

# SADDLEBACK COLLEGE

## BUSINESS SCIENCE DIVISION

### LEGAL ENVIRONMENT OF BUSINESS - BUS 14

#### COURSE SYLLABUS

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<b>Instructor</b>	Joseph Quinby, J.D.	<b>Semester:</b>	Spring, 2010
<b>Phone/Voice Mail:</b>	949.582.4900 ext. 3197	<b>Semester Dates:</b>	<u>1/13/10 to</u> <u>5/19/10</u>
<b>Email:</b>	jquinby@saddleback.edu	<b>Section/Ticket No:</b>	14885
		<b>Days:</b>	Wednesdays
		<b>Time:</b>	6 – 8:50 p.m.
		<b>Classroom:</b>	BGS 232

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#### DESCRIPTION

Focuses on the legal system as it affects the business environment. Introduces the student to the history, sources, and creation of law and its impact on business and society. The student will critically analyze both legal consequences and the law's affect on social and ethical responsibilities. Emphasis is on law as it pertains to the court system, alternative dispute resolution, contracts, torts, product liability, crimes, intellectual property, real and personal property, Internet, agency and employment, business entities, regulation of American business, international business, and protection of the environment. May be offered by mediated mode of instruction.

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**COURSE OBJECTIVES** - Upon completion of this course, the student will be able to:

1. Give several examples of the evolutionary character of legal rights.
2. Describe and compose the basic structure of federal and state court systems.
3. Evaluate social objectives that forge the law and the legal environment of business.
4. Examine the basis for tort and criminal liability and solve problems involving the application of such law.
5. Differentiate between the ethical and political forces that affect the development and operation of the legal system.
6. Give several examples of the constitutional authority of government to regulate business.
7. Describe court procedures in civil and criminal proceedings.
8. Define the essential elements of a contract and state how contracts are classified.
9. Describe and analyze breaches of contract and available remedies.
10. Explain and distinguish between warranties and other product liabilities.
11. Distinguish among various types of business entities and how they are created, managed, and terminated.
12. Compare agency relationships as they affect contracts, torts, and criminal liabilities.
13. Describe the differences in rights and obligations of owners in various forms of business entities.
14. Discuss various types of securities and their regulation.

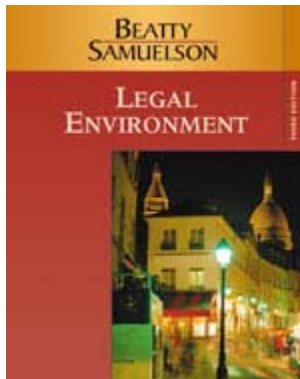
15. Give examples of administrative regulation of trade and business enterprises including environmental concerns.
16. Assess regulations protecting the environment and consumers.
17. Recognize illegal forms of agreements among businesses.
18. Contrast the various laws governing employer and employee relations.
19. Identify emerging civil and criminal legal problems in the area of computer use.
20. Distinguish among ethical problems confronting managers in business.
21. Explain and distinguish among forms of intellectual property.
22. Describe problems confronting international businesses.
23. Evaluate various forms of ownership of property.

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## 1. STUDENT RESOURCES

### A. Textbook

### Mandatory - Course Requirement



*Legal Environment, 3<sup>rd</sup> edition, © 2008, 2005*

by Jeffrey F. Beatty and Susan S. Samuelson  
Publisher: West Educational Publishing Company

**Note:** *You are required to bring the textbook to each class meeting.*

### B. Browsers

When you visit any of the college websites, the college district supports and recommends two browsers, either Netscape or Microsoft Explorer.

If you do not have Netscape, go to the Netscape website to obtain a free download of the software: <http://home.netscape.com/computing/download/index.html> Don't forget to install it after you download it.

If you do not have Microsoft Explorer, go to the Microsoft website to obtain a free download of the software: <http://www.microsoft.com/downloads> Remember to install it after you download it.

## 2. ASSIGNMENTS AND TESTS

### A. Reading

Students must complete all reading assignments in the textbook before class. Students must be prepared to discuss and analyze the assigned reading including the chapter-end discussion questions. Further, all assigned reading in the textbook is fair game for a pop quiz. Lectures are

based on the fact that students have a foundation from the reading to understand the lecture. Due to time constraints, the lectures do not cover all of the material assigned for reading. You are required to bring the textbook to each class meeting. It is a class requirement that each student must bring his/her own textbook to the class. No sharing of textbooks is allowed.

