



## SADDLEBACK COLLEGE FOUNDATION GRANT PROPOSAL 2008

The Saddleback College Foundation is pleased to announce the distribution of \$100,000 in funding through a grant application process during the 2008-2009 school years. It is the intent of the Foundation Board of Governors to extend this opportunity to programs or projects not covered through the annual college budget. Grant funding is available to faculty, staff and administrators of the college. Timeline for applications and awards are specified below.

Grant funds are generated through the annual foundation gala, "40<sup>th</sup> Anniversary Gala" and through other donations to the foundation.

### ***APPLICATIONS***

Grant applications are available on-line at the foundation's website:

<http://www.saddleback.edu/ss/foundation/faculty.html>

or in the Foundation Office (AGB 119) beginning August 25, 2008. Completed applications must be submitted to the Foundation office by 4:00 P.M. on October 3, 2008. No late applications will be considered for funding.

<u>Timeline</u>	<u>Funding Period</u>
Grant Process Begins	August 25, 2008
Grant Applications Due	October 3, 2008
Grant Winners Announced	November 1, 2008

### ***AMOUNT OF GRANTS***

A total of \$100,000 will be allocated to this program. Grant awards will be for a maximum of \$5,000.

### ***GRANT CRITERIA***

Grant requests will be evaluated based on responses to the questions on the application form. Proposals will be considered only if regular college funding is not available. ***Programs or projects that qualify for annual college budget funds will not be considered. Funds will not be awarded for travel or conference attendance.***

### ***EVALUATION AND SELECTION***

The review and selection committee will consist of a subcommittee of foundation board of governors' volunteers.

All grant applicants must agree to provide a follow-up report at the conclusion of the project or program within one year from the original allocation date. Funds must be expended within one year unless there are extenuating circumstances.

### ***QUESTIONS***

Please call the Foundation Office at 582-4479 if you have any questions.

SADDLEBACK COLLEGE FOUNDATION

**GRANT PROPOSAL APPLICATION**

This application is to be completed by the grant requestor and must be submitted to the Foundation Office (AGB 119) by the **due dates noted on cover**. Please be concise in your responses to the following questions. Your responses should be limited to the space provided - no additional sheets will be considered. The Grant Review Committee will give each application that meets the specified criteria its full consideration.

NAME OF PROGRAM OR PROJECT

Amount Requested

Grant Applicant

Print name and title

Division Dean/Administrator Signature

Date

Describe the purpose of your program/project and how the Foundation funds will be used.

How will Saddleback College students benefit from your program /project being funded? Please include the number of students/community residents that will benefit from your program/project.

What is the total anticipated cost of your program/project?

If funding is approved, can your program/project be completed within one year's time?

List the desired outcomes and results you expect to achieve from this program/project.

What anticipated publicity would the program/project generate?

Is the amount requested the total project budget? If not, do you expect to receive additional funding?

List any 2007 and 2008 Foundation activities you have participated in - scholarship, gala, "Saddleback Surf City," Champion SC.

Comments from your Dean or Administrator regarding the impact of the matching grant funds on your program/project.

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Division Dean/Administrator

*Michelle Anstadt*  
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Mission Viejo, CA 92692  
949-582-4968

\*Use additional Page if necessary to explain anything else

## Additional Information