

**SADDLEBACK COLLEGE**  
**Consultation Council**  
**Minutes**

**January 26, 2010**

**Tod Burnett, Tammy Rice, Rajen Vurdien, Donna Rane-Szostak, Gretchen Bender, Carol Hilton, Carmen Dominguez, Mike Engels, Miki Mikolajczak, Lise Telson, Bob Cosgrove, Don Mineo, Russ Hamilton, Dan Walsh, Norm Weston, Jennie McCue, Sophie Miller**

**1. President's Update**

- BOT Update
- Draft Basic Aid Funds Allocation Process Board Policy
- Draft Emergency Operations Plan, [www.saddleback.edu/police/](http://www.saddleback.edu/police/)
- President's Cup Basketball Game, IVC, Wednesday, January 27<sup>th</sup>, 5:00pm and Saddleback, Friday, February 19<sup>th</sup>, 5:00pm
- Rachel's Challenge, Monday, February 8<sup>th</sup>, 12:00pm, McKinney Theatre

**2. Governance Group Updates**

- ASG (Delainey Taylor) - Absent
- Academic Senate (Bob Cosgrove)  
Academic Senate, as well as, the Counseling Department discussed and voted to maintain the Matriculation Coordinator position as a faculty position. It was noted that the Colleges cannot continue to support ATEP financially, as well as, serve on additional ATEP committees and this sentiment will be presented.
- Classified Senate (Russell Hamilton)  
Russ also noted that classified staff are also stretched thin and have the same sentiment as faculty regarding time spent on ATEP committees. PBSC met and went over the proposed hiring process and there were changes made and now will be taken back to the Classified Senate for review/approval.

**3. Approval of Minutes – January 19, 2010**

**ACTION: APPROVED BY CONSULTATION COUNCIL**

**4. Accreditation Update (Rajen Vurdien/Bob Cosgrove)**

At last Tuesday's meeting Professor Joe Tinervia was officially confirmed to proof the Accreditation Self Study draft. He will require about 6 weeks to complete the task of proofing the document and will it be handed over to him by the end of March. On February 19<sup>th</sup> an accreditation retreat will be held to provide the accreditation chairs the opportunity to review the document to ensure that all standards are addressed in the same manner. It is important to be consistent throughout the document for all four Standards. The chairs will also review the introduction of document before finalizing. The document will be finalized to be presented to the Board of Trustees in May for the first time and at the June Board meeting. It will be submitted to WASC in July. We have also completed the final draft of the 2 substantive change proposals. Last week the final meeting over the 2 substantive change proposals 1) ATEP 2) Distance Education. They will be sent for review to AAJC for review prior to the final copy.

## **5. Planning Budget Steering Committee (Carol Hilton)**

- Priority Registration for Veterans

It was State mandated that Veterans would receive 2 years of priority registration and PBC had approved 3 years of priority registration for Veterans. There was a request to give priority to all Veterans without data. The recommendation is to give priority registration for the past 10 years. Approved by majority (Apposed: 4 Abstained: 2). Motion Amended to offer 8 years of Priority Registration: Approved by Majority (Apposed: 3 Abstained: 3).

**This item was rescinded and will be brought back for further discussion.**

## **6. Strategic Planning (Gretchen Bender)**

PBSC has been meeting over the past few weeks and going over the original goals. PBSC went through and looked at whether they were SMART goals. Some of the goals were merged and some were determined to be Strategies and ended with a total of 20 SMART goals. Discussion took place and recommendation/changes were made.

## **7. Suggested Future Agenda Items**

### **Mission**

**“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”**