

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL (PBC)**

**April 5, 2005
Meeting Minutes**

1. President's Report

- A PBC update and flow chart was sent out to the college community following the first PBC meeting.
- A meeting regarding the BGS building will be held 4/7/05 to determine the hiring of an architect firm to inspect the BGS building and make recommendations. The firm will review all BGS building reports before evaluating the building. The committee interviewing the 3 firms will be composed of faculty, classified staff, students, and deans. Will take the firm selected to the next BoT meeting for approval.
- A recommendation to reorganize the Fine Arts, Athletics and Physical Education department to 2 departments was made to Chancellor Mathur.

2. College Goals & Objectives

- Corrected draft copy was distributed.
- Each Goal of report was reviewed, discussed, and additional corrections made.
- **Action:** Approved College Goals/Action Plan.

3. Budget Augmentation for Instructional Divisions

- Committee discussed discretionary proposal to give an increase in 2005-06 budget for instructional supply budgets
- **Action:** 10% increase to instructional supply budgets.

4. Veterans Memorial

- Reviewed committee members, meeting discussion, and recommendations made.
- "Fired in Place" art by artist Fred Olsen proposal was reviewed.
- **Action:** Continue support of project.

5. PBC Meeting Locations

- **Action:** AGB Conference Room.

6. College Mission Statement – Board Agenda Item for May

- District and College goals were distributed.
- Discussion and recommendations were made.
- PBC was requested to review Saddleback's Mission Statement for input at next weeks PBC meeting.

7. Safety Committee

- College Safety Committee is required by law to meet every 3 months.
- Establish a committee that meets every 3 months.
- Discussion ensued and recommendations made.
- PBC will define Safety Committee prior to composing a committee.

9. Technology/Computers

- Concerns were expressed regarding technology plan.
- The previous Technology committee recommendation will be reviewed and a decision will be made regarding the dispersement of the 200 computers.

10. Other

- A local retreat was recommended for PBC in May or June.