

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
March 4, 2008**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Andrew Olson, C. J. Park, Connie McClain, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton/Tammy Rice, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Sophie Miller, Rich McCullough

1. President's Report

- Facilities Update: BGS building has passed all inspections, SM Building, Stadium will be taken to the Board as a conceptual proposal to begin fund raising by the SC Foundation, Sciences Building, Library Move & Renovation, Veterans Memorial, FA Restroom Building is scheduled for Board approval at the April Board meeting, TAS, SA Building, Upper Quad and Loop Road
- SC Tenure Track Faculty Hiring Update: all is on track.
- Veterans Forum at 12:00 noon Wednesday, March 5th in SSC 212 and Veterans Memorial Groundbreaking at 1:00pm, Wednesday, March 5th at Memorial site near AGB.
- Parking Issues from February 26th PBC meeting:
Parking Proposal – Dean's Recommendation

The following parking proposal recommendations were submitted to PBC by Deans' Cabinet:

- 1) Professional guests granted free parking – free parking pass in electronic format to be emailed directly to guest.
- 2) Potential future students visiting campus with their parents - Identify events such as, Family Night, Senior Day, Early Bird, Deans' List etc.- Free Parking
- 3) High School events – Pay parking but have enough parking attendants to collect parking to avoid long lines of traffic.
- 4) If they want Patrons to pay for Fine Arts Event parking; have pay-meters in good working condition in parking lot. Fine Arts will inform patrons that parking is not free and that they have to purchase parking passes at the parking machine.
- 5) Special events – Plant sale, Art Gallery- provide free parking in specific areas.
- 6) Make ability to pay accessible to visitors at all parking lots by having parking machines in good working order.
- 7) There should be a parking committee (Shared governance) set up to make recommendations regarding parking.
- 8) Discussion took place regarding the Deans' Recommendation Parking Proposal. Recommendations and suggestions were made. The President

will meet with the Chief of Police to discuss this issue. This item will be brought back to a future PBC meeting.

2. Program Review Update: Anthropology

The Program Review for the Anthropology Department was made by Claire Cesareo-Silva reviewing both the programs strengths and weaknesses. Some of the strengths emphasized are a wide variety of offerings that rivals 4 year institutions. Currently the program has 16 courses and will be offering 3 more in Fall of 2008; excellent faculty; large student base; excellent anthropology lab; excellent instructional supply equipment, such as, skulls etc.; excellent online program - online sections have increased enrollment; currently working on online certificate, but cautious to offer online lab to not jeopardize articulation agreements. Challenges are moving to the Village and BGS with supplies, such as, chimp skeleton with no proper security. Concerned with security of anthropology supplies in general and the supplies continue to grow (moving back to the BGS is exciting to meet current concerns of supply security). Lack of full time faculty and lack of part time faculty replacements; need part time lab technician; are currently working on completing SLO's.

3. PBC Minutes – February 26, 2008

ACTION: APPROVED BY PBC

4. District-wide Goals Draft from February 27th Planning Session – handout

Discussion took place and recommendations were made.

5. WASC Accreditation “Focused” Progress Report – Due October 15, 2008

- Time Line for Report: Board of Trustees Presentation for August & September 2008
- Three Recommendations to be Addressed: College Recommendation # 3 - SLOs and District Recommendation # 5 – District Cease Involvement & District Recommendation # 6 – All constituent groups come together to reduce tensions
- Recommendation #3 Task Force will be chaired by Morgan Barrows who will work with the IE Planning Group to write the SLOs report. The Recommendations 5 & 6 Task Force will be chaired by Rich McCullough who will work with Alannah Rosenberg, Miki Mikolajczak, Mary Williams, John Ozurovich/Carol Hilton, Rajen Vurdien, Lise Telson, Andreea Serban and a “Dean” and “Trustee to be named.

6. Saddleback College Strategic Plan: 2007 – 2010

- Reports for all four Planning Groups can be found at:
<http://www.saddleback.edu/gov/pbc>.
- PBC has completed the task of reviewing and recommending to the College President all of the “No Cost” Planning Group’s Strategies in the Strategic Plan: 2007-2010.
- Solidify the process PBC will use to review and recommend to the College President the “Cost or Estimated Budget” Planning Group’s Strategies in the SC Strategic Plan: 2007-2010?
- Continue the task of setting the timeline and reviewing the “Cost or Estimated Budget” Strategies in each of the Planning Group’s portion of the SC Strategic Plan: 2007-2010.