

The Art Institute of California – Orange County

Course Syllabus

Course Number: HU090

Course Title: Transitional Studies English

Section: A

Class Meetings: W 7:30-9:30 AM

Session/Year: Fall 2005

Instructor Name: Mr. Menzing

Email Address: tm302@fac.aii.edu

Website: tmenzing@saddleback.edu/faculty/tmenzing

Phone: 714-830-0200 ext. 3363

Instructor Availability Outside of Class: A110 M-W 11:30-12:30; F SSC 11:30-1:00

Student Success Center

Faculty will be available during office hours to share knowledge, engage in dialogue and/or give advice and guidance to our student body in the Student Success Center located in Building C, Room 226.

Students may meet with faculty during their office hours by scheduling an appointment with the faculty member, or by consulting the SSC schedule posted around campus, outside of C226 and the Academic Affairs Suite (A208).

Transitional English

Course Description:

This class will introduce students to the power of language by discussing purpose, audience, and creativity as they relate to the writing process. This course will also emphasize the skills needed to produce clear, competent English prose. Course work concentrates on basic paragraph writing with its attendant skills: parts of speech, various sentence structures, subject/verb agreement, correct verb tenses, pronoun/antecedent agreement, spelling, capitalization, and punctuation. Finally, students will work through the process of creating an academic essay

Course Length:

11 weeks

Contact Hours: 4

Lecture: 4 hours per week

Anticipated Student Learning Outcomes:

Upon successful completion of this course, the student should be able to:

- Write with an appreciation of the rhythm and power of language.
- Create written work that reflects an understanding of audience.
- Develop clear, unified, and coherent paragraphs utilizing varied sentence structures.
- Write grammatically complete sentences using correct spelling, punctuation, and mechanics.
- Utilize pre-reading and reading strategies to increase reading comprehension and retention.
- Create an academic essay

Course Prerequisites: None

Required Texts: *A Writer's Reference*, by Diana Hacker ISBN 0312412622 ; Dictionary

Material and Supplies: Paper, pen, dictionary

Method of Instruction: Lecture, discussion, workshop

Estimated Homework Hours: 4 hours/week

Technology Needed: Access to a computer, word processing program, email, disks and printer.

School Policies:

ADA Statement:

The Art Institute of California – Orange County is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights, and privileges of school services, programs and activities. The Art Institute of California – Orange County provides reasonable accommodations to students with documented disabilities.

Accommodation requests should be submitted as far in advance as possible. It is the responsibility of the student to contact the Student Services Department to initiate this process (714-830-0297). The Student Services Department will assist qualified students with disabilities in acquiring reasonable and appropriate accommodations.

Commitment to Excellence: Reading/Writing/Comprehension:

While the principal goal of this course is the acquisition of knowledge in the subject area, students should be aware that The Art Institute of California--Orange County requires that research on a particular topic, and clear and effective writing be an integral part of the learning process.

Academic Dishonesty

Students are expected to maintain the highest standards of academic honesty while pursuing their studies at The Art Institute. Academic dishonesty includes but is not limited to: plagiarism and cheating, misuse of academic resources or facilities, and misuse of computer software, data, equipment or networks.

Plagiarism is the use (copying) of another person's ideas, words, visual images, or audio samples, presented in a manner that makes the work appear to be the student's original creation. All work that is not the student's original creation, or any idea or fact that is not "common knowledge," must be documented properly to avoid even accidental infractions of the honor code.

Cheating is to gain an unfair advantage on a grade by deception, fraud, or breaking the rules set forth by the instructor of the class. Cheating may include but is not limited to: copying the work of others; using notes or other materials when unauthorized; communicating to others during an exam; and any other unfair advantage as determined by the instructor.

Attendance Policy:

The student who accumulates eight (8) hours of absenteeism in a class during an academic quarter may be placed on Academic Probation. A student who accumulates twelve (12) hours of absenteeism in a course may receive an F grade for that course.

Student Conduct Policy:

The Art Institute of California – Orange County expects its students and employees to conduct themselves in a professional manner at all times. In addition, the Art Institute has a strict policy which disallows sexual harassment for either students or employees. All students or employees are encouraged to report any professional or sexual misconduct to the Director of Student Services.

