Biographical Research Paper

This paper must be typed or printed by computer (12 font) to be accepted. All margins must be one inch. Poor spelling or grammar will affect grading. Research papers must be written in the third person. The research paper is a biographical sketch of one person listed on the attached sheet. The choice of person must be approved by the instructor prior to the due date.

Bio-sketch
A bio-sketch is a fun way to organize your information. Various parts of the body represent aspects of the personality and actions of the person studied. For example, the “backbone” represents personal strengths and the “Achilles’ heel” represents personal weaknesses. Additional information may be recorded on the back of the bio-sketch sheet. This sheet should be attached at the end of the research paper.

Cover page
The first page of the research paper is the cover page. The title should appear in the center of this page. The lower right corner should list the course, your name, and the date.

Body
The body must be double spaced. The body must be more than one page but less than three. The pages must be numbered on the bottom center of each page.
End Notes
Research papers are made up primarily of information taken from other sources. “In borrowing any material, you want to be careful to avoid charges of plagiarism. Any uncredited use of another’s information, ideas, or words is plagiarism. You must be certain to acknowledge in some way any use you make of material that is not your own or not common knowledge. You must be particularly careful about proper documentation when you are paraphrasing.”\(^1\)

This paper will utilize end notes to avoid plagiarism. All end notes must list the title of the source, the author’s name, the publisher, city of publication, date of publication, and page number. End notes must be double spaced. Some sample end notes are shown below.

Sample end notes

**Book with one author:**

**An edited book:**

**Encyclopedia articles:**

Works Cited
This paper must cite at least two sources to be acceptable. No more than one source may be an encyclopedia. Any sources cited must have provided at least one end note to this paper. All citings must list the title of the source, the author’s name, the publisher, city of publication, and date of publication. Some sample citings are shown below. Citings must be double spaced.

Sample citings

**Book with one author:**

**An edited book:**

**Encyclopedia articles:**

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\(^1\) Jim W. Corder and John J. Ruszkiewicz, Handbook of Current English, 7th ed. (Glenview, IL: Scott, Foresman, 1985) 693.