

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
March 11, 2008**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Andrew Olson, Connie McClain, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton/Tammy Rice, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Sophie Miller, Rich McCullough

1. President's Report

- Facilities update was given for: BGS, SM Building, Stadium, Sciences Building, Library Move & Renovation, Veterans Memorial, FA Restroom Building, TAS, SA Building, Upper Quad and Loop Road.
- SC Tenure Track Hiring Update –All Academic Search Committee Appointments Recommendations have been completed and screening is in the process. Also scheduling for interviews has begun and is moving forward.
- No PBC meeting next week on March 18th (Spring Break)
- Report on meeting with Chief Harry Parmer on Tuesday, March 11th concerning the on campus parking issues discussed at the February 26th PBC meeting issues. Many of the issues have already been addressed and many will be addressed to accommodate large functions.

2. Program Review Update: none scheduled

3. PBC Minutes – March 4, 2008

ACTION: APPROVED BY PBC

4. District wide Goals Draft from February 27th Planning Session – handout

It was requested that the governance groups continue to review the District-wide Goals Draft and forward input and recommendations for consideration to Vice Chancellor Serban for consideration.

5. SC Strategic Direction Goals – 2007 – 2008

Saddleback College Strategic Directions Goals were reviewed and it was requested to have the governance groups study these and give a Progress Report for 2007-2008, as well as, submit any suggestions, changes and/or ideas. It was suggested to plan a PBC Retreat for June 2008 and at the retreat also review planning and what worked and didn't work for PBC. Also, review Strategic Directions for 2008-2009.

6. WASC Accreditation “Focused” Progress Report – Due October 15, 2008

- Time Line for Report: Board of Trustees Presentation for August & September 2008.
- Three Recommendations to be Addressed: College Recommendation # 3 - SLOs and District Recommendation # 5 – District Cease Involvement & District Recommendation # 6 – All constituent groups come together to reduce tensions.

- Institutional Effectiveness (IE) Planning Group chaired by Morgan Barrows who will be working with IE to write the SLOs (Recommendation #3) reported that their proposal for course level SLOs has been forwarded to the Academic Senate for review. Once it is reviewed by academic senate it will be forwarded to PBC and the President for review and consideration. The IE committee members are Diane Pestolesi, Mary Williams, Connie McClain, Shouka Torabi, Denice Inciong, Howard Adams, Linda Bashor, Wendy Gordon, Chaired by Morgan Barrows (a replacement Dean will be appointed). The IE committee meets every other Wednesday in the Library and their next meeting is March 12, 2008.
- Membership on both Task Forces: Recommendation # 3 Task Force = IE Planning Group with Dr. Morgan Barrows as Chair and a Dean to be named; Recommendations #5 & #6 = Alannah Rosenberg, Miki Mikolajczak, Mary Williams, John Ozurovich/Carol Hilton, (Dean to be named), Rajen Vurdien, Lise Telson, Andreea Serban and “Trustee to be named” with Dr. Richard McCullough as Chair.

7. Saddleback College Strategic Plan: 2007 – 2010

- Vice President Vurdien reported that the Enrollment Management committee is reviewing their Strategic Plan and will be bringing it to PBC in 3 weeks.
- Vice President Telson reported that the Assistant Dean position should move forward and be filled. This is being taken to the various governance groups to be supported prior to taking it to the President.
- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.