



Special Circumstance Form
Dependent Students 2011 -2012

FOR OFFICE USE:

DATE:

You have indicated that there are "special circumstances" which may affect the amount your parent(s) are expected to contribute toward your education. Please complete this form, answering the questions that apply to your parent(s). Explain in detail the circumstances in 2011 that are different from 2010 (for example: loss of wages, benefits, high medical expenses). Be specific with dates and income projections (taxable & non taxable totals) that will assist us in determining your eligibility. You must provide supporting documentation.

Dependent Students MUST have a signed copy attached or on file of your parent(s) 2010 Federal Income Tax Return & All Schedules.

A. Student Information

LAST NAME FIRST NAME MI STUDENT ID#

B. Circumstances

- 1) Will there be a loss of income or benefits from the amount received in 2010? () YES () NO
***If termination or layoff please provide documentation.
2) Check the appropriate reason and give the date this change occurred.
Reduction of wages Date:
***Attach most recent year to date pay check stub
Unemployment (attach proof) Date:
Divorce or separation Date:
Death of parent Date:
Disability of parent Date:
Child Support Date:
Other: Date:

Please explain thoroughly the reason for the change in circumstances, related to question#2. Attach additional sheet if necessary. Attach documentation to verify changes.

- 3) Did your parent(s) have unusual medical /dental expenses () YES () NO
a. Amount your parent(s) paid for medical insurance in 2010? \$
b. Amount your parent(s) paid for dental expenses in 2010? \$

Please attach proof of medical/dental expenses

- 4) Did your parent(s) receive a one-time income payment in 2010? () YES () NO
(i.e., inheritance, IRA or pension distribution, insurance settlement) \$

Identify Source: Date Received:

Please explain how these funds were expended or invested.

The most common reason for delay in reviewing this form is insufficient documentation . Please make sure to provide the most recent and accurate documentation you have.

C. Income & Expenses

