

SADDLEBACK COLLEGE
Consultation Council
Minutes
September 29, 2009

Attendance: Tod Burnett, Miki Mikolajczak, Sophie Miller, Jennie McCue, Lise Telson, Tony Lipold, Bob Cosgrove, Rajen Vurdien, Carol Hilton, Russell Hamilton, Gretchen Bender, Claire Cesareo-Silva, Evan Burbridge, Mark Sierakowski, Sandy Marzilli

1. President's Update

- Classified And Management Prioritization Hiring Process
- BOT Meeting
 - Basic Aid \$8 million
 - Communication Arts report
 - Smoking policy
 - Guest speakers
 - Homecoming, Saturday, October 10th

2. Governance Group Updates

- ASG (Evan Burbridge)
Homecoming Spirit Day is scheduled for October 8th and ASG will be promoting Homecoming. The ASG retreat went well and thanked President Burnett for his presentation at the retreat. Did Strength Quest at the retreat and ended with barbecue.
- Academic Senate (Bob Cosgrove)
Met with hiring priority committee and are still working on ranking and then the final list will be presented to the President.
- Classified Senate (Russell Hamilton)
The Classified Senate met last Wednesday and completed the A list of the College-wide Efficiency Review and will be meeting again tomorrow. All information is preliminary and informational items until the list is complete. Also are working on some new ideas.

3. Approval of Minutes – September 22, 2009

ACTION: APPROVED BY CONSULTATION COUNCIL

4. Program Review – Women's and Gender Studies

The Program Review for the Women's and Gender Studies was made by Allison Camelot, reviewing both the department's strengths and weaknesses. Some of the department's greatest strengths emphasized are that online classes have increased recently and grown significantly since 2006, as well as, enrollment has increased dramatically with a good retention rate. Some of the challenges are that there is no full-time faculty devoted specifically to Women's and Gender Studies program and it is the Chairs responsibility to grow the program and there is a great need as well for a Chair. The need to increase staffing in CIDDE for more support with online courses was emphasized.

5. Consultation Council Meeting Schedule (Carol Hilton)

A recommendation was made to change Consultation Council meetings to bi-weekly

meetings which were the original intent. This would allow for alternate weeks to accommodate Strategic Planning Group meetings in this time slot. It was discussed/recommended to assemble a Task Force to determine ground rules for Consultation Council agenda items so that meetings are run as effectively and efficiently as possible.

6. Student Services Office Hours (Lise Telson)

Lise gave a presentation and handout regarding change of Student Service Center Hours and plan to assist students during hours when offices will be closed.

7. College-Wide Efficiency Reviews (Rajen Vurdien)

An update was given.

8. Accreditation Update (Rajen Vurdien/Bob Cosgrove)

- Please do not schedule vacations in October 2010
an update was given.

9. Transfer Center (Miki Mikolajczak)

Miki thanked Tod for speaking at the “Teacher Preparation Pipeline” which was hosted by Saddleback College and she also thanked the College community for all the help and hard work for “Transfer Day”. Found that the email sent out to eleven hundred students was successful since the numbers increased and the turn out was greater than ever. Reported the high numbers of impacted undergraduate majors and campuses in the California State University.

Mission

“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”