

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL  
MINUTES  
JANUARY 22, 2008**

**College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.**

**PBC Membership: C.J. Park, Daune Main, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Sophie Miller, Rich McCullough**

**1. President's Report**

- Facilities Update: BGS, SM Building, Stadium, Sciences Building FPP has been approved and is on the State list, Library Move & Renovation is on track, Veterans Memorial, FA Restroom Building-job walk today-will get the bids and begin in April, TAS , SA Building is still being planned for demolition.
- SC 40<sup>th</sup> Anniversary Celebration- Jennie will be putting together a calendar for the event and is chairing the committee
- Terrell Fletcher January 24<sup>th</sup> 10:30-12:00, McKinney Theater followed by Peace Walk and fish fry at the Village
- SC Tenure Track Hiring Update - concerns were voiced regarding flyers not ready and not advertized locally.
- General Coombs visit for military personnel interest in colleges – Friday, January 25<sup>th</sup> at Los Alamitos Military Base.
- Board of Trustees Meeting – tonight in HS Auditorium at 6:00pm

**2. 10 minute(s) Program Review Update: None Scheduled**

**3. PBC Minutes – December 4, 2007**

**ACTION: APPROVED BY PBC**

**4. College Equipment Committee Presentation – Don Taylor**

The College Equipment Committee gave a presentation and reviewed Equipment Money Distribution Issues for consideration by PBC, The College Equipment Committee Recommendations to the Planning and Budget Council; and Recommendations for changes in the Program Review Template.

**This item will be placed on the Academic Senate agenda and brought back to PBC for consideration.**

**5. Budget Proposals not involving the 50% Law: Instructional Equipment; Non-Instructional Equipment; FTES Growth Allocation**

PBC continued the process of discussion and consideration regarding the Saddleback College's Strategic Plan 2007-2010 implementation. A recommendation was made to allocate funds for one time expenditures for Instructional Equipment, Non-Instructional Equipment, and FTES Growth Allocation.

**ACTION: RECOMMENDED BY PBC AND APPROVED BY THE COLLEGE PRESIDENT**

6. SOCCCD/Saddleback College Estimated State Budget Impact on proposed 2008-2009 Budget. This item will be brought back next week for discussion at the Leadership Forum.

## **7. Prioritized New or Changed Classified Positions from each of the Four Planning Groups:**

- Campus Environment
- Enrollment Management
- Student Success
- Institutional Effectiveness

Prioritized lists to PBC for discussion on December 11<sup>th</sup>

Recommendation from PBC to College President on January 29<sup>th</sup>

A recommendation was made to place all classified position requests in the same format as the Institutional Effectiveness format to assess all aspects of each position and look at classified positions in terms of the SC Strategic Plan 2007-2010.

## **8. Saddleback College Strategic Plan: 2007 – 2010**

- PBC will review the “Cost or Estimated Budget” Planning Group’s Strategies in the SC Strategic Plan: 2007-2010. It was suggested to link the strategies from all four groups so that there is coordination between all four groups. Alannah Rosenberg volunteered to create a spreadsheet showing the Cost or Estimated Budget for all four Planning Groups.

**This item will be brought back for discussion at the January 29, 2008 PBC meeting.**

- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.