## **B. Written Assignments**

Students will be given format instructions for all written assignments. Assignments are due at the beginning of the next class meeting unless otherwise indicated. *No late assignments will be accepted. There are no exceptions to this rule for any reason, so please do not ask.* If an assignment is due on a day you will be absent from the lecture, it is the student's responsibility to make arrangements to have the written assignment delivered to the instructor.

Notice: Unless you are provided with specific written instructions, *no fax or email attachments will be accepted* for the delivery of written assignments. There are no exceptions to this rule for any reason, so please do not ask.

## **C. Examinations**

Three unit exams will be given. All exams are non-cumulative, that is, they will not cover materials previously tested. ***No make-up on a missed examination unless arrangements have been made with your instructor prior to the examination. THERE ARE NO EXCEPTIONS SO PLEASE DO NOT ASK.*** Leaving a message on email or voice mail that you will miss the examination for any reason will not suffice. You must personally speak with the instructor to request prior approval of any make-up examination. *Arrangements* may or may not include a makeup exam.

## **D. Pop Quizzes**

**Pop Quizzes will be given this semester. These will be closed book and will be based on the reading for that evening's lecture.**

# **3. POLICIES AND PROCEDURES**

## **A. Attendance**

***Any student missing three or more classes (or equivalent class hours) consecutive or non-consecutive will be dropped without notice. If the drop date has passed before the student is dropped, that student's grade will be reduced.***

**Attendance constitutes 17% of your grade.** Missed class hours will significantly harm your grade. Attendance is taken at each class meeting. Each student starts the semester with 100 attendance points. Two points are deducted for each one hour of absence based on three hours per class meeting. Attendance is taken from exams, sign-in sheets or verbal call. Leaving early or arriving late will constitute an absence subject to a deduction of attendance points at the sole discretion of the instructor. ***Any student who misses three or more classes or equivalent class hours and who is not dropped will have his overall class grade reduced as set forth in "Calculation of Course Grade," Section B, below. Any student missing five or more classes or equivalent class hours and who is not dropped will receive a class grade of "F."***

It is not necessary to call the professor to advise him of an anticipated absence unless a unit examination is scheduled for the meeting. There is no such thing as an *excused* absence. If a student is not present in class s/he is absent. If you missed the first or second class meeting because of late enrollment, you are considered absent for missing the class meetings.

If you will be absent from the lecture, it is the student's responsibility to obtain any handouts from another student or the instructor and/or to make arrangements to have the written assignment due at the missed meeting delivered to the instructor *before* the class meeting. See section on Written Assignments for further information.

## **B. Calculation of Course Grade**

**Subject to downward adjustment for missed classes as set forth below, your overall class grade is calculated as follows: Each of the three unit exams will constitute 22% of the course grade; the average of all quizzes and assignments will constitute 17% of the course grade; and attendance will constitute 17% of the course grade.** Participation in class discussion is encouraged. Lack of participation will not lower a student's final grade; however, it may be taken into account in borderline cases to raise the final grade. In the event you miss three or more classes or equivalent class hours and are not dropped from the class or failed, your overall class grade will be reduced by one full grade for each missed class session or portion thereof. For example:

3<sup>rd</sup> miss or portion thereof: 1 grade loss, for example: B to C;  
4<sup>th</sup> miss or portion thereof: 2 grade loss, for example: B to D;  
5<sup>th</sup> miss or portion thereof: F, regardless of test scores

There is no extra credit opportunity in this class, so please do not ask.

## **C. Lap Tops, PDAs Pagers, Cell Phones, iPods, and Other Electronic Equipment**

**Use of lap tops, PDAs, pagers, cell phones, iPod or other music or electronic device in the classroom shall result in forfeiture of attendance points for that session without warning or notice to you.** Lap tops, pagers, telephones, iPods or other music or electronic devices are not to be used in the classroom for any reason. If it is necessary that you carry a pager or cell phone into class, as a courtesy to the other students and the professor who is lecturing, please set the device to vibrate without sound. If you must leave to answer an emergency phone call or page, take all your materials with you and do not return to class during that session. (Refer to the section on Attendance for policy regarding leaving class early.)

