

**SADDLEBACK COLLEGE**  
**Planning and Budget Council (PBC)**  
**Minutes**  
**February 3, 2009**

**Attendance:** Tod Burnett, Tony Lipold, Lise Telson, Jennie McCue, Tammy Rice, Rajen Vurdien, Carol Hilton, Connie McClain, Miki Mikolajczak, Bob Cosgrove, JoAnn Alford, Russ Hamilton, Mary Williams, Sophie Miller, Kalin Kelly, Steven Teng

**1. President's Discussion**

- Hally Savio's Memorial Service is scheduled for February 10<sup>th</sup>, 3:30pm in the HS Auditorium.
- WASC Letter was received and distributed College-wide on Wednesday, February 4, 2009.
- President's Cup Second Round – Wednesday, February 11<sup>th</sup>, 5:30pm, IVC.

**2. Transfer (Miki Mikolajczak)**

Passed out and Reviewed February 3, 2009 article in LA Times "California's Community Colleges Near" Breaking Point". Miki requested that everyone read the article regarding the two-year campuses strain to serve an influx of students. Officials worry that a key promise "easy transfers to four year schools" will go unfulfilled for many. Miki also stressed that we need to create a clear message to develop a transfer culture at Saddleback College. Additional data was requested to explore how we can improve our transfer statistics. This item will be brought back to PBC for further discussion.

**3. Approval of Minutes – January 27, 2009**

**ACTION: APPROVED BY PBC**

**4. ARCC Report (Rajen Vurdien)**

The ARCC 2009 Report College Level Indicators was handed out and reviewed. Once the report is completed it will be brought to PBC for review.

**5. Governance Manual (Mary Williams)**

Mary will take on the task of updating the Saddleback College Governance Manual and reviewed ideas of how she will work towards making it available to the college community online.

**6. Accreditation (Rajen Vurdien/Bob Cosgrove)**

An update was given on the four Accreditation Steering Committees for Standards One, Two, Three and Four. The faculty members that will serve on the four committees have not been confirmed yet and once all members are confirmed the committees will be posted on the Saddleback College Accreditation website.

**7. Strategic Planning (Tod Burnett)**

- a. Mission/Vision Workshop was reviewed. Once we receive a summary from Consultant Kari Blinn it will go out College-wide.

- b. College Values Exercise – Along with the Mission/Vision statements to the campus community, input will be requested on “Values” at that time from the College community.
- 8. District Goals (Tod Burnett)**
- a. District Goal Recommendations were reviewed. Discussion, input and suggestions to finalize prioritization of District Goals took place. The finalized list was recommended to President Burnett for acceptance.  
**ACTION: RECOMMENDED BY PBC AND APPROVED BY THE COLLEGE PRESIDENT**
  - b. District Planning Sessions are scheduled for February 12<sup>th</sup>, 8:30am – 10:00am, SSC 212 and March 19<sup>th</sup>, 8:30am – 10:00am, SSC 212.

**Mission**

**“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”**