

SADDLEBACK COLLEGE
Consultation Council
Minutes
September 15, 2009

Attendance: Tod Burnett, Miki Mikolajczak, Sophie Miller, Claire Cesareo-Silva, Jennie McCue, Lise Telson, Tony Lipold, Norm Weston, Bob Cosgrove, Rajen Vurdien, Carol Hilton, Randy Peebles, Russell Hamilton

1. President's Update

District Retreat and college retreat this week. HINI pandemic exercise will be conducted at the management team meeting Wednesday.

2. Governance Group Updates

- ASG (Delainey Taylor)
A Blood Drive is scheduled for September 22nd. ASG is working on homecoming. All of ASG will be attending a retreat on the 25th.
- Academic Senate (Bob Cosgrove)
Academic Senate is working on scheduling a retreat off campus. Student skills are weakening and it is imperative that we address basic skills. Honors program is a concern to the Academic Senate and President and a recommendation is to have a stand alone Honors Program budget to have the integrity as a stand alone program.
- Classified Senate (Russell Hamilton)
There is a need to come up with replacements on several committees. Most Senate positions have been filled but are still working on CSEA positions. Tomorrow the Classified Senate will be working on efficiencies and will be bringing them forward.

3. Approval of Minutes – September 8, 2009

ACTION: APPROVED BY CONSULTATION COUNCIL

4. Program Review (Communication Arts)

The Program Review for the Communication Arts was made by Hiro Konishi, reviewing both the department's strengths and weaknesses. Some of the department's greatest strengths emphasized are its faculty and associate faculty; providing students with a great variety of classes, and students have seen great success in employment due to the Communication Arts programs. Some of the challenges are the need for two full-time instructors and the need for classified staff. It was noted that these programs are large feeders from high schools and through a collaborative grant the department worked with local high schools on how to teach video to high school students this past summer that was very successful.

5. Summer Session 2010 (Rajen Vurdien)

Deans Cabinet met and discussed zero growth for 2009-10. The College will not be receiving funding for anything above zero growth for 2009-10 and the College needs to remain at the same FTES. If we grow and it costs the College we will not be receiving funding for growth until we are instructed that we can grow. There will be no added sections in Spring 2010 as compared to Spring 2009.

6. Faculty Hiring (Bob Cosgrove)

The Faculty Hiring Committee is scheduled to meet on September 28th. There is a need for

hiring full time faculty and currently there are opportunities to hire stellar people that are being furlough from other universities and colleges.

7. Transfer Center (Miki Mikolajczak)

Transfer Day is scheduled for Wednesday, September 23rd from 10am to 1pm in the SSC Quad and Miki requested that word gets out to students. Increase the number of Transfer Admission Guarantee (TAG) and stressed that the word needs to get out so that the deadline dates can be met.

8. Accreditation Update (Rajen Vurdien/Bob Cosgrove)

Gave an Accreditation update and reported a letter from the Commission requesting dates for the Accreditation Visit to be scheduled between October 4 and October 21, 2010 was received today. Also, will have the 1st draft Accreditation reports ready for October.

9. Budget Planning and Fiscal Update (Carol Hilton)

Carol gave a Budget Planning and Fiscal update.

10. College-Wide Efficiency Review Process (Rajen Vurdien)

Rajen reviewed the updated Saddleback College Proposed Efficiencies for College-wide discussion. Discussion ensued regarding how to proceed and a request was made to the Academic and Classified Senates to return with a time frame as to how to proceed. This item will be brought to future consultation council

11. Strategic Planning (Gretchen Bender)

- SWOT analysis

12. Classification and Management Hiring Process (Carol Hilton)

This item will be brought back to the 9/22/09 Consultation Council meeting.

Mission

“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”