

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL (PBC)**

**MINUTES
February 28, 2006**

Our College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Taylor Ames, Rebecca Cunningham, Mark Sierakowski, John Ozurovich, Jerilyn Chuman, Lise Telson, Rajen Vurdien, Jim Wright, Carol Hilton, Mary Williams, Claire Cesareo-Silva, Bob Cosgrove, Rich McCullough

President's Report

- WASC Progress Report due October 15, 2006. The Academic Senate will recommend a name to PBC to coordinate and write the Report.
- BGS/Campus Update – The flooded areas from the leaking water heater have been cleaned out and fans and dehumidifiers set up to alleviate any potential health problems. Some rooms and offices in the building needed to be treated and will be closed until they are deemed safe by Bainbridge. The Village is moving forward, but has been slowed down by the rains. It is currently scheduled to be ready for occupancy in mid July 2006. The Modulars are in the process of being built and many issues have come up due to change of designs. President McCullough commended the maintenance department for their response to current and ongoing issues.
- The College Mission Statement is being reviewed by all governance groups and recommendations will come back to PBC and will go forward for Board approval in May.
- The Planning Task Force meeting is scheduled for Wednesday, March 1, 2006.

APPROVAL

PBC Minutes – February 21, 2006

Approved

Compressed Calendar

Compressed Calendar recommendation due date has been extended. An online survey is available for students, faculty and staff to take on the Saddleback College home page. A packet of additional information is being put together and will be placed online for information and input. A formal recommendation from the College is due to the Chancellor by April 1st. The PBC will discuss this item during the March 21st meeting and make a recommendation at the March 28th meeting.

College Planning: Goals, Action Plans, Progress/ Final Reports

PBC spent most of the meeting reviewing, editing, and giving additional input to recommend Saddleback College Planning: Goals, Action Plans, and Progress Reports, which will be forwarded to President McCullough prior to submission to the Chancellor's Office due March 1, 2006. This is the first cycle of the new process the College has developed. It was recognized that this planning cycle is separate from the Strategic Planning Process under development by the College.

Clarification of Roles and Responsibilities of Shared Governance Groups – from WASC Accreditation Study - Handout

Common Themes & Next Steps from February 13, 2006 Special Board of Trustees Workshop.
This topic was tabled until the March 7th PBC meeting.

Enrollment Management Committee Plan – Handout

Spring 2006 Enrollment

This topic was tabled until the March 7th PBC meeting.