

**SADDLEBACK COLLEGE**  
**PLANNING & BUDGET COUNCIL (PBC)**  
**Minutes**  
**January 30, 2007**

College Mission: To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Neda Duggan, Andrew Love, Matt Suarez, John Ozurovich, Jerilyn Chuman, Kris Leppien-Christensen, Lise Telson, Rajen Vurdién, Ken Patton, Carol Hilton, Mary Williams, Bob Cosgrove, Margot Lovett, Jo Ann Alford, Rich McCullough

**President's Report**

- The Library and ATAS Renovation, and Sciences Building FPP are moving forward.
- College Crisis Support Plan – ASG, AS, Student Services, & Crisis Team, Chaired by Brenda Frame are moving forward with meeting plans.
- Mid-Term WASC Report, October 2007 Faculty Chairperson position is still open. Reassigned time has been allocated.
- ARCC Accountability Measures Report to State is due February 23<sup>rd</sup>. A draft was passed out and reviewed.
- President's Chat is scheduled for Thursday, February 1<sup>st</sup> from 1:30-2:30p in AGB Conference Room.
- ATEP - Board of Trustees Special Board Meeting, is scheduled for Thursday, February 1<sup>st</sup>, from 6:00p – 9:00p in HS Auditorium - Chancellor's Office reorganization and 13 proposals for ATEP are on the agenda.
- A District Management Breakfast is scheduled for Thursday, February 8<sup>th</sup> from 8:00 am – 9:30 am in SSC 212.

**ACTION**

PBC Minutes – January 23, 2007

**APPROVED**

**Strategic Planning Process: 2007 – 2010 - Four Planning Groups Chairs**  
Leadership/Planning Groups/PBC Day Retreat is planned for Friday, February 9<sup>th</sup>, from 8:30am-4:30pm, Rancho Capistrano (breakfast & lunch provided).  
Trends/Future: An Analysis for Strategic Planning will be the topic and the agenda will include Strategic Directions, Incoming Students Demographics, Deans' Division Summary Presentations, Transfer Rates, and State Accountability Measures Update, SC Educational Master Plan. Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these web sites for continuous updated information.

### **District-Wide Goals Planning Process Calendar**

District Planning Workshop is scheduled for Tuesday, February 27, 8:30am to noon, HS Auditorium – Examples of District Goals were distributed at the previous PBC meeting.

### **CCCC Office: 2006-2007 Faculty and Staff Professional Development Funds**

Dispersion of remaining funds within the College was discussed. The Classified Senate and Academic Senate will be bringing forward proposals to PBC in the near future.

### **Process for Faculty Hiring Prioritizing – Deans' Cabinet / Academic Senate**

Review and discussion took place regarding:

- Replacement faculty position(s) in Divisions for retirees
- Replacement faculty position(s) determined by Division
- Total college wide number of faculty replacements based upon College budget decision.
- Beginning date: Retired by July 1, 2007
- Categorical and Grant Funded Positions
- Mandated faculty positions
- Allow a 2 to 3 year window for Retirement incentives
- 30% of District-wide Classified staff will be 60 years or over from 2007 through 2010

### **2007 to 2014 SC Facilities Construction Plan – handout**

The 2007 to 2014 SC Facilities Construction Plan was handed out for review.

### **Request to PBC and to the Faculty Hiring Committee – EOPS Faculty Coordinator/Counselor**

A request to reinstate the former full time position of EOPS Faculty Coordinator/Counselor to be in compliance with Title V program mandates for EOPS. Position must be in place by July 1, 2007. Total Cost of the position including benefits is \$80,749. Cost to general funds for the mandated Coordination of the portion of the position is \$41,433. EOPS categorical funds will pay for the 50% counseling portion of position with a cost of \$41,433

**This item will be brought back at the next PBC meeting.**