

**SADDLEBACK COLLEGE**  
**Consultation Council (CC)**  
**April 12, 2011**

**Minutes**

**Attendance**

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| <ul style="list-style-type: none"><li>• <b>Tod Burnett, President</b></li><li>• <b>Don Busche, Vice President of Instruction</b></li><li>• <b>Juan Avalos, Vice President of Student Services</b></li><li>• <b>Sophie Miller, Classified Management Rep.</b></li><li>• <b>Carmen Dominguez, Academic Senate President</b></li><li>• <b>Bob Cosgrove, Academic Senate Rep.</b></li><li>• <b>Miki Mikolajczak, Academic Senate Rep.</b></li><li>• <b>Jo Ann Alford, Academic Senate Rep.</b></li><li>• <b>Dan Walsh, Academic Senate Rep.</b></li><li>• <b>Santo Garcia, POA Rep. - Absent</b></li></ul> | <ul style="list-style-type: none"><li>• <b>Carol Hilton, Fiscal Director</b></li><li>• <b>Jennie McCue, External Affairs Rep.</b></li><li>• <b>Gretchen Bender, Dir. Of Planning, Research, &amp; Grants - Absent</b></li><li>• <b>Melissa Fenerci, ASG President</b></li><li>• <b>Norm Weston, Academic Senate Rep. - Absent</b></li><li>• <b>Tammy Rice, Assistant Dean – Absent</b></li><li>• <b>Russ Hamilton, Classified Senate President</b></li><li>• <b>Catherine Ayad, CSEA Rep. - Absent</b></li><li>• <b>Jane Rosenkrans, Classified Management</b></li><li>• <b>Don Mineo, Classified Senate Rep.</b></li><li>• <b>Patti Flannigan, Dean</b></li></ul> |
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**1. Approval of Minutes – March 29, 2011**

**ACTION: APPROVED BY CONSULTATION COUNCIL**

**2. President's Update**

- Orange County Delegation, Higher Education Advocacy Day
- Personnel Hiring Update
- Enrollment Management Workshop, Wednesday, April 20<sup>th</sup>, 9:30am-3pm, SSC212
- President's Panel on Economic and Workforce Development, April 29<sup>th</sup>, 7:30am-10am, SSC212
- Scholarship Ceremony, May 12<sup>th</sup>, 3pm-5pm, Gym
- Board Self Evaluation, May 14<sup>th</sup>, Mission Viejo Golf Club
- Commencement, May 20<sup>th</sup>, 9am-11am, Gym

**3. Governance Group Updates**

- **ASG (Melissa Fenerci)**  
ASG elections will take place from 4/18 to 4/20. There are two candidates for ASG President (Justin Huft and Joseph Hassine), two candidates for VP of Senate (Melissa Fenerci and Neda Mosafaei) and all other positions are uncontested including VP of Events Cabinet and some Senator positions. Also, student trustee elections will take place from May 3<sup>rd</sup> and May 4<sup>th</sup>. The ASG Banquet will take place on May 6<sup>th</sup> from 11:30 to 1:30 and awards presented will include Classified Employee of the Year and Administrator of the Year. Hands Across California will take place this Sunday. TWLOHA will take place this Wednesday in the Quad. Free food will be available on a first come first serve basis. TWLOHA is a non-profit movement dedicated to presenting hope and finding help for people struggling with depression, addiction, self-injury and suicide. TWLOHA exists to encourage, inform, inspire and also to invest directly into treatment and recovery. This week ASG Awareness Week includes: Domestic Violence Awareness-Clothesline Project; Drug Awareness-Mini Red Ribbon Fair Bullying Awareness Activity; and LGBT Rights-Day of Silence.
- **Academic Senate (Carmen Dominguez)**  
Carmen will be attending the 2011 Spring Plenary Session in San Francisco. The Senate elections will be running until April 6<sup>th</sup>.
- **Classified Senate (Russell Hamilton)**  
Planning to attend the Annual Classified Leadership Institute, June 23-25, 2011, in Ventura. Classified Senate reviewed the Gkk plan and comments, suggestions and recommendations were handed out and reviewed. Will be opening nominations for

Senate Officers and the election will take place the last week of May and new officers will start July 1. The senate is out of money for staff development and thanked Tod for the additional funds granted to finish off the computer training that was offered to employees.

**4. Accreditation (Bob Cosgrove/Don Busche)**

Last Friday a District wide accreditation task force meeting was held and recorded addressing the Commission's 6 recommendations given to the College and District. Don reviewed the recommendations and the actions the District is taking to address the recommendations. Saddleback Accreditation follow up report steering committee will be meeting twice a month.

**5. Budget and Finance/PBSC (Carol Hilton)**

Carol reviewed current state budget and the May revise is to come out May 13<sup>th</sup> a lot of uncertainty and not much news.

**6. Planning, Research and Grants (Carol Hilton)**

The Revised 2010-2013 Strategic Plan-Year One Implementation Plan Draft 2 recommended by PBSC to CC was handed out and discussion took place. It was recommended that CC review/revise and recommend Draft 2. This item will be brought back to CC for approval at the April 26<sup>th</sup> meeting.

**7. Parking (Carmen Dominguez)**

Carmen handed out and reviewed a list of campus parking concerns from the Academic Senate. Some of the concerns brought forward are: Lack of staff parking and why are there so many reserved parking spaces in lot 13; Parking permit distribution and the need to tighten up who is getting staff parking permits; How many staff parking permits are given to Vets, ASG, etc., and Is there a college parking committee?

**8. Board Policy and Regulations Council (Don Busche)**

The Code of Ethics – Standards of Practice BP-110 and the Basic Aid Funds Allocation Process BP-3110 Drafts were handed out and reviewed. DRAC felt clear how the money is allocated to the colleges, but the allocation approval of basic aid funds is not clear and BP-3110 is to address that. The Academic Senate spent a considerable amount of time reviewing the Basic Aid Funds Allocation Process BP-3110 Draft and Carmen presented the Senate's comments. It was strongly recommended that an Administrative Regulation should be developed for the BP-3110.

**9. College/District Committees (Tod Burnett)**

**10. Suggested Future Topics**

**Our Vision: *“Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.”***