

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL (PBC)**

**MINUTES
February 14, 2006**

Our College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Taylor Ames, Rebecca Cunningham, Mark Sierakowski, John Ozurovich, Jerilyn Chuman, Lise Telson, Rajen Vurdien, Jim Wright, Carol Hilton, Mary Williams, Claire Cesareo-Silva, Bob Cosgrove, Rich McCullough

President's Report

- WASC Progress Report due October 15, 2006
- BGS/Campus Update – there was a break in the main water line which took us out for about 45 minutes for upper campus and was going to take about 6 hours for lower campus.
- Doug Ely, DSEA Architect has sent the room numbering plans for future lower campus “Village”. A presentation will be made of the lower campus configuration and the moving process on March 2nd at 3 pm in AGB Presidents Conference.
- Veterans Memorial Update – Meeting was held Thursday, Feb 9th and the plans for the memorial are being completed. Are still planning for the firing of the memorial to occur on campus. The model is in the process of being built. Fred is still on target for Veteran's Day 2006 and we are planning the unveiling and celebration on or around that Veteran's Day.
- Met with West Coast Baseball League to consider their proposal. Will be moving forward to put together a proposal with the plan to have different agencies on campus.
- The next President's Chat is scheduled for Wednesday, Feb. 22nd from 12:30 to 2:00PM in the President's AGB Conference Room.

APPROVAL

PBC Minutes – February 7, 2006

Approved

Compressed Calendar – 2007-2008

A conference call has been scheduled with the Student Services Division of Mt. SAC to gather information and John Nixon from Mt. SAC will visit to give a presentation to the Compressed Calendar committee on Thursday, Feb 16th 8:30 am in AGB Conference Room.

College Planning: Goals, Action Plans, Progress/ Final Reports

Level 1 of the College Planning: Goals, Action Plans/ Final Reports is due Feb 15th. Discussion ensued regarding bringing in a consultant to assist with the Strategic Planning process. Many issues were addressed, such as, when and who would we bring in as a consultant. It was expressed that the Deans feel that a consultant should be brought in to help with the planning process and to help get a sense of direction. Need assistance with putting together the individual

plans. A Task Force should be put together immediately to start the work now and take a look at what we have and the direction we need to go. A College Strategic Planning Task Force will be assembled. The action taken was to establish a “Task Force” which will be comprised of volunteers including Claire Cesareo-Silva as Chair and Vice President Telson, as well as, pursue additional members.

Enrollment Management Committee – Update

Requested feedback of the Enrollment Management Plan draft and the final copy will be brought to the February 28th PBC with a proposal.

Deans’ Cabinet Items

The following Deans’ Cabinet items were discussed:

- How many 45 person classrooms in “Village”
- Budget Workshop –breakdown of individual SC, IVC, ATEP, District budgets,
- Enrollment Management Committee report on Spring 2006 enrollments – concern that the enrolments are down and do a study to why, what are the reasons and what can we do about this. This will be brought back to the next PBC for discussion.
- Consultant hiring for SC planning process
- Funds for Classified Hiring – 2006/2007

