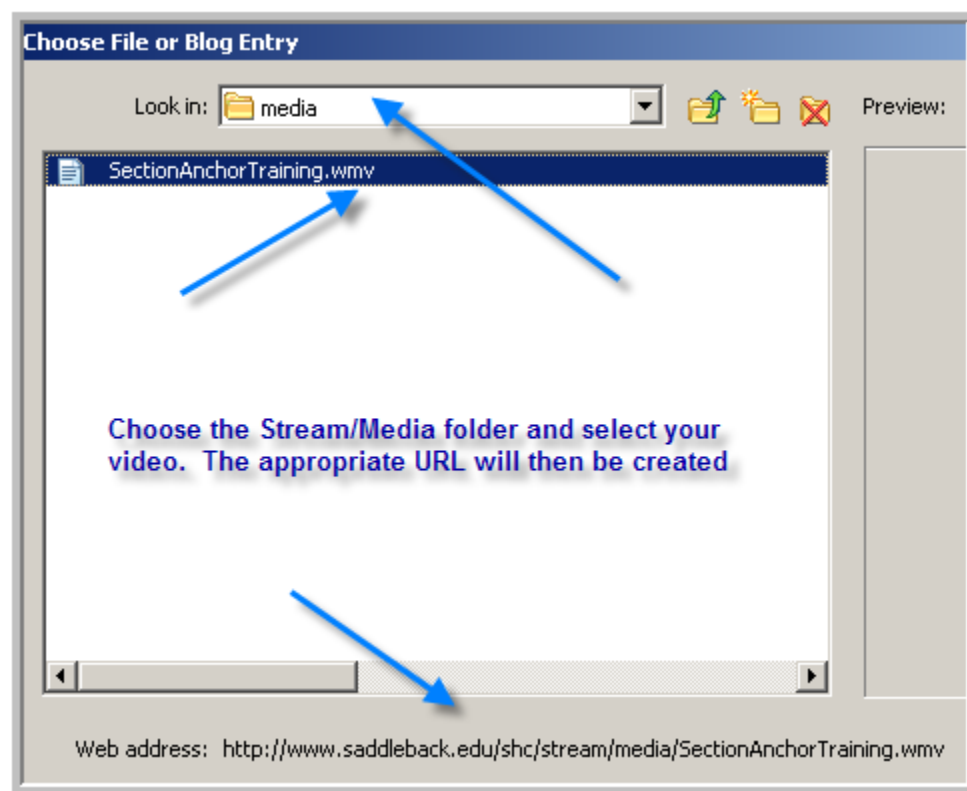
<http://www.saddleback.edu/Yoursite/stream/index.html>

If you would like to create a link to an Individual video, insert a link to the particular file in the media folder.

Go to Link, Browse to a webpage

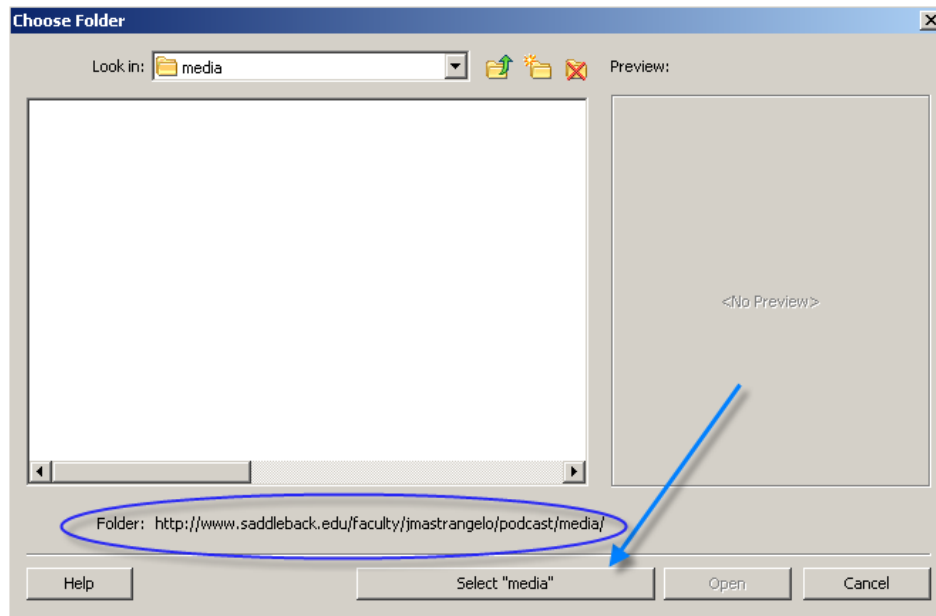


Select Choose—Because you will search in your own website for the video



Uploading Videos and Podcast to your Website

To Upload to your Podcast file any mp3, mp4 or m4v files, you would select file, publish file from my computer and select the media Folder in the podcast folder



Once the file has been uploaded, you can create a link to your podcast subscriptions by creating a link to <http://www.saddleback.edu/Yoursite/podcast/media/index.html>

Please note that all videos posted to your site Must be ADA Compliant

Captioning of media is required under Section 508 of the ADA, which states that it is a college responsibility--Section 508 of the ADA reads as follows:

Video or Multimedia Products (1194.24)

Multimedia products involve more than one media and include, but are not limited to, video programs, narrated slide production, and computer generated presentations. Provisions address caption decoder circuitry (for any system with a screen larger than 13 inches) and secondary audio channels for television tuners, including tuner cards for use in computers. The standards also require captioning and audio description for certain training and informational multimedia productions developed or procured by Federal agencies. The standards also provide that viewers be able to turn captioning or video description features on or off.

You may wish to bring your video over to ITC and train on captioning in the sound proof booths. This would be the preferred way.

However for your own information there is other video captioning software available on the www.

<http://ncam.wgbh.org/webaccess/magpie/>

Note that content editors are to in no way be overwhelmed with this procedure. Any difficulty you should create a work order to user services for supervision and guidance or contact the webmaster.

Podcasting files:

Place each podcast video or audio file into the contained "media" folder. **Anyone can subscribe to your podcast** material using the following links when they go into itunes.

In Itunes you would go to Advanced and Subscribe to Podcast. Use the URL noted below



iTunes Application URL: <itpc://www.saddleback.edu/YourSite/podcast>
 RSS Readers/Browsers: <http://> or <feed://www.saddleback.edu/YourSite/podcast>