

**SADDLEBACK COLLEGE**  
**Consultation Council**  
**Minutes**  
**September 22, 2009**

**Attendance:** Tod Burnett, Miki Mikolajczak, Sophie Miller, Jennie McCue, Lise Telson, Tony Lipold, Norm Weston, Bob Cosgrove, Rajen Vurdien, Carol Hilton, Randy Peebles, Russell Hamilton, Tammy Rice, Gretchen Bender, Delainey Taylor

**1. President's Update**

- District Leadership Team Retreat
- BOT Meeting, Thursday, September 24<sup>th</sup>
- President's State of the College Breakfast, Wednesday, September 23<sup>rd</sup>
- Homecoming, Saturday, October 10<sup>th</sup>

**2. Governance Group Updates**

- **ASG (Delainey Taylor)**  
ASG is working on Homecoming Scheduled for Saturday, October 10<sup>th</sup>. There will be a Family Friendly Pre-Game Carnival from 4-6pm sponsored by the Associated Student Government featuring a bounce house, free goodies, crafts and face painting for kids. Kick off is at 6pm. The blood drive is in SSC 212 from 8:00am to 8:00pm today and so far very successful. Last week ASG Senators were sworn in so now they are official. The ASG Events Cabinet is promoting "Art to Peace" and they are also trying to get students more involved in activities. The ASG Treasurer resigned and ASG is currently looking for a new Treasurer.
- **Academic Senate (Bob Cosgrove)**  
Bob discussed the interest of the Chancellor to encourage staff and faculty in the district to consider leadership training. The Chancellor would very much like to work with staff and faculty regarding training courses and ways of doing internships. Also, the Chancellor expressed a keen interest in the BSI workshops for both colleges. I also suggested that he contact Cheryl Altman who has been in contact with Hunter Boylen, a nationally recognized researcher and leader in this area. He might be, if the Chancellor agrees, one of his keynote speakers during spring or fall in-service. Attended Bruce Gilmore's writing BSI workshops where 14 people were in attendance from across the campus part-time and full-time faculty. Bob calculated that if each attendee took away several ideas and strategies for helping BSI students stay in their classes, faculty could touch as many as 1,800 students. We don't have specific figures on possible savings from having fewer summer sessions so it's hard for us (faculty) to make a recommendation. However, since the meeting (CC) our college administration has decided to keep the 2010 summer sessions as they are. Questions have been raised regarding by faculty as to whether summer sessions will be reduced or compressed and what would the cost savings be to the College.
- **Classified Senate (Russell Hamilton)**  
Classified senate had a special meeting last Wednesday which included the regional CSEA representatives to review and give input to the College Proposed Efficiencies.

**3. Approval of Minutes – September 15, 2009**

**ACTION: APPROVED BY CONSULTATION COUNCIL**

4. **Program Review**

Kevin O’Conner the Handout. ATEP opportunity also partnership innovative program Academic Foundations program, Village of Hope.

5. **Strategic Planning (Gretchen Bender)**

- SWOT analysis

The next step is to take and condense Combined SWOT Analysis and brake down into theme categories.

6. **College-Wide Efficiency Reviews (Rajen Vurdien)**

Distributed the College-wide efficiencies to all of the college governance groups and reviewed the Classified Senate findings

7. **Transfer Center (Miki Mikolajczak)**

- Transfer Day, Wednesday, September 23<sup>rd</sup>
- TAG You’re In update

8. **Accreditation Update (Rajen Vurdien/Bob Cosgrove)**

- Please do not schedule vacations in October 2010 due to anticipated Accreditation Visit during this period.

9. **Classification and Management Hiring Process (Carol Hilton)**

The Classified and Management Hiring Prioritization Recommendation Process (Annual) was passed out for consideration. Classified Senate has reviewed the document and passed it unanimously.

**ACTION: RECOMMENDED BY PBC TO PRESIDENT BURNETT**

**Mission**

**“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”**