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Students who cheat or plagiarize will be failed from the course.

Instructor's Policies:

Process for Evaluation:

Essay 1	15%
Essay 2	15%
Essay 3	15%
Essay 4	15%
Essay 5	20%
Attendance	10%
Field Trip	<u>10%</u>
	100%

Grading Scale:

A	100 – 93
A-	92 – 90
B+	89 – 87
B	86 – 83
B-	82 – 80
C+	79 – 77
C	76 – 73
C-	72 – 70
D+	69 – 67
D	66 – 65
F	64 or below

Attendance:

- Attendance will count for 15% of students overall grade. Not counting the week of the final, there are ten class meetings. Each class meeting will be assessed at 6.66% of your overall attendance score (for a total of 15%). If you are late or leave early, your score for that particular class meeting will be adjusted accordingly.

Writing Assignments:

- All written assignments must be double-spaced and typed. Assignments should be submitted in New Times Roman 12 point font with standard margins (1.25 inches on left and right, 1 inch on top and bottom). Spacing should be at 2.0 (double-spaced).

Late and missed assignments:

- Late assignments will not be accepted. If you fail to turn in more than two assignments, you will automatically fail the course no matter what your grade average is.

Library Research:

- During week three students will dismiss to attend a university or public library (the LRC here at the Art Institute is allowed but the same conditions apply). Students must produce and submit a list of sources located at the library of choice (e.g., books, journal articles, newspaper articles etc). This assignment is due the week following the library research.

Field Trip:

- Students will visit the “Museum of Tolerance” at some point during the quarter. Week six is specified for the trip but you may take the trip at any time (there will be no class week 6). You should take your student “ID” card (for a reduced price ticket). The museum is closed Saturdays. In earn full credit students must attach their ticket receipt to the biography of a child that was a victim of the Holocaust (you will learn the fate of the child when you exit the museum). Also, students must submit a five paragraph essay/review of the museum experience. Students must bring this essay (with receipt of attendance) to the Final Exam.

Museum of Tolerance

Simon Wiesenthal Plaza

9786 West Pico Blvd

Los Angeles, CA 90035

General Information: 310-553-8403

Classroom Rules: Students are expected to participate in the process of their own education. At the very least, students should be respectful and attentive. Teaching involves dialogue and it is essential that students engage in that dialogical process. Finally --- be courteous and respectful of others and the learning environment.

- Please put cell phones and pagers on vibrate and turn off ringer.
- It is expected that when you are in class, you will be attentive to the lesson at hand. Activities such as playing games and text messaging will not be tolerated. If you are found to be engaged in such an activity, the instructor will mark you as being absent for the rest of the class period and that will count against your total attendance hours.
- DO NOT leave the classroom except during break time. If you have a medical problem that may require you to leave during the middle of an activity, notify me now.
- We will be having classroom discussions throughout the quarter. It is expected that all students actively participate. Those who do not will lose points for the participation portion of your grade.

Weekly Plans:

Week	Date	Objectives	Assignments due
1	Jul 14	Introduction; skim/scan reading skills; note-taking; film: It Takes a Child	Writing exercise in class --- first draft Research film reviews of “Salaam Bombay!”
2	Jul 21	Film: Salaam Bombay!	Begin second draft
3	Jul 28	Peer Reviews of Essay 1	Edit/Turn in Essay 1 Research film reviews of “Central Station”
4	Aug 4	Film: Central Station	First Draft Essay 2
5	Aug 11	Film: Anne Frank – The Whole Story Peer Reviews Essay 2	Edit/Turn in Essay 2 Research film reviews of “Anne Frank – The Whole Story”

6	Aug 18	Field Trip	Research film King of Masks
7	Aug 25	Film: King of Masks	First draft essay 3
8	Sep 1	Peer review essay 3	Edit/Turn in essay 3 Research film reviews for “Tsotsi”
9	Sep 8	Film: “Tsotsi”	Fist Draft Essay 4
10	Sep 15	Peer Reviews Essay 4	Edit/Turn in Essay 4
11	Sep 22	Final Essay	Final Review Essay

Plans are subject to change at the discretion of the teacher. If you are absent, it is your responsibility to find out what you missed.