## **D. General Information**

*Bring to Each Class Meeting:* Textbook must be available at each class meeting. Students are required to bring photograph identification (SC or IVC Student ID cards or Driver's License) to each class meeting.

*Course Drop Information:* If you decide to drop, it is your responsibility to drop the course. Do not assume you will be dropped by the instructor. Uncompleted course work may result in a grade of "F" for drop or withdrawals not processed by the student through the Office of Records, Admissions and Enrollment.

Students are responsible for all information contained in *Fall 2009 Class Schedules, 2009-10 Saddleback College Catalog and 2009-10 Student Handbook.*

## E. Cheating

According to the official Policies and Procedures of Saddleback College of the Student Handbook, "*cheating or plagiarism in connection with an academic program*" is prohibited and students "*may be disciplined.*" In the rare instance that a student in this course cheats by sending another student to take tests or plagiarizes materials, that student will receive a grade of "F" for this course. In the event the activity is particularly serious, professor reserves the right to pursue expulsion of the student from the college. Plagiarism is defined as copying from a written source verbatim without putting the material in quotes and citing the source. Included is the presentation of work copied from another student as your own or turning in duplicate assignments. All written materials submitted by students may be duplicated and submitted to a database to verify its originality. **Cheating includes signing roll sheets for another student, which will result in either dropping the offending student(s) or assigning a grade of "F."**

Instructor reserves the right to request photograph identification (SC or IVC Student ID Card or Vehicle Driver's License) upon demand at any time during the semester and in particular during tests.

## F. College Email

All students are provided with an email address and access to the internet at computer stations throughout the campus.

If you have internet access at home or work, you will be **REQUIRED** to forward your college email to your home or work address. You can access written instructions explaining how to forward your SC student email to home or work at the course and instructor's websites.

Broadcast/global email to students will ONLY be sent to Saddleback College student email addresses. Failure to forward your email will result in your being unable to receive written communications from your instructor or the college.

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Semester Schedule on following page

## SEMESTER SCHEDULE

### LEGAL ENVIRONMENT OF BUSINESS - BUS 14

**Wednesdays, 6 – 9 p.m.: BGS 232**

- **Reading assignment must be completed before class meeting regardless of the pace of the lectures**
- **Reference documents must be printed and brought to class for use during the lecture**
- **You are responsible for all material covered in the assigned reading even if it is not covered in the lecture**

DATE	WEEK	TOPIC/ACTIVITY	READING ASSIGNMENT
1-13-10	1	Introduction to Law	Chapter 1
1-20-10	2	Common Law, Statutory Law, and Administrative Law Business Ethics and Social Responsibility	Chapter 4 Chapter 2
1-27-10	3	Dispute Resolution	Chapter 3
2-3-10	4	Constitutional Law	Chapter 5 and Appendix A
2-10-10	5	Torts	Chapter 6
2-17-10	6	Crime	Chapter 7
2-24-10	<b>7</b>	<b>UNIT EXAMINATION #1</b>	
3-3-10	8	Introduction to Contracts Legality, Consent, and Writing	Chapter 9 Chapter 10
3-10-10	9	Conclusion to Contracts Sales, Product Liability, and Negotiable Instruments	Chapter 11 Chapter 12
3-17-10	10	<b>SPRING BREAK NO CLASS</b>	
3-24-10	11	Secured Transactions and Bankruptcy	Chapter 13
3-31-10	<b>12</b>	<b>UNIT EXAMINATION #2</b>	
4-7-10	13	Intellectual Property	Chapter 22
4-14-10	14	Agency Employment Law	Chapter 14 Chapter 15
4-21-10	15	Starting a Business	Chapter 17
4-28-10	16	Corporations Securities Regulation	Chapter 18 Chapter 19
5-5-10	17	Property	Chapter 23
5-12-10	18	Consumer Law Environmental Law	Chapter 24 Chapter 25
5-19-10	<b>19</b>	<b>FINAL - UNIT EXAMINATION #3</b>	

*The semester schedule is subject to change*