

**SADDLEBACK COLLEGE**  
**Consultation Council**  
**Minutes**  
**July 14, 2009**

**Attendance:** Tod Burnett, Miki Mikolajczak, Sophie Miller, Claire Cesareo-Silva, Dan Walsh, Russ Hamilton, Carol Hilton, Lise Telson, Connie McClain, Tony Lipold, Diane Pestolesi, Carmen Dominguez, Norm Weston, Bob Cosgrove, Rajen Vurdien, Joan Alford, Randy Peebles, Ed Tackett, Ben Dolan, Christina Andrews

1. President's Update
  - Welcome Dixie Bullock
  - WASC
  - American Graduation Initiative
  - Connect Ed Protocol – Lise Telson and Jennie McCue
2. Governance Group Updates
  - ASG (Delaney Taylor)
  - Working on new budget and process. Getting students to serve on accreditation committees
  - Academic Senate (Bob Cosgrove)  
Leadership institute was attended by Norm Weston and Dan Walsh
  - Classified Senate (Russell Hamilton)
  - Working on mission vision and values and working on handbook
3. **Approval of Minutes – June 23, 2009**  
**ACTION: APPROVED BY CONSULTATION COUNCIL**
4. **Budget Planning and Fiscal Update (Carol Hilton)**  
Carol gave a Fiscal update.
5. **ATEP Update (Randy Peebles/Ed Tackett/Ben Dolan)**  
Randy and Ed gave an update on the Rapid Tech Program and the program moving to ATEP. There is a potential of adding new equipment as well as existing and will be offering two programs with the existing equipment. Will be bringing on new classes to align with the workforce which is changing so quickly. The Rapid Tech program will have more space to expand by moving the program to ATEP as well as all the space needed at to grow the program which will benefit the students. Technology is changing very quickly and the program needs space to have the ability to expand to larger projects. Also, we will see a lot of synergy having IVC so closely located to the Rapid Tech program at ATEP.
6. **Code of Ethics (Tod Burnett)**  
Tod handed out a copy of samples of code of ethics from other districts.  
Our College currently does not have a Code of Ethics and a concerted effort should be made to have one Code of Ethics for the entire College. All three governance groups have or are working on one for each entity and we should also have an institutional Code

of Ethics. President Burnett requested that Jennie McCue put together a Code of Ethics task force and report back to Consultation Council.

**7. Planning and Budget Steering Committee (Claire Cesareo-Silva)**

- Mission, Vision, Values

Claire handed out a copy of the Mission, Vision and Values proposed draft.

Discussion, input and revisions took place. Claire will make the changes and bring back the revised version to Consultation Council at the July 21<sup>st</sup> meeting.

**8. Classified Staff and Manager Hiring Process (Carol Hilton/Mary Williams)**

Carol reviewed the hiring process including suggested changes and discussion took place.

This item will be brought back to the July 21<sup>st</sup> meeting for consideration/approval.

**Mission**

**“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”**