

Name: _____

Evaluation Form for 3B Oral Presentations

Topic: _____

Speakers: _____

Scale: 10 7 4 1
 Superior Average Inadequate Poor

Evaluations will be graded on their thoroughness. Student evaluations should *not* be so general and vague that they are of little or no value to the presenter; they should make *specific* comments and recommendations.

ITEM	COMMENTS	SCORE
DELIVERY: Poised, well-rehearsed, good eye contact, no distracting gestures or mannerisms, pleasing voice, loud enough, not too fast or slow, spoke clearly, dressed appropriately, stayed within time limit, used appropriate scientific language, did not read speech, did not turn back on audience when using visual aids, recognized audience reaction and adjusted delivery accordingly, fielded questions with poise		
ORGANIZATION: Logical presentation of ideas.		
<i>Introduction:</i> Captured audience interest, clearly stated objectives, gave relevant background information from the literature		
<i>Body:</i> Described methods in sufficient detail for audience to understand how experiment was carried out; presented results clearly, used effective visuals		
<i>Closing:</i> Summarized results, gave possible explanations for results, compared results to those in the literature, pointed out errors or inconsistencies, discussed possible implications for or applications to daily life		
VISUAL AIDS: Simple, legible, organized logically, important findings stand out		
THOROUGHNESS OF RESEARCH: Speaker showed knowledge of the subject, cited recent primary journal articles		
TEAMWORK: Well-coordinated, smooth transitions from speaker to speaker, equal division of labor, non-speaking partner(s) attentive and not distracting		